

AGENDA
HOPEWELL TOWNSHIP COMMITTEE
REGORGANIZATION MEETING
January 3, 2023

Start Time: _____

Sunshine Statement: "In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on August 30, 2022 as well as the South Jersey Times on August 31, 2022. A notice was placed on the Municipal Office bulletin board as of August 26, 2022."

- **Flag Salute**

- **Oaths of Office:** David Miller

- **Roll Call:** Kelsey Bayzick, Robin Freitag, David Miller, Tom Tedesco, Mayor Paul Ritter

- **Nominations:**

Nomination for Mayor

Nomination for Vice Mayor

Oaths of Office administered for Mayor and Vice Mayor

PUBLIC COMMENTS: Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18).

Motion to Open to the Public:
Motion by: _____ Second by: _____ Voice Vote: _____

Motion to Close Public Portion:
Motion by: _____ Second by: _____ Voice Vote: _____

ORDINANCES:

Ordinance on First Reading:

23-01 ORDINANCE AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 274: RENTAL PROPERTY

Motion to Open to Public

Motion by: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

Motion to close to Public

Motion by: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

Discussion

Motion to Introduce: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

Ordinance on First Reading:

23-02 2023 SALARY ORDINANCE AMENDMENT

Motion to Open to Public

Motion by: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

Motion to close to Public

Motion by: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

Discussion:

Motion to Introduce: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

Ordinance on First Reading:

23-03 ORDINANCE AMENDING CHAPTER 73 OFFICERS AND EMPLOYEES TO INCLUDE PILOT ADMINISTRATOR

Motion to Open to Public

Motion by: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

Motion to close to Public

Motion by: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

Discussion

Motion to Introduce: _____ Second by: _____

Roll Call Vote:

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES					
NO					
ABSTAIN					

RESOLUTIONS (Consent Agenda):

All Resolutions are Read by Title Only. No discussion or question of any Resolution permitted. A committeeperson may pull an individual resolution to discuss or question if requested.

- #23-02 Resolution Establishing 2023 Holiday Schedule**
- #23-03 Resolution Establishing a Cash Management Plan**
- #23-04 Resolution Appointing Colson and Gosweiler Insurance as Risk Management Consultant on behalf of the Township**
- #23-05 Resolution Establishing the Interest Rate for Non-Payment of Taxes**
- #23-06 Resolution Adopting the 2023 Temporary Budget**
- #23-07 Resolution Establishing 2023 Municipal Fees**
- #23-08 Resolution Authorizing Petty Cash Funds for 2023**
- #23-09 Resolution Establishing 2023 Municipal Employee Appointments**
- #23-10 Resolution Establishing Roberts Rules of Order**
- #23-11 Resolution Authorizing the Cancellation of Property Tax and Sewer Overpayments or Delinquent Amounts +/- \$10.00**
- #23-12 Resolution Authorizing Recycling Tonnage Grant Application and Recycling Coordinator**
- #23-13 Resolution Appointing a Public Agency Compliance Officer**
- #23-14 Resolution Establishing Depositories and Change Funds**

Motion to Approve the above Consent Agenda Resolutions as read by Title Only:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-01 RESOLUTION ESTABLISHING 2023 MEETING DATES AND OFFICIAL NEWSPAPERS

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-15 RESOLUTION AUTHORIZING THE APPOINTMENT OF A ZONING OFFICER, HOUSING OFFICER, CODE ENFORCEMENT OFFICER AND PROPERTY MAINTENANCE OFFICIAL

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-16 RESOLUTION APPROVING MEMBERSHIP IN THE CUMBERLAND DEVELOPMENT CORPORATION

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-17 RESOLUTION AWARDING CONTRACT TO SOUTH JERSEY REGIONAL ANIMAL SHELTER FOR PROFESSIONAL SERVICES FOR ANIMAL SHELTER FOR 2023

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-18 RESOLUTION APPOINTING FORD-SCOTT ASSOCIATES, LLC AS AUDITOR AND AWARDING AGREEMENT FOR THE YEAR 2023

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-19 RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO SURENIAN, EDWARDS & NOLAN, LLC AS AFORDABLE HOUSING ATTORNEYS

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-20 RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO CLARKE CATON HINTZ, PC AS PLANNING CONSULTANT

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-21 RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO COUNTYWIDE ANIMAL CARE AND CONTROL, LLC AS AN ANIMAL CONTROL OFFICER

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-22 RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO ARCHER & GREINER, PC AS BOND COUNSEL

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-23 RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO PHOENIX ADVISORS AS DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-24 RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO SCHEULE PLANNING SOLUTIONS, LLC AS PLANNING CONSULTANT

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-25 RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO THE RITTER LAW FIRM, LLC AS TOWNSHIP SOLICITOR

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-26 RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO REBECCA J. BERTRAM, ESQUIRE AS LAND USE BOARD SOLICITOR

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-27 RESOLUTION APPOINTING MEMBERS TO THE LAND USE BOARD

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-28 RESOLUTION AUTHORIZING SALARY AMOUNT FOR ADMINISTRATOR

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-29 RESOLUTION AWARDING CONTRACT FOR IT SERVICES

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-30 AUTHORIZING FRALINGER ENGINEERING FOR BID SPECIFICATIONS FOR ROOF REPLACE AT THE HOPEWELL/STOW CREEK VOLUNTEER FIRE HOUSE

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-31 RESOLUTION AUTHORIZING TOWNSHIP ADMINISTRATOR TO PREPARE BIDS FOR LEAD-BASED PAINT SERVICES

Discussion:
Motion to Approve:
Motion by: _____ Second by: _____ Voice Vote: _____

#23-32 RESOLUTION AUTHORIZING EXECUTIVE SESSION REGARDING CONTRACT NEGOTIATIONS

Action may be taken

Discussion _____ Time: _____
Motion to enter into Executive Session _____ Second by _____
Voice Vote: _____

Discussion _____ Time: _____
Motion to return to Public Session _____ Second by _____
Voice Vote: _____

Any Action:

Good of the Order:

Sub-Committees: Discussion and approval of Sub-Committee assignments for 2023
(Changes/Additions may be made):

- | | |
|-----------------------|-------------------------------|
| Personnel: | Robin Freitag, Kelsey Bayzick |
| Finance: | Paul Ritter, Kelsey Bayzick |
| Public Works: | Tom Tedesco, David Miller |
| Senior Center: | Robin Freitag, Kelsey Bayzick |
| Public Safety/Fire: | Tom Tedesco, David Miller |
| Sewer: | Tom Tedesco, David Miller |
| Insurance: | Tom Tedesco, Kelsey Bayzick |
| Economic Development: | Paul Ritter, Robin Freitag |
| Broadband: | Paul Ritter, Tom Tedesco |

MOTION TO ADJOURN:

Motion by _____ Second by _____ Voice Vote: _____

End Time: _____

Next Meeting Date: January 19, 2023 at 6:30 p.m.

Leo F. Selb, Jr., Municipal Clerk
Jeannette Pace, Deputy Clerk
cc: Twp. Committee
Ritter Law Firm
Township Bulletin Board

****AGENDA SUBJECT TO CHANGE****