

AGENDA
HOPEWELL TOWNSHIP
TOWNSHIP COMMITTEE
June 15, 2023

Start Time: _____

Sunshine Statement: "In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on January 11, 2023 as well as the South Jersey Times also on January 11, 2023. A notice was also placed on the Municipal Office bulletin board on January 4, 2023."

- **Flag Salute**

- **Roll Call:** Kelsey Bayzick, Robin Freitag, David Miller, Tom Tedesco, Mayor Paul Ritter

Also Present: Leo Selb, Admin/Clerk; Jeannette Pace, Deputy Clerk; Matt Ritter, Esquire, Township Solicitor

- **Approval of Minutes:**

Approval of the May 18, 2023 Regular Meeting Minutes

Discussion:

Motion by: _____ Second by: _____ Voice Vote: _____

Approval of the May 18, 2023 Executive Meeting Minutes

Discussion:

Motion by: _____ Second by: _____ Voice Vote: _____

- **Approval of Amended Minutes from April 20, 2023**

These minutes have been amended to correct the wording under the Resolution for #23-57 (on page 3). The previously approved minutes indicated that the former Recycling Coordinator was "terminated" when in fact he "resigned." The Amended Minutes have been changed to reflect the correct wording.

Discussion:

Motion by: _____ Second by: _____ Voice Vote: _____

- **Department and Committee Reports**
 - **Written Reports Submitted by Tax Collector, Zoning/Housing and the Senior Center**
 - **Annual Report submitted by Tax Collector** (prepared by Elizabeth Wallender. Liz has prepared a report through the end of 2002 which shows taxes collected from as far back to 1994 through the end of 2022. The report also includes increases in the tax levy, tax rate, collections, online payments, tax sale information, tax liens, sewer collections, deductions and appeals as well as her collection percentages).
 - **Township Admin/Municipal Clerk’s Report** (presented by Leo Selb)
 - **Deputy Clerk’s Report** (presented by Jeannette Pace)

Approval of Department Reports

Discussion:

Motion by: _____ Second by: _____ Voice Vote: _____

- **Treasurer’s Report and Approval of Bills**

Approval of Treasurer’s Report for May, 2023

Discussion:

Motion by: _____ Second by: _____ Voice Vote: _____

PUBLIC COMMENTS: Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18).

Motion to Open to the Public:

Motion by: _____ Second by: _____ Voice Vote: _____

Motion to Close Public Portion:

Motion by: _____ Second by: _____ Voice Vote: _____

ORDINANCES: None.

RESOLUTIONS:

- **Resolution #23-45 Introduction/ Adoption the Hopewell Township 2023 Budget**

Adoption of Resolution #23-45 was considered on the May 18, 2023 Agenda. Due to a publication error, it is necessary to again place the Resolution on the June 15, 2023 Agenda for public hearing and adoption. Notice of the 2023 Municipal Budget was published in the Daily Journal on June 3, 2023.

Discussion:

Motion to Open to the Public:

Motion by: _____ Second by: _____

Roll Call Vote:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Kelsey Bayzick						
Robin Freitag						
David Miller						
Tom Tedesco						
Paul J. Ritter, III						

Motion to Close Public Portion:

Motion by: _____ Second by: _____

Roll Call Vote:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Kelsey Bayzick						
Robin Freitag						
David Miller						
Tom Tedesco						
Paul J. Ritter, III						

Discussion:

Motion to Adopt:

Motion by: _____ Second by: _____

Roll Call Vote:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Kelsey Bayzick						
Robin Freitag						
David Miller						
Tom Tedesco						
Paul J. Ritter, III						

#23-67: RESOLUTION TO AMEND ADOPTED BUDGET (Chapter 159) - Special Items of Revenue and Appropriation – Clean Communities

This Resolution adds funds to the 2023 Budget that were awarded by the State of New Jersey Department of Environmental Protection for a Clean Communities Grant

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-68: RESOLUTION APPROVING THE RENEWAL OF THE LIQUOR LICENSE FOR BNM MANAGEMENT, LLC

This is the Resolution approving the Green Olive’s Liquor License.

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-69: RESOLUTION AUTHORIZING MAYOR TO SIGN A STATEMENT OF WORK WITH CIVIC PLUS

This Resolution outlines the cost of upgrading the website with Civic Plus. Costs are covered under the recent grant through the County.

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-70: RESOLUTION APPOINTING ACTING MUNICIPAL CLERK

This Resolution is being submitted to appoint Jeannette Pace as Acting Municipal Clerk in anticipation of Leo Selb’s retirement on July 1, 2023.

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-71: RESOLUTION APPOINTING REGISTRAR OF VITAL STATISTICS FOR HOPEWELL TOWNSHIP AND GREENWICH TOWNSHIP

This Resolution is being submitted to appoint Jeannette Pace as the Registrar (rather than Deputy Registrar) of Vital Statistics for both Hopewell and Greenwich for the remainder of 2023 effective the date of the Acting Clerk appointment, July 1, 2023.

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-72: RESOLUTION APPOINTING CUSTODIAN OF PETTY CASH FUND

This Resolution is being submitted to appoint Acting Clerk Jeannette Pace as Custodian of the Petty Cash Fund in anticipation of Leo Selb’s retirement on July 1, 2023.

Discussion:

Motion to Approve:

Motion by: _____ Second by: _____ Voice Vote: _____

#23-74: RESOLUTION AUTHORIZING MAYOR TO SIGN ASSIGNMENT OF TAX SALE CERTIFICATE

This Resolution is being submitted to permit the Mayor to sign an Assignment of a Tax Sale Certification to a third party for the purposes of paying off a municipal lien post-tax sale.

Discussion:

Motion to Approve:

Motion by: _____ Second by: _____ Voice Vote: _____

#23-75: RESOLUTION AUTHORIZING THE SIGNING OF A DISCHARGE OF MORTGAGE – WOLBERT REHAB GRANT/LOAN

This Resolution is being submitted to permit the signing of a Discharge of Mortgage regarding the repayment of a grant/loan under the Rehab Program

Discussion:

Motion to Approve:

Motion by: _____ Second by: _____ Voice Vote: _____

OLD BUSINESS:

- Master Plan Re-Examination Report
- Convenience Center Renovations
- Copier Update
- Picnic Park – status and signs ordered
- Municipal Aid Deadlines
- Business Park finalization of Major Subdivision

NEW BUSINESS:

- Edmunds Access to Jeannette Pace
- Environmental Commission request for map of the park trails
- Township Building Landscaping
- Daniel’s Law Redactor appointment
- Atlantic City Electric – Ashplundh routine maintenance

CORRESPONDENCE: None.

SOLICITOR’S REPORT:

- Update: Tax Appeal – Cumberland Manor
- Oak Drive, Block 50, Lot 1.01

RESOLUTION #23-73 AUTHORIZING EXECUTIVE SESSION

The General Nature of the subject matters to be discussed are Contracts and Personnel.

*****Action May Be Taken*****

Discussion:

Motion to Enter into Executive Session by: _____ Second by: _____

Time: _____ Voice Vote: _____

Motion to Enter into Public Session by: _____ Second by: _____

Time: _____ Voice Vote: _____

Action Taken:

GOOD OF THE ORDER:

NJLM Magazine / Picture

MOTION TO ADJOURN by _____ Second by _____ Voice Vote: _____

End Time: _____

Next Meeting Date: July 20, 2023 at 6:30 p.m.

Leo F. Selb, Jr., Township Administrator/Municipal Clerk

Jeannette Pace, Deputy Clerk

cc: Township Committee

cc: Ritter Law Firm

****AGENDA SUBJECT TO CHANGE****