

HOPEWELL TOWNSHIP COMMITTEE
MINUTES OF THE REGULAR MONTHLY MEETING
September 19, 2013

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to the South Jersey Times and The Press, sent on January 7, 2013. A notice was placed on the Municipal Office bulletin board as of the same date.

Officials Present: Hankins, Facemyer, Freitag, Shoemaker, Ritter. Others Present: Sol. T. Henry Ritter, Treasurer Lois Buttner, Clerk Eugene Daddario. Others: Adam Clark, Matthew Clark, David Young and Planning Board Member Alfred Caggiano, Jr.

Facemyer, seconded by Freitag, moved for **Approval of Minutes** of 9/5/13 Regular Meeting. Approved 5-0

Facemyer, seconded by Freitag, moved for **Approval of Minutes** of 9/5/13 Closed Executive Session Meeting. Approved 5-0

Freitag, seconded by Ritter, moved to approve the **Treasurers Report** of 9/19/13 as submitted. Approved (5-0).

DEPARTMENT & COMMITTEE REPORTS:

Administrator distributed the 2013 Cumberland County Health Department Flu Clinic Schedule (WC Senior Center, Oct. 28, 1:00-2:00 PM). **Construction Department** submitted the August 2013 Permit Report (\$1,991.00). **Economic Development:** The third draft of Strategic Plan is in process. **Engineer:** The Route 49 Sidewalk Project is scheduled to start the week of September 23, 2013. **Zoning Board** submitted the August Permit Report, Solicitor, Robert J. Ptyor, submitted a Consent Order Extending Time to Answer (*Garrison vs. Hopewell Township Zoning Board of Adjustment, et al.*). **Tax & Sewer Collector** submitted the September 2013 Cash Book Report (\$1,365,797.10 incl. interest and \$68,519.94 sewer). **Senior Center:** Director Burton submitted the September 2nd and September 9th Weekly Reports.

A bill list dated 9/19/13 prepared by Treasurer Buttner was provided. Ritter, seconded by Facemyer, motion for **Approval of bills** totaling \$80,686.93 on the prepared list (Including Payroll/Less Hankins Bill) was approved 5-0.

Ritter, seconded by Facemyer, moved for **Approval of Hankins Bill** (\$60.55). Approved 4-0 (Hankins Abstain)

The Mayor asked if there were any questions or comments and opened the meeting to **PUBLIC COMMENTS**. There being no public comment, at 7:12pm, Freitag, seconded by Ritter, moved the meeting to **New Business**.

NEW BUSINESS

The following resolutions were approved:

RESOLUTION No. 13-54

NEW JERSEY DEPARTMENT OF TRANSPORTATION RESOLUTION, APPLICATION AND AGREEMENT FOR STATE AID TO COUNTIES AND MUNICIPALITIES

BE IT RESOLVED that application is hereby made to the Commissioner of Transportation for an allotment of aid for the Reconstruction of:

Mary Elmer Drive

In the Municipality of the Township of Hopewell, County of Cumberland and State of New Jersey; and **BE IT RESOLVED** that any aid received as a result of this application will only be used for eligible costs for the project.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hopewell, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic application identified as ID #MA-2014-Hopewell Township-185 to the New Jersey Department of Transportation on behalf of the Township of Hopewell; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Hopewell and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Motion by: Shoemaker
Aye: Hankins, Facemyer, Freitag, Ritter, Shoemaker
Absent: None

Second by: Freitag
Nay: None
Abstain: None

**TOWNSHIP OF HOPEWELL
RESOLUTION NO. 13-55**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT, BETWEEN
HOPEWELL TOWNSHIP AND THE BOROUGH OF SHILOH, FOR EMERGENCY
MANAGEMENT COORDINATOR SERVICES AND EQUIPMENT**

WHEREAS, Hopewell Township (“Hopewell”) employs a part time Emergency Management Coordinator; and

WHEREAS, Hopewell owns the equipment needed by an Emergency Management Coordinator; and

WHEREAS, the Borough of Shiloh (“Shiloh”) is in need of Emergency Management Coordinator’s services and equipment; and

WHEREAS, Hopewell is willing to share its Emergency Management Coordinator services and equipment with Shiloh;

NOW, THEREFORE, BE IT RESOLVED by the Hopewell Township Committee that:

1. The Hopewell Township Solicitor is authorized to prepare a Shared Services Agreement for the shared use of Hopewell’s Emergency Management Coordinator Services and equipment by the Borough of Shiloh; and
2. The Agreement shall call for the payment of an annual sum, by Shiloh to Hopewell, to be billed, by Hopewell to Shiloh, on a quarterly basis, for the services of the Coordinator and the use of Hopewell’s Emergency Management equipment; and
3. The agreement shall be terminable, on proper notice, by either party.

Motion by: Ritter
Aye: Hankins, Facemyer, Freitag, Ritter, Shoemaker
Absent: None

Second by: Facemyer
Nay: None
Abstain: None

Facemyer, seconded by Freitag, moved to approve the purchase of new **Computer Equipment and Software** for the Tax Assessor and Administrative Offices (\$3,565.00). Approved 5-0

Facemyer and Shoemaker reported on their September 10th conference call with Senator Van Drew regarding telecommunications issues in Hopewell Township. They emphasized the fact that Hopewell Township residents and officials were present at previous public meetings, but Hopewell Township was not included in the Board of Public Utilities Order to upgrade and replace the infrastructure used to provide service in Stow Creek and Greenwich Townships. Senator Van Drew will try to amend the existing order, or push for improved regional coverage in Western Cumberland County.

Discussion: Municipal Park Farmland Lease options will be discussed at the October 10, 2013 Township Committee Meeting.

The convenience center compactor container repair costs have been quoted at \$1,450.00. The purchase of a new container will cost approximately \$6,000.00 and a used container will cost approximately \$4,000.00. The Greenwich Township Committee recommended repairing the container. Shoemaker, seconded by Freitag, moved to approve **\$1,450.00 for repairs to the existing compactor container**. Approved 5-0

Freitag, seconded by Facemyer, moved to approve a **Clean Communities Application** submitted by the CRHS Field Hockey Team for one Clean-up Date. (Approved 5-0).

Ritter, seconded by Facemyer, moved to approve a **Clean Communities Application** submitted by the American Cancer Society for one Clean-up Date. (Approved 5-0).

CDC: Mayor Hankins noted that, at the September 11, 2013 CDC meeting, members agreed to pursue a regional effort to improve telecommunications services in Western Cumberland County. A model resolution will be drafted which can be approved and submitted by all of the participating municipalities.

CORRESPONDENCE & NOTES & FILINGS include: **Thank you cards** from Jeff Cassidy Family and Anne Cassidy, **Cumberland County Purchasing Office** Cooperative contract for bread and bakery products, milk and dairy products, deer carcass removal, toner cartridges, traffic signal equipment and sign materials, **The Ritter Law Office** letter directing Robert J. Pryor, Esq. to file an Answer (*Garrison vs. Hopewell Township Zoning Board*), letter to CC Civil Case Management including fully executed Stipulation of Dismissal (*Hovnanian vs. Hopewell*), **Cumberland County Department of Planning** Farmland Preservation Plan to be presented at November Planning Board meeting, **Cumberland County Department of Public Works** preconstruction meeting for CR 603 (Harmony Road), **Cumberland County Utilities Authority** September 19 meeting agenda, **GovConnect** New Items, **NJLM Mayor's Newslines** newsletter, Governor takes action on various bills, IRS issues rule proposal on reporting by employers under the Affordable Care Act.

Solicitor's Report: In a September 19th email to Solicitor, Matthew Ritter, Jeffrey R. Surenian notes that Hopewell Township still has a growth share ordinance "on the books". Since the appellate division invalidated the regulation that was the foundation for that ordinance, the township should repeal it. He will follow with recommendations as to how to proceed and frame a repeal.

At 7:44 pm Ritter, seconded by Shoemaker, moved the meeting into **EXECUTIVE SESSION** for the purpose of discussing pending litigation, and a possible shared service contract and personnel issues.

At 8:59 pm the meeting was returned to **Open Session**.

The Township Committee directed the Clerk to notice all of the four Public Works employees that issues relating to their department would be discussed at the October 10, 2013 Township Committee Meeting.

Ritter, seconded by Facemyer, moved to direct the Mayor and Township Clerk to authorize a **Shared Service Agreement between the Hopewell/Stow Creek Fire Company and The Borough of Shiloh**. Approved 5-0

Facemyer, seconded by Freitag, moved to accept, with regret, the **Resignation of Pamela Burton**, West Cumberland Senior Center Director, effective October 3, 2013. Approved 5-0

There being no further business, Shoemaker, seconded by Freitag, motion to **ADJOURN** was approved by all. Mayor Hankins adjourned the meeting at 9:02 pm.

NEXT SCHEDULED MEETING: October 10, 2013

Eugene Daddario, Municipal Clerk
cc:
Committee,
Township Bulletin Bd.,
Sol. T. H. Ritter, Sol. Matthew Ritter