

HOPEWELL DAY REGISTRATION FORM
Arts & Crafts – Business Display – Food Vendor

Event is held at the Hopewell Township Business Park
10 Cassidy Court Bridgeton, NJ 08302

Saturday, September 23, 2017 from 10 am to 4 pm

Rain date is Saturday, September 30, 2017 from 10 am to 4 pm

VENDOR SPACES are not confirmed until payment is received at the Municipal Building. Craft and Business Fees are \$25.00 if paid by September 8th, \$35.00 after September 8th. **Your cancelled check is your confirmation receipt, you will not receive any other notification.** If you are a non-profit organization, you will be provided space at no charge to hand out literature or provide information to event attendees. Please provide non-profit certificate with application.

Vendor provides their own canopy which needs to be **weighted down** as space will be on an asphalt surface. Space is limited and subject to availability. Sales are prohibited for Informational Display and Non-Profit Organizations.

ALL VENDORS must provide their own table and chairs. We do not provide electricity. We do allow multiple vendors from each company but if multiple display spaces are needed, the registration fee is proportional to the amount of space required. (There are No Refunds).

Prohibited Items: No items deemed a nuisance or public safety concerns will be allowed. The Hopewell Day Committee will inform the vendor based on items listed on their application, or will require vendor to stop selling the specific merchandise the day of the event.

SETUP: 8 am to 9:30 am. Vendors will not be allowed to drive their vehicles to the Display area between 10:00 am and 4:00 pm as a safety precaution.

FOOD VENDORS - \$50.00 per major food item-Must have insurance certificate for day of event and rain date showing Hopewell Township as an additional insured, provide copy of New Jersey Sales Tax Certificate or proof that the organization is registered as a non-profit organization. Cumberland County Health Department Application & Certificate is required and responsibility of vendor. The vendor fee will be waived for a registered non-profit organization. The Committee may limit any duplication of major food items. Registrations received after September 8th will be charged a late fee of \$25 per food item.

Please fill out the form below and make checks payable to **Hopewell Township Community Activity/Recreation Trust** and mail your check with the registration form to:

Hopewell Township
Attn: Hopewell Day
590 Shiloh Pike
Bridgeton, NJ 08302

For more information on craft, business, or food vendor spaces, please contact
Dylan Wulderk at 856-455-1230 or email: dwulderk@hopewelltpw-nj.com.

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Vendor Business/Org. Name: _____

Contact Person Name: _____

Street Address: _____

City, State, Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-Mail Address: _____

Car License Plate: _____

Make and Model of Car: _____

Vendor Merchandise: _____

Vendor will provide own Canopy: _____ If yes, What size: _____

Non-profit Organization certificate attached: _____

Amount Enclosed: _____

Vendor space is not confirmed until payment is received at the Municipal Building. **Your check is your space confirmation receipt;** you will not receive any other notification of receipt from the Township. Registrations received **after September 3rd** will be charged a **late fee of \$10 per space.**

NOTE: For vendors who will be using their own free standing canopy – All free-standing canopies will be on an asphalt surface; therefore vendors will need to bring weights so the canopies do not get blown away in the open recreation areas.