

**HOPWELL TOWNSHIP COMMITTEE  
REGULAR MONTHLY MEETING  
February 23, 2012**

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Law' the Regular Meeting was duly advertised by an annual notice sent to the News of Cumberland County and the Press of Atlantic City, on January 6, 2012. Notices were placed on the Municipal Office bulletin board on the same date.

Officials Present: Hankins, Freitag, Shoemaker, Facemyer, Ritter. Others Present: Sol. T. Henry Ritter, Sol. Matthew Ritter, Treasurer Lois Buttner, Clerk Eugene Daddario. Others: Bruce Cobb and Planning Board Member Alfred Caggiano, Jr.

Facemyer, seconded by Freitag, moved for **Approval of Minutes** of 2/09/12 Regular Meeting. Approved (5-0).

Facemyer, seconded by Freitag, moved for **Approval of Minutes** of 2/09/12 Closed Executive Session Meeting. Approved (5-0).

Facemyer, seconded by Freitag, moved to approve the **Treasurers Report** of 2/23/12 as submitted. Approved (5-0).

**DEPARTMENT & COMMITTEE REPORTS:**

**Administrator:** Two Hopewell Township residents, Beverly Dairsow and Jeanne Doremus, will be inducted into the Cumberland County Women's Hall of Fame at their April 25<sup>th</sup> ceremony. Proclamations from the Township Committee will be drafted for presentation. **Clerk:** NJDEP Permits to replace the damaged crossing over Beebe Run along Beebe Run Road have been received, and are on file. Joint Municipal Application to the New Jersey Green Acres Program has been submitted. Certified Minutes of the February 13<sup>th</sup> Meeting of the Hopewell Township Board of Education, including a resolution to change the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November, has been received. **Construction Department** submitted the 2011 Report of Permits, 2011 Inspections Log, and the January 2012 Permit Report (\$4,994.00). **Dog Registrar:** Cumberland County Free Rabies Clinic will be held Saturday, February 25<sup>th</sup>, 1:00 to 3:00pm, at the Hopewell Township Municipal Building. **Economic Development:** The next Econ. Dev. Committee Meeting is scheduled for March 13. **Public Works/Road:** Hopewell Township Estimated Clean Communities Distribution for FY2012 is \$9,278.66. **Tax & Sewer Collector** submitted the 2011 Annual Tax Collector's Report, and January 2012 Cash Book Report (\$686,081.96 incl. interest and \$55,202.55 sewer). **Senior Center:** A meeting of participating municipalities is scheduled for March 1, 2012.

A bill list dated 2/23/12 prepared by Treasurer Buttner was provided. Ritter, seconded by Facemyer, motion for **Approval of bills** totaling **\$591,683.18** on the prepared list (Including Payroll) was approved 5-0.

The Mayor asked if there were any questions or comments and opened the meeting to **PUBLIC COMMENTS**. Alfred Caggiano, Jr. asked for further clarification on the proposed interlocal agreement between Hopewell Township and Stow Creek Township regarding the volunteer fire company. Mayor Hankins reviewed call and population statistics used in the formulation of the agreement. There being no further public comment, at 7:43pm, Facemyer, seconded by Freitag, moved the meeting to **Old Business**.

**OLD BUSINESS:**

**COAH:** Committeeman Shoemaker discussed a February 16<sup>th</sup> letter from Jeffrey R. Surenian regarding ways to safeguard the township's Affordable Housing Trust Fund. Solicitor T. Henry Ritter commented on S-1566, the New Jersey Transformation Act, which has been approved by the Senate Economic Growth Committee. The bill would establish a statewide program to transition foreclosed property into affordable housing. Under the program, a municipality will be given the right of first refusal to purchase a foreclosed home using its trust fund dollars. Such a house that is then deed-restricted as part of the municipality's affordable housing inventory would result in a 2-for-1 credit towards the municipality's affordable housing obligation.



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man Facemyer reviewed draft minutes of the February 15<sup>th</sup> committee regarding building demolition plans and insurance commissioners.

**NEW BUSINESS**

The following ordinances were approved upon introduction:

**HOPEWELL TOWNSHIP ORDINANCE NO. 12-02**  
**2012 SALARY ORDINANCE**

BE IT ORDAINED by the Township Committee of the Township of Hopewell, County of Cumberland and State of New Jersey, that the following salaries and wages be paid for the year 2012:

<b><u>Section One</u></b>	<b><u>Salary Employees</u></b>
	\$
Mayor	13,000.00
Committee	9,300.00
Administrator/ Clerk	57,000.00
Tax Collector	36,835.93
Tax Assessor	32,850.75
Treasurer/Deputy Clerk	52,900.00
CFO	5,600.00
Admin .Secretary/Dog Registrar	21,024.48
Registrar Vital Statistics	3,015.80
Deputy Registrar	1,500.00
Township Solicitor	5,500.00
Township Solicitor	6,600.00
Planning Board Solicitor	3,500.00
Zoning Board Solicitor	3,000.00
Zoning Officer/Board Liaison	8,700.00
Zoning/Planning Board Secretary	8,616.59
Municipal Judge	616.67
Court Administrator	1,724.74
Court Recorder	66.67
Planning/Zoning Board Recorder	66.67 per meeting
Property Maintenance Official	2,000.00
Construction Official/Bldg. Sub Code	18,200.00
Plumbing Sub Code Official	7,500.00
Electric Sub Code Official	11,500.00
Fire Sub Code Official	3,600.00
Construction Control Person	15,079.04
Code Enforcement Official	3,162.00
Emergency Management Coordinator	2,400.00
Fire Protection Official	3,400.00
Director Economic Development	7,800.00
Public Works Manager	38,879.75
Senior Center Director	21,541.48**

\*\*Total (38.8% Reimbursed/Shared Service)

**Section Two**

**Hourly Employees**

Temporary/ Part-Time Regular Employees	Minimum Wage to \$45.00 p.hr.
Public Works Employees	\$ 8.00 to \$16.16 p.hr.
Public Works Employees w/CDL	\$11.50 to \$20.15 p.hr.
Public Works (Landfill Employees)	\$ 8.00 to \$ 15.15 p.hr. ***

\*\*\*25% Reimbursed Shared Service

**Motion:** Facemyer

**Second:** Freitag

**Roll Call Vote:** Hankins: Aye; Facemyer :Aye ; Freitag: Aye ; Ritter :Aye ; Shoemaker: Aye

VACATING AN UNIMPROVED PUBLIC RIGHT-OF-WAY

**BE IT ORDAINED** by the Township Committee of the Township of Hopewell, County of Cumberland, and State of New Jersey, as follows:

**WHEREAS** Hopewell Crest, LLC is the owner of Block 28, Lot 1, and Block 33, Lot 3 in the Township of Hopewell; and

**WHEREAS** these two lots are separated by an unimproved public right-of-way which, if constructed, would link Hill Avenue to Woodlawn Avenue; and

**WHEREAS** Hopewell Crest, LLC has received Hopewell Township Planning Board preliminary major subdivision approval for the aforementioned site; and

**WHEREAS** the Hopewell Township Planning Board approval Resolution, No. 10-003A, requires Hopewell Crest, LLC to apply to the Township Committee of the Township of Hopewell for the vacation of the aforementioned unimproved right-of-way; and

**WHEREAS** the unimproved right-of-way is more fully described in the metes and bounds description prepared by Polistina Associates, LLC, on behalf of Hopewell Crest, LLC, a copy of which is attached hereto and incorporated herein; and

**WHEREAS** after due notice required by law, the Committee has heard all persons desiring to be heard on the question, and that the sole property owner abutting the unimproved right-of-way has requested the granting thereof, and after finding that the public welfare will not be adversely affected by the vacation of the above-described unimproved right-of-way;

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Hopewell as follows:

1. The Township of Hopewell hereby releases, vacates, and abandons all of its rights, together with those of the public generally, in and to the unimproved right-of-way proposed to link Hill Avenue to Woodlawn Avenue, as designated in the attached legal description;

2. A copy of this Ordinance, duly certified by the Township Clerk, shall be filed with the Cumberland County Clerk, and recorded in the County's book of road dedications and vacations, pursuant to N.J.S.A. 40:67-21.

3. This Ordinance shall take effect immediately upon passage and publication according to law.

**Motion** by: Ritter

**Second** by: Freitag

**Roll Call Vote:**

Hankins: Aye Facemyer: Aye Freitag: Aye Ritter: Aye Shoemaker: Aye

Ritter, seconded by Facemyer, moved that the Public Works Department order a street sign for **Brooks Boulevard**, a paper street in the Hopewell Township Business Park. Approved (5-0)

After review of the proposed **Fire Company Interlocal Agreement** between **Hopewell Township and Stow Creek Township**, Facemyer, seconded by Ritter, moved to submit the agreement to the Stow Creek Township Committee for approval, after revision to Section #1 to show 50/50 ownership of existing real estate. Approved (5-0)

**Discussion:** The **West Jersey Art and History Museum** has expressed interest in leasing several of the vacant offices located in the front of the Hopewell Township Municipal Building. The non-profit organization is looking for a temporary location with high visibility. The Committee agreed that more information regarding the request was needed before decisions could be made.

**CDC:** Mayor Hankins reported that the Cumberland Development Corporation and the Bridgeton Area Chamber of Commerce are finalizing an agreement regarding compensation to shared employees.

Committeeman Shoemaker attended a meeting in Greenwich Township on Tuesday, February 14<sup>th</sup> at 7:30 pm. Representatives from the **New Jersey Board of Public Utilities and Verizon** heard from residents about long-standing telecommunications issues in the region. Mr. Shoemaker recommended that Hopewell Township join Greenwich and Stow Creek Townships in contacting local legislators to deal with the inequities in services available to rural area residents and businesses. Committeeman Facemyer suggested that a copy of Mayor Hankins' letter to the New Jersey League of Municipalities, regarding these same issues, be forwarded to Senator Van Drew.



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**FILINGS** include: **NJ Department of Environmental Protection** Changes in Permit Management, Notice of Open Comment Period regarding Proposed Amendments to the FFY12 Drinking Water Priority System/Intended Use Plan (IUP), **Cumberland County Utilities Authority** February 16<sup>th</sup> Meeting Agenda, **NJ Transit Corporation** FY 2012 Request for Federal Financial Assistance, **NJLM** Update on Legal Challenges Involving Affordable Housing, Municipal Housing Trust Funds, Introduction of S-1564 Accumulated Sick Leave

There being no further business, Freitag, seconded by Shoemaker, motion to **ADJOURN** was approved by all. Mayor Hankins adjourned the meeting at 8:25pm.

**Eugene Daddario, Municipal Clerk**  
cc:  
**Committee,**  
**Township Bulletin Bd.,**  
**Sol. T. H. Ritter, Sol. Matthew Ritter**

**AGENDA**  
**HOPWELL TOWNSHIP COMMITTEE**  
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Sunshine Statement:

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Roll Call: Township Committee: Hankins, Freitag, Facemyer, Ritter, Shoemaker; Others:

**\*Approval of Minutes** of 2/09/12 Regular Meeting

**\*Approval of Minutes** of 2/09/12 Closed Executive Session

**Treasurers Report:**

**DEPARTMENT & COMMITTEE REPORTS:**

**Administrator:** Two Hopewell Township inductees, Beverly Dairsow and Jeanne Doremus, into the Cumberland County Women's Hall of Fame.

Assessor:

**Clerk:** NJDEP Permits to replace damaged crossing over Beebe Run along Beebe Run Road, Joint Municipal Application to the New Jersey Green Acres Program is on file, Certified Minutes of the February 13<sup>th</sup> Meeting of the Hopewell Township Board of Education including a resolution to change the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November.

**Construction Dept.:** \*2011 Report of Permits, \*2011 Inspections Log, \*January Permit Report (\$4,994.00)

**Dog Registrar:** Cumberland County Free Rabies Clinic, Saturday, February 25<sup>th</sup>, 1:00 ó 3:00pm, Hopewell Township Municipal Building.

Convenience Center: (Hankins):

**Economic Development:** Next Econ. Dev. Committee Meeting (March 13)

Engineer:

Environmental Commission:

Fire Department: (Hankins):

Insurance:

**Public Works/Road:** (Shoemaker): Hopewell Township Estimated Clean Communities Distribution for FY2012 - \$9,278.66

Planning and Zoning Boards:

**Tax & Sewer Collector:** \*2011 Annual Tax Collector's Report, \*January 2012 Cash Book Report \$686,081.96 incl. interest and \$55,202.55 sewer.

**Senior Center:** (Freitag) Meeting of Participating Municipalities (March 1, 2012)

**\*Approval of bills:** Total Bills **\$591,683.18** on Treasurers 2/23/12 prepared list (Including Payroll)



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**OLD BUSINESS:**

**COAH:** (Shoemaker): \*Affordable Housing Trust Fund Update from Jeffrey R. Surenian

**TDR Project:** (Shoemaker/Ritter)

**Bostwick Lake Commission:** \*Draft Minutes of February 15<sup>th</sup> Reorganization Meeting

**NEW BUSINESS**

\***Ordinance No. 12-02:** 2012 Salary Ordinance

\***Discussion:** Proposed **Ordinance No. 12-03** Vacating Public Unimproved Rightof-Way

\***Discussion:** Proposed Interlocal Agreement for Hopewell/Stow Creek Fire Company

**Discussion:** Rental of Front Offices in Municipal Building

**CDC:** (Hankins)

**CORRESPONDENCE & NOTES & FILINGS** include: **NJ Department of Environmental Protection** Changes in Senior Management, Notice of Open Comment Period regarding Proposed Amendments to the FFY12 Drinking Water Priority System/Intended Use Plan (IUP), **Cumberland County Utilities Authority** February 16<sup>th</sup> Meeting Agenda, **NJ Transit Corporation** FY 2012 Request for Federal Financial Assistance, **NJLM** Update on Legal Challenges Involving Affordable Housing, Municipal Housing Trust Funds, Introduction of S-1564 Accumulated Sick Leave

**Solicitor's Report:**

**EXECUTIVE SESSION:** (If Needed)

**ADJOURN**

**Eugene Daddario, Municipal Clerk**

**cc:**

**Committee,**

**Township Bulletin Bd.,**

**Sol. T. H. Ritter, Sol. Matthew Ritter**