

**AGENDA**  
HOPEWELL TOWNSHIP  
**TOWNSHIP COMMITTEE**  
November 9, 2023 @ 6:30 p.m.

**Start Time:** \_\_\_\_\_

**Sunshine Statement:** "In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on January 11, 2023 as well as the South Jersey Times also on January 11, 2023. A notice was also placed on the Municipal Office bulletin board on January 4, 2023."

- **Flag Salute**
- **Roll Call:** Kelsey Bayzick, Robin Freitag, David Miller, Tom Tedesco, Mayor Paul Ritter  
Also Present: John Hitchner, Admin; Jeannette Pace, Acting Clerk; Matt Ritter, Esquire, Township Solicitor

**Veteran of the Year Presentation:**

Proclamation Honoring of Burt Doremus as Hopewell Township's first Veteran of the Year

- **Approval of Minutes:**  
Approval of the October 19, 2023 Regular Meeting Minutes  
Discussion/Motion/Second/Vote
- **Department and Committee Reports**  
Approval of Department Reports  
Discussion/Motion/Second/Voice Vote
- **Treasurer's Report and Approval of Bills**  
Approval of Treasurer's Report for November, 2023 - \$4,630,149.23  
Discussion/Motion/Second/Voice Vote

Approval of Additional Bills:

1. Hopewell Sub = \$248.53
  2. SJ Drone Deer Recovery = \$1.00
  3. Salmon Ventures = \$500
  4. Kaeser & Blair = \$1,451.10
  5. Blauer and Associates = \$1,800
  6. Ritter Law Office = \$4,642.50 (Legal – General)
  7. Ritter Law Office = \$4,050 (Redevelopment)
  8. Hankins = \$122.33
  9. CCIA = \$24,373.85
  10. Tractor Supply = \$163.95
  11. Woodruff Energy = \$107.00
- Discussion/Motion/Second/Voice Vote

**PUBLIC COMMENTS:** Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18).

Motion to Open to the Public/Second/Vote  
Motion to Close Public Portion/Second/Vote

**ORDINANCES FOR INTRODUCTION:**

**#2023-21: Ordinance of the Township of Hopewell amending section 289-8 of the Township Code, "User Charges", for 2024**

Open to the public / Public comment/ Close to the public  
Discussion / Motion / Second / Roll Call Vote

**#2023-22: Ordinance of the Township of Hopewell amending section 220-48 of the Township Code: Fences and Walls**

Open to the public / Public comment/ Close to the public  
Discussion / Motion / Second / Roll Call Vote

**ORDINANCES FOR ADOPTION ON SECOND READING:**

**#2023-20: Ordinance of the Township of Hopewell, Cumberland County, Amending and Supplementing Chapter 334, Titled Vehicles, Off-Road, in Order to Establish Comprehensive Regulations Designed to Curb the Illegal Use of ATVs and Other Off-Road Vehicles on Public Streets and Roads**

Open to the public / Public comment/ Close to the public  
Discussion / Motion / Second / Roll Call Vote

**RESOLUTIONS:**

**(Consent Agenda Procedure:** Pull any items which require individual discussion, read by title, motion, second, vote)

**#2023-104: Resolution Authorizing the Submission for 2023 ARP-FFG Funding for HSCFD**

**#2023-105: Resolution Adopting State Model Citizen Participation Plan for DCA Small Cities Program**

**#2023-106: Resolution Approving Housing Rehabilitation Grant Management Plan**

**#2023-107: Resolution Identifying Small Cities Fair Housing Officer**

**#2023-108: Resolution Authorizing the Application of a Grant from the New Jersey Department of Community Affairs for Housing Rehabilitation Fund Application**

**#2023-109: Resolution Approving the Housing Rehabilitation Policies and Procedures Manual**

**#2023-110: Resolution Approving Change Order #1 for Paulen Drive, Tipton Drive, Center Lane and Sheppard Drive NJ DOT Resurfacing Project**

Consent Agenda: Discussion/Motion/Second/Voice Vote

**CORRESPONDENCE:** None

**DISCUSSION ITEMS:**

- Convenience Center Update
- Election Update
- Hopewell Day
- Dragon Village Road Closure
- Dog License Renewals/Rabies Clinic
- Best Practices Inventory Update – Review and acknowledge
- Playground Grant Application – Interested? 75% grant with 25% match
- Lakeside Dr update
- Lead Grant Assistance Program – Pursuing for costs of Private Inspections
- 183 Beebe Run Rd – Winery/Solar/Construction

**SOLICITOR’S REPORT:**

**RESOLUTION #2023-111 AUTHORIZING EXECUTIVE SESSION**

The general nature of the subject matter to be discussed involved Potential Litigation.

Motion to Enter into Executive Session by: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Motion to Return to Public Session by: \_\_\_\_\_ Second: \_\_\_\_\_

Time: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Action Taken:

**MOTION TO ADJOURN** by \_\_\_\_\_ Second by \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**End Time:** \_\_\_\_\_

**Next Meeting Date:** December 21, 2023 @ 6:30 p.m.

John Hitchner, Township Administrator

Jeannette Pace, Acting Municipal Clerk

cc: Township Committee

cc: Ritter Law Firm

**\*AGENDA SUBJECT TO CHANGE\***