

**MINUTES**  
**HOPEWELL TOWNSHIP COMMITTEE**  
**REGULAR MEETING**  
**January 19, 2023**

**Start Time:** 6:31 p.m.

The **Sunshine Statement** was read into the record by Mayor Paul Ritter.

The **Flag Salute** was conducted by Mayor Paul Ritter.

- **Roll Call:**

Present: Kelsey Bayzick, Greg Facemyer, Robin Freitag, Tom Tedesco, Mayor Paul Ritter (all present).

Others Present: Leo Selb, Township Administrator/Municipal Clerk; Jeannette Pace, Deputy Clerk/Registrar; and Township Solicitor, Matt Ritter.

- **Approval of Minutes:**

Approval of the December 15, 2022 Regular Meeting Minutes  
Motion by Freitag; Seconded by Miller. Voice Vote: All in favor.

Approval of the December 15, 2022 Executive Meeting Minutes  
Motion by Bayzick; Seconded by Tedesco. Voice Vote: All in favor.

Approval of the January 3, 2022 Reorganization Meeting Minutes  
Motion by Bayzick; Seconded by Miller. Voice Vote: All in favor.

Approval of the January 3, 2022 Executive Meeting Minutes  
Motion by Freitag; Seconded by Bayzick. Voice Vote: All in favor.

**PUBLIC COMMENTS:**

Motion to Open to the Public:  
Motion by Bayzick, Seconded by Tedesco. Voice Vote: All in favor.

No Public Comment.

Motion to Close Public Portion:  
Motion by Freitag; Seconded by Miller. Voice Vote: All in favor.

- **Department and Committee Reports:**

Motion to Approve by Freitag; Seconded by Tedesco. Voice Vote: All in favor.

- **Treasurer's Report and Approval of Bills:**

Motion to Approve by Bayzick; Seconded by Freitag. Voice Vote: All in favor.

- **Clerk's Report:**

Leo Selb verbally submitted his Clerk's Report:

- Redevelopment Authority
- Land Use Board Lawsuit / Reissuance of Permits to Homeowner
- Family Dollar: Thrift Store settlement took place; hoping to open in February
- Senior Center Status
- Health Insurance increases and options
- Cubby Hollow Road Complaint – no center line
- Economic Development inquiry for storefront and warehouse

## **ORDINANCES:**

### **Ordinance For Adoption:**

#### **23-01 ORDINANCE AMENDING, SUPPLEMENTING AND REVISING CHAPTER 274: RENTAL PROPERTY**

Motion to Open to the Public:

Motion by Bayzick; Seconded by Miller. Voice Vote: All in favor.

During the Public Portion the only comment was by former Mayor Bruce Hankins who commented using the City of Bridgeton as an example. Homeowners are required to make repairs to homes by ripping them apart to make repairs which takes away from their beauty and historical.

Motion to Close Public Portion:

Motion by Bayzick; Seconded by Miller. Voice Vote: All in favor.

Discussion:

Solicitor Ritter indicated he wanted to check the citation in Section 15 on Page 9. He believes there may be a typo in the citation number and wants to double check that before finalizing the draft of the Ordinance.

Motion to Adopt by Tedesco; Seconded by Bayzick.

**Roll Call Vote:**

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES	X	X		X	X
NO					
ABSTAIN			X		

**Ordinance on First Reading:**

**23-02 2023 SALARY ORDINANCE AMENDMENT** (Tabled at the January 3, 2023 Meeting)

Motion to Remove from the Table by Freitag; Seconded by Bayzick

**Roll Call Vote:**

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES	X	X	X	X	X
NO					
ABSTAIN					

Motion to Introduce on First Reading by Bayzick; Seconded by Freitag with second reading scheduled for February 16, 2023.

**Roll Call Vote:**

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES	X	X	X	X	X
NO					
ABSTAIN					

**Ordinance on First Reading:**

**23-03 ORDINANCE AMENDING CHAPTER 73 OFFICERS AND EMPLOYEES TO INCLUDE PILOT ADMINISTRATOR** (Tabled at the January 3, 2023 Meeting)

Motion to Remove from the Table by Bayzick; Seconded by Miller.

**Roll Call Vote:**

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES	X	X	X	X	X
NO					
ABSTAIN					

Motion to Introduce on First Reading by Bayzick; Seconded by Freitag with second reading scheduled for February 16, 2023.

**Roll Call Vote:**

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES	X	X	X	X	X
NO					
ABSTAIN					

**Ordinance on First Reading:**

**23-04 ORDINANCE AMENDING, SUPPLEMENTING AND REVISING CHAPTER 207: INSURANCE**

Discussion:

Selb advised that this Ordinance represents the Insurance section removed from Ordinance No. 23-01 since Chapter 207 is already an Insurance chapter. Discussion was held regarding the administration fee of \$25.00. Bayzick thinks \$25.00 is too much and suggested further research into what other municipalities are charging. It was suggested introducing the Ordinance with further discussion regarding the fee at the second reading.

Motion to Introduce on First Reading by Bayzick; Seconded by Tedesco with second reading scheduled for February 16, 2023.

**Roll Call Vote:**

	BAYZICK	FREITAG	MILLER	TEDESCO	RITTER
YES	X	X	X	X	X
NO					
ABSTAIN					

## **RESOLUTIONS:**

**#23-09 RESOLUTION ESTABLISHING 2023 MUNICIPAL EMPLOYEE APPOINTMENTS** (Tabled at the January 3, 2023 Meeting)

Discussion was held as to tenured positions. Freitag advised that additional research was needed prior to approving this Resolution.

No Motion to remove from Table.

No Action Taken.

**#23-34 RESOLUTION AUTHORIZING THE APPOINTMENT OF A HOUSING OFFICER** (Tabled at the January 3, 2023 Meeting)

Motion to remove from table by Tedesco; Seconded by Miller. Voice Vote: All in favor.

Discussion: None.

Motion to Approve by Tedesco; Seconded by Bayzick; Voice Vote: All in favor.

**#23-28 RESOLUTION AUTHORIZING SALARY AMOUNT FOR ADMINISTRATOR** (Tabled at the January 3, 2023 Meeting)

No Motion to remove from Table.

No Action Taken.

**#23-33 RESOLUTION CANCELLING TAXES FOR GARY BECKETT, A VETERAN WITH A WARTIME SERVICE-CONNECTED DISABILITY, BLOCK 54, LOT 14, 30 TOWNSEND AVENUE**

Discussion: None.

Motion to Approve by Bayzick; Seconded by Freitag; Voice Vote: All in favor.

**#23-35 RESOLUTION AUTHORIZING 2022 BUDGET TRANSFERS**

Discussion: None.

Motion to Approve by Tedesco; Seconded by Freitag; Voice Vote: All in favor.

**#23-36 RESOLUTION CANCELLING RESOLUTION #23-04 AND APPOINTING A.R. FANUCCI AGENCY L.L.C., HARDENBERGH INSURANCE GROUP, AS RISK MANAGEMENT CONSULTANT**

Discussion: None.

Motion to Approve by Bayzick; Seconded by Freitag;

Voice Vote: 3-0-2. Yes by Freitag, Tedesco, Miller. Abstentions by Ritter and Bayzick.

## **OLD BUSINESS:**

- Master Plan. Tedesco advised that the subcommittee met at the beginning of January and progress is being made. There is another meeting of the subcommittee scheduled for the first week in February. They plan to have a presentation for the Committee in April or May.

## **NEW BUSINESS:**

- Rabies Clinic. Discussion was held as to whether or not to have a clinic here at the municipal building. Deputy Clerk Pace advised that even though we have a large crowd for the clinic, only approximately 9 people are Hopewell residents. Given the set up and staffing involved on a weekend activity, it was decided that we would notify the residents of all the dates and locations of the free clinics being held by the County and that no clinic would be held here this year. It was also decided that we'd change the end date to April before the first late fee is charged and then to the end of June before the second late fee kicks in.

## **CORRESPONDENCE:**

Mayor Ritter noted that he received an email from Dave Hitchner regarding the West Cumberland Little League asking if the Township would be willing to volunteer services for trash cleanups or grass cutting at the ball fields. Solicitor Ritter advised that enrollment was down at the little league. Liability was discussed as was alternate ways to support the League. Further research and discussion is needed.

## **GOOD OF THE ORDER:**

Deputy Clerk Pace updated the Committee on the status of the 275<sup>th</sup> Anniversary calendar and also made mention of the start of the planning of Hopewell Day 2023.

## **Resolution #23-37 Authorizing Executive Session**

The General Nature of the subject matters to be discussed are Personnel and Contracts.

Motion to Enter into Executive Session by Bayzick; Seconded by Miller.

Voice Vote: All in favor.

Time: 8:00 p.m.

Motion to Return to Regular Session by Bayzick; Seconded by Miller.

Voice Vote: All in favor.

Time: 8:43 p.m.

**MOTION TO ADJOURN:**

Motion by Tedesco and Seconded by Miller. Voice Vote: All in favor.

**End Time:** 8:45 p.m.

**NEXT SCHEDULED MEETING:** February 13, 2023 starting at 4:30 p.m. (budget workshop followed by regular meeting).

Leo Selb, Municipal Clerk

cc: Twp. Committee

Ritter Law Firm

Dep. Clerk Jeannette Pace

Twp. Bulletin Bd.

***\*AGENDA SUBJECT TO CHANGE\****