

AGENDA

HOPEWELL TOWNSHIP

TOWNSHIP COMMITTEE

July 20, 2023 @ 6:30 p.m.

Start Time: _____

Sunshine Statement: "In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on January 11, 2023 as well as the South Jersey Times also on January 11, 2023. A notice was also placed on the Municipal Office bulletin board on January 4, 2023."

- **Flag Salute**

- **Roll Call:** Kelsey Bayzick, Robin Freitag, David Miller, Tom Tedesco, Mayor Paul Ritter
Also Present: John Hitchner, Admin; Jeannette Pace, Acting Clerk; Matt Ritter, Esquire, Township Solicitor

- **Proclamation for Nancy Sungenis**

- **Approval of Minutes:**

Approval of the June 15, 2023 Regular Meeting Minutes
Discussion/Motion/Second/Vote

Approval of the June 15, 2023 Executive Meeting Minutes
Discussion/Motion/Second/Vote

- **Department and Committee Reports**
 - Written Reports Submitted by (1) Tax Collector, (2) Zoning/Housing (3) Public Works, (4) Construction Office and (5) Senior Center
 - Separate Report submitted by Tax Collector regarding recent Tax Sale
 - Township Administrator Report
 - Acting Clerk/Registrar Report

Approval of Department Reports

Discussion/Motion/Second/Voice Vote

- **Treasurer's Report and Approval of Bills**

Approval of Treasurer's Report for June, 2023 - \$982,036.78
Discussion/Motion/Second/Voice Vote

PUBLIC COMMENTS: Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18).

Motion to Open to the Public/ Second / Vote
Motion to Close Public Portion / Second / Vote

ORDINANCES:

RESOLUTIONS:

#23-78: RESOLUTION CHANGING CUSTODIAN OF PETTY CASH FUND

This Resolution amends the Resolution #23-76 naming Jeannette Pace as Custodian of the Petty Cash Fund to correct deficiencies in the wording of the Resolution for submission to the New Jersey Division of Local Government Services

Discussion/Motion/Second/Voice Vote

23-79: RESOLUTION TO AMEND ADOPTED BUDGET (Chapter 159), SPECIAL ITEMS OF REVENUE AND APPROPRIATION, JUNE DRIVE AND JAY AVENUE RECONSTRUCTION PROJECT

This Resolution appropriates the funds received on the above project into the 2023 budget.

Discussion/Motion/Second/Voice Vote

23-80: RESOLUTION REMOVING AND ADDING NAMES TO NEWFIELD NATIONAL BANK

This Resolution removes former staff from the bank accounts and adds current staff thereon.

Discussion/Motion/Second/Voice Vote

23-81: RESOLUTION EXTENDING THE LETTER OF AGREEMENT WITH SALMON VENTURES

The agreement ended on 6/30/23. This resolution will extend the agreement through to the end of 2023.

Discussion/Motion/Second/Vote

#23- : RESOLUTION APPROVING FRALINGER PROPOSALS FOR SEWELL ROAD, JUNE DRIVE AND JAY AVENUE

Discussion/Motion/Second/Voice Vote

#23- : RESOLUTION APPOINTING DAVE ELWELL AS FAIR HOUSING OFFICER

Discussion/Motion/Second/Voice Vote

#23- : RESOLUTION APPOINTING JOHN HITCHNER PUBLIC INFORMATION OFFICER

Discussion/Motion/Second/Voice Vote

#23- : RESOLUTION APPOINTING JOHN HITCHNER AS THE PUBLIC AGENCY COMPLIANCE OFFICER

Discussion/Motion/Second/Voice Vote

#23- : RESOLUTION APPOINTING JOHN HITCHNER AS THE PURCHASING AGENT

Discussion/Motion/Second/Voice Vote

DISCUSSION ITEMS

- Building hours of operation
- EV Charging station offer (GreenSpot)
- Convenience Center Renovations
- Hankins Park Dedication Date
- Hopewell Day
- Fuel oil contract for HSCFD
- Street Opening Fees Increase

CORRESPONDENCE: None.

SOLICITOR’S REPORT:

RESOLUTION #23-____ AUTHORIZING EXECUTIVE SESSION

The General Nature of the subject matters to be discussed are Personnel and Potential Litigation.

*****Action May Be Taken*****

Motion to Enter into Executive Session by: _____ Second by: _____
Time: _____ Voice Vote: _____

Motion to Enter into Public Session by: _____ Second by: _____
Time: _____ Voice Vote: _____

Action Taken:

GOOD OF THE ORDER:

- JIF Resolution honoring former Township Administrator Leo Selb for his service as JIF Fund Commissioner for the Township

MOTION TO ADJOURN by _____ Second by _____ Voice Vote: _____

End Time: _____

Next Meeting Date: August 17, 2023 @ 6:30 p.m.

John Hitchner, Township Administrator

Jeannette Pace, Acting Clerk

cc: Township Committee

cc: Ritter Law Firm

****AGENDA SUBJECT TO CHANGE****