

**HOPEWELL TOWNSHIP COMMITTEE**  
**MINUTES OF THE REGULAR MONTHLY MEETING**  
April 24, 2014

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to the South Jersey Times and The Press, sent on January 7, 2014. A notice was placed on the Municipal Office bulletin board as of the same date.

Officials Present: Hankins, Ritter, Facemyer, Freitag, Shoemaker. Others Present: Solicitor T. Henry Ritter, Solicitor Matthew Ritter, Clerk Eugene Daddario, Treasurer Lois Buttner. Others: Michael S. Garcia, Scott Andersen, Kim Schalek Downes and Planning Board Member Alfred Caggiano, Jr.

Shoemaker, seconded by Ritter, moved for **Approval of Minutes** of 4/10/14 Regular Meeting. Approved 5-0

Shoemaker, seconded by Ritter, moved for **Approval of Minutes** of 4/10/14 Closed Executive Session Meeting. Approved 5-0

Facemyer, seconded by Shoemaker, moved to approve the **Treasurers Report** of 4/24/14 as submitted. Approved 5-0

**DEPARTMENT & COMMITTEE REPORTS:**

**Administrator:** The Hopewell Crest School Youth Week Program began with classroom visits to 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders by Mayor Hankins, Committeepersons Ritter and Freitag and Clerk/Administrator Daddario on Thursday, April 17. **Clerk:** FEMA funds were received for Storm #432 (\$1,350.00). To date, all FEMA claims have been satisfied. **Fire Department:** Specifications for a Full Size Sport Utility Vehicle were sent to Chief Dilks for review. **Planning and Zoning Boards:** Notice was sent to Planning Board and Zoning Board Members regarding proposed consolidation of the boards. A resolution was presented to Rodney Ale in appreciation of his years of service to the Zoning Board. Zoning Board Meeting Minutes of April 3, 2014 were submitted. **Public Works/Road:** A Notice of Compliance was received from the NJ Department of Environmental Protection from the March 31, 2014 Evaluation Inspection of the Township Sewer Collection System. **Tax & Sewer Collector** submitted the March 2014 Cash Book Report \$330,592.33 incl. interest and \$45,125.29 sewer. **Senior Center** Director submitted Weekly Updates for the weeks of April 10 and 17. A June 5<sup>th</sup> yard sale and a weekly yoga program have been scheduled.

A bill list dated 4/24/14 prepared by Treasurer Buttner was provided. Ritter, seconded by Facemyer, motion for **Approval of bills** totaling **\$101,444.49** on the prepared list (Including Payroll) was approved 5-0.

The Mayor asked if there were any questions or comments and opened the meeting to **PUBLIC COMMENTS**. There being no further public comment, at 7:12pm, Ritter, seconded by Facemyer, moved the meeting to **Old Business**.

**OLD BUSINESS:**

**COAH:** A Draft Letter to Senator Van Drew, Assemblymen Andrzejczak and Fiocchi regarding Hopewell Township issues and suggestions for future affordable housing legislation was approved. The Clerk was directed to send copies to Senator Stephen M. Sweeney, Assemblyman Jonh J. Burzichelli, Assemblywoman Celeste M. Riley and Governor Chris Christie.

**Sale of Mary Elmer Fire Hall:** Public Notices will appear in newspapers on April 15 and 22. Bid packages are available in the Clerk's Office and must be returned by May 8, 2014, no later than 2:00 pm.

**Telecommunications/BPU Update:** Facemyer confirmed that the New Jersey Board of Public Utilities unanimously approved the Stipulation of Settlement Agreement with Verizon NJ reducing the commitments made by the telecom company 21 years ago. He noted that the NJ Division of Rate Counsel will review the decision and determine if an appeal is in order.

**NEW BUSINESS**

At 7:19 pm Shoemaker, seconded by Freitag, moved to open the **Public Hearing of Ordinance No. 14-04: An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank** (Approved 5-0)

There being no public comment, at 7:20 pm Facemyer, seconded by Shoemaker, moved to close the Public Hearing. (Approved 5-0)

The following ordinance was approved for final adoption:

**HOPEWELL TOWNSHIP ORDINANCE 14-04  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of Hopewell Township in the County of Cumberland finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Hopewell Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$41,991.15 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Hopewell Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Hopewell, in the County of Cumberland, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Township of Hopewell shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$48,989.68, and that the CY 2014 municipal budget for the Township of Hopewell be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**Motion:** Facemyer

**Second:** Freitag

**Roll Call Vote:**

Hankins: Aye    Facemyer: Aye    Freitag: Aye    Ritter: Aye    Shoemaker: Aye

At 7:24 pm Facemyer, seconded by Ritter, moved to open the **Public Hearing of Ordinance No. 14-05: 2014 Salary Ordinance** (Approved 5-0)

There being no public comment, at 7:25 pm Ritter, seconded by Freitag, moved to close the Public Hearing. (Approved 5-0)

The following ordinance was approved for final adoption:

**HOPEWELL TOWNSHIP ORDINANCE NO. 14-05  
2014 SALARY ORDINANCE**

BE IT ORDAINED by the Township Committee of the Township of Hopewell, County of Cumberland and State of New Jersey, that the following salaries and wages be paid for the year 2014:

<u>Section One</u>	<u>Salary Employees</u>
Mayor	\$ 13,525.20
Committee	9,675.72
Administrator/ Clerk	59,302.80
Tax Collector	38,324.10
Tax Assessor	34,177.93
Treasurer/Deputy Clerk	55,037.16
CFO	5,826.24
Admin .Secretary/Dog Registrar	21,873.87
Registrar Vital Statistics	3,137.64
Deputy Registrar	1,560.60
Township Solicitor	6,050.00
Township Solicitor	6,050.00
Planning Board Solicitor	3,500.00
Zoning Board Solicitor	3,000.00
Zoning Officer/Board Liaison	7,800.00
Zoning/Planning Board Secretary	8,964.70
Planning/Zoning Board Recorder	66.67 per meeting
Property Maintenance Official	2,000.00
Construction Official/Bldg. Sub Code	18,200.00
Plumbing Sub Code Official	7,500.00
Electric Sub Code Official	9,000.00
Fire Sub Code Official	3,400.00
Construction Control Person	15,688.24
Code Enforcement Official	3,225.24
Emergency Management Coordinator	2,400.00
Fire Protection Official	3,400.00
Director Economic Development	8,115.12
Public Works Manager	0.00
Senior Center Director**	21,541.48
Sewer Maintenance Official	5,000.00
Anthony Peterson	20.56p.hr.
Jeff Cassidy	15.30 p.hr
Charles Haaf	14.84 p.hr.
Lonnie Wiggins **	14.00 p.hr.

\*\*Total (Reimbursed/Shared Service)

<u>Section Two</u>	<u>Hourly Employees</u>
Temporary/ Part-Time Regular Employees	Minimum Wage to \$45.00 p.hr.
Public Works Employees	\$ 8.00 to \$16.16 p.hr.
Public Works Employees w/CDL	\$11.50 to \$25.00 p.hr.
Public Works (Landfill Employees)	\$ 8.00 to \$ 15.15 p.hr. ***

\*\*\* Reimbursed Shared Service

**Motion: Facemyer** Second: Freitag  
**Roll Call Vote:** Hankins: Aye Facemyer: Aye Freitag: Aye Ritter: Aye Shoemaker: Aye

At 7:28 pm Facemyer, seconded by Ritter, moved to open the **Public Hearing of Resolution No. 14-28:** 2014 Budget for Hopewell Township (Approved 5-0)

There being no public comment, at 7:29 pm Shoemaker, seconded by Ritter, moved to close the Public Hearing. (Approved 5-0)

Michael S. Garcia, Registered Municipal Accountant presented a brief analysis of the Hopewell Township FY 2014 Municipal Budget.

The following resolution was approved for final adoption:

**RESOLUTION 14-28**  
**2014 BUDGET FOR HOPEWELL TOWNSHIP**  
**County of Cumberland and State of New Jersey**

**WHEREAS**, New Jersey State Statute N.J.S.A.40A:4-5 provides for the introduction and approval of a yearly budget for all municipalities; and,  
**WHEREAS**, the Hopewell Township Municipal Budget is being introduced on March 27, 2014; and  
**WHEREAS**, the Municipal Auditor and Municipal Finance Officer certifies that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations; and  
**WHEREAS**, at least one week prior to the date of public hearing , April 24, 2014 , a complete copy of the budget will be made available on the Township web-page and at the Hopewell Township Municipal building for public inspection.  
**THEREFORE BE IT RESOLVED**, that advertisement of the Budget will be at least ten days before a public hearing held at the Township Municipal Building, 590 Shiloh Pike Bridgeton, NJ at 7:00pm. This hearing is in compliance with N.J.A.C. 5:30-1.12, being at least 28 days after introduction of the Budget.

**Motion :** Facemyer

**Second:** Ritter

**Roll Call:**

Hankins: Aye

Facemyer: Aye

Freitag: Aye

Ritter: Aye

Shoemaker: Aye

The following resolutions were approved:

**TOWNSHIP OF HOPEWELL TOWNSHIP**  
County of Cumberland and State of New Jersey  
**RESOLUTION No. 14-32**  
**IN RECOGNITION OF MICHAEL S. WARNER, CPA**

**WHEREAS**, the Governing Body wishes to take this time to recognize, thank and commend Mr. Michael S. Warner for his dedicated service to the citizens throughout Cumberland County and the State of New Jersey; and

**WHEREAS**, Mr. Warner has been in practice since 1970 and is a member of numerous State CPA Societies as well as the American Institute of CPA's. His expertise includes taxation and litigation support, especially in the area of valuations.

**WHEREAS**, he has served as President of the Salem County Chamber of Commerce, Director of the Holly Shores Girl Scout Council, Director of the First National Bank of New Jersey/Salem County, past President of the American Cancer Society Salem Unit and is active in various non-profit agencies. He has taught Accounting at Salem, Cumberland and Atlantic Community Colleges.

**WHEREAS**, Mr. Warner's service is given with such devotion that he has earned the respect, admiration and friendship of communities through his professional leadership and dedication. He is also the proud father of Three Eagle Scout Sons and five grandchildren. He has given outstanding service the local Boy Scout youth from rural and low income urban backgrounds.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hopewell that the Governing Body, by this resolution, wishes to express its sincere appreciation to Mr. Michael S. Warner, CPA for service and dedication to the greater Cumberland County area and to the residents of the State of New Jersey.

**IT IS FURTHER RESOLVED THAT** this resolution is transcribed in the minutes of the Governing Body and that the Clerk is hereby directed to forward a copy of this resolution to Mr. Warner.

**THIS RESOLUTION IS HEREBY ADOPTED** by the Township Committee of the Township of Hopewell at its regular meeting held on April 24, 2014 at 590 Shiloh Pike, Bridgeton, New Jersey.

Motion by: Ritter

Second by: Shoemaker

Hankins: Aye

Facemyer: Aye

Freitag: Aye

Ritter: Aye

Shoemaker: Aye

**TOWNSHIP OF HOPEWELL TOWNSHIP**  
County of Cumberland and State of New Jersey  
**RESOLUTION No. 14-33**  
**IN RECOGNITION OF DAVID J. HEMPLE**

**WHEREAS**, the Governing Body wishes to take this time to recognize, thank and commend Mr. David J. Hemple for his dedicated service to the citizens throughout Cumberland County and the State of New Jersey; and

**WHEREAS**, after graduation from Cumberland Regional High School and Trenton State College, Mr. Hemple took a teller position at Century Bank in 1983. After hard work, completing education in the banking field and dedication, David progressed through the ranks of the company. In 2005, he was named the President and CEO of Century Bank, a position he still holds.

**WHEREAS**, Mr. Hemple is a lifetime resident of Cumberland County, who currently resides in Hopewell Township, with firmly planted roots in the local community. He is Chairman of the Board for the Inspira Health Network Foundation of Cumberland and Salem Counties. His community involvement extends membership in the Rotary Club of Vineland, member and former Director of the NJ Bankers Association and a member of Bridgeton and Vineland's Chamber of Commerce.

**WHEREAS**, David has made significant contributions to the youth of Cumberland County by volunteering in the Boy Scout of America. Century Bank, under Mr. Hemple's and the Bank's Board of Directors leadership, has been committed to "Community Banking Plus." They support the local community and various organizations such as the Boy Scouts of America by donating time, education and financial services. Mr. Hemple and his team have truly helped the community plan, grow and succeed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hopewell that the Governing Body, by this resolution, wishes to express its sincere appreciation to Mr. David J. Hemple, CEO of Century Savings for service and dedication to the greater Cumberland County area, the Boy Scouts of America and to the residents of the State of New Jersey.

**IT IS FURTHER RESOLVED THAT** this resolution is transcribed in the minutes of the Governing Body and that the Clerk is hereby directed to forward a copy of this resolution to Mr. Hemple

**THIS RESOLUTION IS HEREBY ADOPTED** by the Township Committee of the Township of Hopewell at its regular meeting held on April 24, 2014 at 590 Shiloh Pike, Bridgeton, New Jersey.

Motion by: Ritter

Second by: Shoemaker

Hankins: Aye    Facemyer: Aye    Freitag: Aye    Ritter: Aye    Shoemaker: Aye

Ritter, seconded by Freitag, moved to approve \$825.00 to Tiny's Plumbing, Heating & A/C, LLC for reconfiguration of heater ducts at the **West Cumberland Senior Center**. Approved 5-0

Facemyer, seconded by Shoemaker, moved to renew the Township's yearly agreement to support **The City of Bridgeton Fireworks Display** (\$1,000.00). Approved 5-0

A Resolution **Opposing Senate Bill S-1801 and Assembly Bills A-2621 and A-2495**, Seeking to Authorize County Government to Create County Tax Assessment while Abolishing Tax Assessment at a Local Municipal Level was recommended for approval by tax assessor, Lois Mazza. The Committee agreed to review the resolution for possible action at a later meeting.

**CORRESPONDENCE & NOTES & FILINGS** include: **Cumberland County Board of Health** February 2014 Summation of Services, **Cumberland County Public Works** signage replacements at Shoemaker/Minches Corner, **The Ritter Law Office, LLC** response to audit inquiry letter, **NJ Department of Education** Allocation of Equalized Valuation, *New Jersey Municipalities* Magazine article in remembrance of Shiloh Mayor, Harold L. Davis.

**Solicitor's Report:** T. Henry Ritter presented a memorandum and draft ordinance combining the Hopewell Township Zoning and Planning Boards, and amending the Hopewell Township Development Ordinance, No. 04-06.

Shoemaker, seconded by Ritter, moved to forward the ordinance draft to the Planning Board for review. The consolidated board, if approved, will become effective January 1, 2015. Approved 5-0

At 7:48 pm Facemyer, seconded by Shoemaker, moved the meeting into **EXECUTIVE SESSION** for the purpose of discussing contract negotiations and personnel.

At 8:32 pm the meeting was returned to **Open Session**.

There being no further business, Freitag, seconded by Facemyer, motion to **ADJOURN** was approved by all. Mayor Hankins adjourned the meeting at 8:37 pm.

**NEXT SCHEDULED MEETING:** May 8, 2014

**Eugene Daddario, Municipal Clerk**  
**cc:**  
**Committee,**  
**Township Bulletin Bd.,**  
**Sol. T. H. Ritter, Sol. Matthew Ritter**