

MINUTES
HOPEWELL TOWNSHIP COMMITTEE
REGULAR MONTHLY MEETING
August 16, 2018

Approved
9/20/18

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal, sent on January 3, 2018. A notice was placed on the Municipal Office bulletin board as of the same date.

Roll Call: Township Committee: Hankins, Freitag, Facemyer, Ritter, Shoemaker; Others: Lois Yarrington, Twp Clerk/Administrator, T. Henry Ritter, Solicitor, Matt Ritter, Solicitor

***Approval of Minutes**

A motion was made by Mr. Shoemaker to approve the minutes of 7/19/18 Special Meeting, Closed Session & Regular Meeting. The motion was seconded by Mrs. Freitag and approved 5-0.

***DEPARTMENT & COMMITTEE REPORTS**

Administrator/Clerk:

- Solid Waste Hauling bid notice was published on August 13th. The bid package was reviewed by Steve & Matt. The bid opening is scheduled for October 18, 2018 at 6:30pm.
- The Pet Smart Grant for the TNVR Program requires at least 500 spay/neuter procedures. We do not qualify for this grant. I will keep checking their website for additional grants.
- Neil & I worked on the figures for the sewer rate increase. A draft ordinance is provided as a discussion item.
- Payment from Amish Market for the Farm ground lease at the Business Park was received.
- A list of 20 cases potentially eligible for dismissal was received from the CS Court Administrator.
- I attended a webinar this morning for the NJ Paid Sick Leave. We will need to make changes to the current Personnel Policy to be in compliance.

Code Enforcement:

- Report included in your packet

Construction:

- July Permit Fees-\$6,201 total fees collected

Convenience Center:

- New signs have been ordered for the Convenience Center gates.

Dog Registrar:

- 387 licenses have been issued as of August 16, 2018

Economic Development Committee:

- The next Hopewell Day Committee meeting is Friday 8/17 at the Amish Market
- *Tony Stanzione from the CDC has been in contact with Dunkin Donuts to provide approximately 10-12 possible locations along Route 49. Mr. Ritter stated that during the tour with the representatives from Dunkin Donuts he took them to Cumberland Insurance to show them how many employees worked in the office and even had the employees place Wawa coffee cups on their desks.*
- *Other possible uses in the Business Park were discussed at the Economic Development Committee meeting. They would like to possibly include auxiliary uses to the wedding barn if possible. A microbrewery could also be a possibility.*

Emergency Management:

- The new Tahoe should be delivered by the end of the month.

Engineer:

- The Senior Center Parking Lot Expansion is complete except for the lights. *Comments were made regarding what appears to be mark outs on the new pavement at the Senior Center.*
- Bid opening for Homestead Place repaving was held 8/2 @ 10am.
Ricky Slade Construction-\$209,623.00
Asphalt Paving Corp-\$209,690.00
South State Inc.-\$206,545.65
Diamond NVNJ-\$333,014.00
- 2019 NJ DOT Transportation Aid Grant applications are due 10/8. Steve would like to apply to have Cassidy Court repaved. *The required resolutions will be prepared for the September meeting.*

Environmental Commission:

- The Environmental Commission will be hosting a tour of the Piney Point Trail at 1:00pm as part of the Hopewell Day Activities.

Fire Official:

- The 30 Day extension was granted. The new deadline is September 14, 2018. Bridgeton's meeting is on August 21st.

- I met with Todd Bowen and Brent Hitchner from Bridgeton Fire Department and Max Dilks to review items that were addressed in a meeting they attended with the State regarding the Agricultural Inspections. Chief Bowen would like to have an informational meeting in November for the farmers to be able to present their questions before the inspections begin.

Hopewell/Stow Creek Fire Company:

- Stow Creek has agreed to pay for their portion of the repair of the concrete pad at the fire house this year and to pay their portion of the pick-up truck in 2019.
- I spoke to Mayor Dickinson from Stow Creek and we discussed meeting with the fire department before the end of the year to get an idea of any upcoming projects or needs the department has for the next few years in order to properly budget for their large expenditures.

Land Use Board (Planning/ Zoning): (Shoemaker/Ritter):

- July Zoning Report \$60.00
- The August Planning Board meeting was held on 8/15.

Public Works/Road: (Shoemaker):

- Placed/tamped millings behind the fire house to provide a drill/training area.
- Deltronics has gone out of business. Vernal Associates has agreed to provide emergency service until we can complete the RFP process to authorize a contract.

Tax & Sewer Collector:

- July 2018 Cash Book Report (\$182,261.17 tax incl. interest and \$46,118.81 sewer incl. interest).
- Tax bills were mailed on July 26th. The grace period for taxes only is extended thru August 21st.

Senior Center: (Freitag):

- An Update from Jean is included in your packet
- The Senior Center will be closed August 20th-September 3rd. The floors will be cleaned and waxed on August 25th. Public Works will be performing a couple general maintenance items during this time.

A motion was made by Mr. Facemyer to accept the Department & Committee Report as presented. The motion was seconded by Mrs. Freitag and approved 5-0.

***Approval of bills:**

A bill listed dated 8/11/2018 prepared by Treasurer Young was provided. Mr. Ritter made a motion to approve the bill list totaling **\$1,675,985.71** (including payroll) seconded by Mr. Facemyer and approved 5-0.

***Treasurer's Report**

A motion was made by Mr. Facemyer to accept the Treasurer's Report dated 8/11/2018 as presented. The motion was seconded by Mr. Ritter and approved 5-0.

PUBLIC COMMENTS: *Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18)*

OLD BUSINESS:

NEW BUSINESS:

Ordinances

Public Hearing, 2nd Reading & Adoption

18-12-Special Emergency for the Purpose of Preparing a Revision and Codification of the Ordinances of the Township of Hopewell *A motion was made by Mr. Ritter, seconded by Mr. Shoemaker to open the public hearing for Ordinance 18-12. Hearing no comments from the public, the public hearing was closed on a motion by Mr. Ritter, seconded by Mr. Shoemaker.*

**HOPEWELL TOWNSHIP
CUMBERLAND COUNTY
ORDINANCE 18-12**

AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$10,500.00 FOR THE PURPOSE OF PREPARING A REVISION AND CODIFICATION OF TOWNSHIP ORDINANCES OF THE TOWNSHIP OF HOPEWELL, CUMBERLAND COUNTY, NEW JERSEY.

BE IT ORDAINED by the Township Committee of the Township of Hopewell, County of Cumberland, and State of New Jersey, as follows:

Section 1. The preparation of a revision and codification of the ordinances of the Township of Hopewell, Cumberland County, New Jersey, is hereby authorized, and a special emergency appropriation in the amount of \$10,500.00 is hereby authorized pursuant to the Local Budget Law (N.J.S.A. 40A:4-53) and shall be deemed a special emergency appropriation as defined and provided for in N.J.S.A. 40A:4-55.

Section 2. A copy of this ordinance as finally adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 3. This ordinance shall take effect in accordance with applicable law.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer	X		X			
Robin Freitag			X			
Joseph Shoemaker		X	X			

Resolutions-

***Resolution 18-50-Authorizing Sale of Surplus using GovDeals**

**TOWNSHIP OF HOPEWELL
RESOLUTION 18-50**

Resolution Authorizing the Sale of Public Property On-Line Through a New Jersey State Contract Auction Service.

WHEREAS, the Township of Hopewell has certain surplus property, as set forth in Attachment A, which is no longer needed for public use; and

WHEREAS, said surplus property shall be sold at an On-Line auction through New Jersey State Contract vendor GovDeals, Incorporated, posted on the GovDeals website at www.govdeals.com; and

WHEREAS, the On-Line auction shall be conducted pursuant to the provisions of N.J.S.A. 40A:11-36, New Jersey State Contract A-83453 and New Jersey Local Finance Notice 2008-9; and

WHEREAS, said surplus property has a value believed in excess of \$500.00; and

WHEREAS, the terms and conditions of the Agreement entered into by and between the Township of Hopewell and GovDeals, Incorporated, are available on the GovDeals website and available with the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hopewell Township, Cumberland County, New Jersey, as follows:

1. That the items listed in Attachment A are hereby declared surplus property, to be forthwith advertised for public sale pursuant to N.J.S.A. 40A:11-36 and New Jersey Local Finance Notice 2008-9.
2. That said items shall be sold at an On-Line auction to the highest bidder through New Jersey State Contract vendor GovDeals, Incorporated, in accordance with New Jersey State Contract A-83453 and New Jersey Local Finance Notice 2008-9.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer			X			
Robin Freitag		X	X			
Joseph Shoemaker	X		X			

***Resolution 18-51-Contract Extension for WCSC Janitorial Services**

**HOPEWELL TOWNSHIP
CUMBERLAND COUNTY
NEW JERSEY**

RESOLUTION 18-51

**Award of Contract Extension-
Janitorial Services at the West Cumberland Senior Center**

WHEREAS, the Township of Hopewell required proposals for Janitorial Services for the West Cumberland Senior Center; and

WHEREAS, the only proposal submitted for the needs of Hopewell Township is Capital Contractors, Inc., One Computer Associates Plaza, Suite 101, Islandia NY, 11749; and

WHEREAS, the contract was awarded to Capital Contractors, Inc., One Computer Associates Plaza, Suite 101, Islandia NY, 11749 for a period of six (6) months with the option to extend for three (3) additional six (6) month periods, and

WHEREAS, initial contract period expires on August 31, 2018; and

NOW, THEREFORE, BE IT RESOLVED that the contract for Janitorial services is hereby extended for a period of six (6) months in the amount of \$395.00 per month.

Subject to a Certification of Funds statement by the CFO.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			

Greg Facemyer			X			
Robin Freitag	X		X			
Joseph Shoemaker			X			

***Resolution 18-52-Canceling Taxes Due for Block 63 Lot 3 Owned by Hopewell Township**

HOPEWELL TOWNSHIP
Cumberland County
RESOLUTION 18-52
RESOLUTION TO CANCEL TAXES FOR
HOPEWELL TOWNSHIP OWNED PROPERTY

BE IT RESOLVED by the Township Committee of the Township of Hopewell, County of Cumberland and State of New Jersey, as follows:

WHEREAS, the Tax Collector and Tax Assessor have certified to the Mayor and Township Committee, that the property known as Block 63 Lot 3, formerly owned by Hendricks House has been acquired by Hopewell Township as of May 31, 2018. Taxes due still exist in the tax records.

THEREFORE BE IT RESOLVED, that the Tax Collector be authorized to cancel open balances from her Tax Collection system on named property, in the amount of \$394.12 for the 3rd and 4th quarters of 2018.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III	X		X			
Greg Facemyer		X	X			
Robin Freitag			X			
Joseph Shoemaker			X			

***Resolution 18-53-Authorizing Redevelopment Agreement and Agreement for Sale of Real Estate**

Township of Hopewell
CUMBERLAND COUNTY, NEW JERSEY
RESOLUTION AUTHORIZING A REDEVELOPMENT AGREEMENT
AND AN AGREEMENT FOR SALE OF REAL ESTATE
RESOLUTION # 18-53

WHEREAS, the Township of Hopewell Township, has engaged in multiple investigations and studies pursuant to the requirements of the Local Redevelopment and Housing Law, NJSA 40A:12A-1, et seq. ("Redevelopment Law") relating to the Hopewell Business Park property located on State Highway 49, including, without limitation, Block 63, Lots 1.02 and 16; and

WHEREAS, such investigations have resulted in the Township, by Resolution 16-59, dated July 14, 2016, designating the property as an Area In Need Of Redevelopment under the terms of the Redevelopment Law; and

WHEREAS, Meadow Farm, LLC, and the Township have conducted ongoing discussions regarding proposed redevelopment of the aforementioned property, during which time Meadow Farm, LLC, presented to the Township with a development proposal for the property; and

WHEREAS, Hopewell has conducted multiple community presentations for the proposed redevelopment of the property, at which times the public had the opportunity to participate and ask questions regarding the reuse of the property; and

WHEREAS, on July 19, 2018, the Township Committee adopted Ordinance No. 18-10 approving and adopting a Redevelopment Plan for the property bearing a draft date of April 30, 2018 (the "Redevelopment Plan"); and

WHEREAS, the Redevelopment Plan proposes the reuse of Block 63, Lots 1.02 and part of Lot 16, comprising a total of approximately 14 acres, into an economically and socially productive use which will contribute to the general welfare of the Township; and

WHEREAS, the Township of Hopewell is the owner of the subject property; and

WHEREAS, the Township Committee, by this Resolution No. 18-___, approves the sale of approximately 14 acres, comprising Block 63, Lot 1.02 (3.35 acres) and a portion of Lot 16 (estimated at 11 acres), comprising a total of 14 acres, to Meadow Farm, LLC, for the development of a barn-style venue and event facility, along with surrounding active farmland and other improvements, as previously described in the Memorandum of Understanding between the Township and Meadow Farm, LLC, dated January 18, 2018; and

WHEREAS, on August ___, 2018, the Township Committee, by this Resolution No. 18-___, approves the form of Redevelopment Agreement ("RDA") with conditions; and

WHEREAS, Meadow Farm, LLC, is in the process of submitting the Site Plan to the Township Planning Board for a courtesy review; and

WHEREAS, the property contains no existing structures, but is being farmed; and
 WHEREAS, the Redevelopment Plan proposes an additional and new use for the property; and

WHEREAS, Meadow Farm, LLC, proposes the construction of a venue wedding barn project, with the principal building 65 feet by 72 feet, and with other separate buildings and improvements, including a bridal suite building, office building, a proposed greenhouse, and a patio, and a pole barn for tractors and farming equipment; and

WHEREAS, on July 19, 2018, the Township Committee, by Resolution, conditionally designated Meadow Farms, LLC, as the redeveloper of the property; and

WHEREAS, the proposed site improvements will be handled by a related entity, Morse Developers.

WHEREAS, the Township Committee, by this Resolution No. _____, also approves the form of Agreement for Sale of Real Estate to Meadow Farm, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hopewell, in Cumberland County, that the form of the RDA, as attached, as well as the form of the Agreement for Sale of Real Estate, which is, likewise, attached, are both approved and the Mayor and the Township Clerk are hereby authorized to execute the same.

BE IT FURTHER RESOLVED that the Township attorney is hereby authorized to cause the executed RDA to be recorded in the County Clerk's Office.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified to be a true copy by the Township Clerk, be forwarded to:

1. Meadow Farm, LLC;
2. Robert A. Casella, Attorney for Meadow Farm, LLC;
3. Hopewell Township Planning Board;
4. Township Attorney, Matthew W. Ritter;
5. Township Engineer, Steven J. Nardelli;
6. Township Clerk-Administrator, Lois Yarrington; and
7. The Township Certified Financial Officer.

ADOPTED at the regular meeting of the Township Committee of the Township of Hopewell held on the 20th day of August, 2018, at 6:30 p.m.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer	X		X			
Robin Freitag			X			
Joseph Shoemaker			X			

***Resolution 18-54-Award of Contract to South State, Inc for Resurfacing of Homestead Place**

**HOPEWELL TOWNSHIP
 CUMBERLAND COUNTY
 NEW JERSEY
 RESOLUTION 18-54
 Award of Contract**

WHEREAS, the Township of Hopewell required competitive bids for the Resurfacing of Homestead Place; and

WHEREAS, on August 2, 2018 submitted bids were received and it is determined that the low bid on the project is the bid of **South State, Inc.**, PO Box 68, Bridgeton NJ 08302, in the amount of \$206,545.65, with no alternates; and

WHEREAS, after review by the Hopewell Township Engineer and Solicitor, it is further determined that the bid submittal of South State, Inc. is a complying submittal, and

NOW, THEREFORE, BE IT RESOLVED that the contract for the resurfacing of Homestead Place; be awarded to Asphalt Paving Corp. in the amount of \$206,545.65; and
 Subject to a Certification of Funds statement by the CFO, and

That the Presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction, and

That the Clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer			X			
Robin Freitag		X	X			
Joseph Shoemaker	X		X			

***Resolution 18-55-Purchase of 2019 F250 for HSCFD Under NJ State Contract #A88726**

**TOWNSHIP OF HOPEWELL
 Resolution 18-55**

**RESOLUTION AUTHORIZING PURCHASE UNDER STATE CONTRACT #A88726 FROM
WINNER FORD IN AMOUNT NOT TO EXCEED \$35,818.00**

WHEREAS, Hopewell Township is in need of a support vehicle for the Hopewell Stow Creek Fire Department; and

WHEREAS, the vehicle items when combined exceed the NJ State bid threshold and Hopewell Township desires to purchase this vehicle under state contract from the following State Contract #A88726:

Winner Ford, 770 Cuthbert Blvd., Cherry Hill NJ 08002
2019 Ford F250 4x4 Crew Cab

WHEREAS, the Chief Municipal Finance Officer has certified in writing herein that funds are available and the Municipal Attorney has reviewed the contract and is satisfied that it is in proper form.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Township Committee are hereby authorized to approve the State contract authorizing the purchase of a 2019 Ford F250 as detailed above in an amount not to exceed \$35,818.00.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

***Resolution 18-56-Canceling Taxes for Disabled Veteran**

HOPEWELL TOWNSHIP

Resolution 18-56

RESOLUTION TO CANCEL TAXES DUE WHEN PROPERTY IS CLASSIFIED EXEMPT

WHEREAS, The Tax Collector and the Tax Assessor have certified to the Mayor and Township Committee, that the property owner, Michael Pflieger, 40 Orchard Crest Drive, located in Hopewell Township, has been approved by the Veteran’s Administration as a 100% totally and permanently disabled veteran; and

WHEREAS, as of June 30, 2018, his property, Block 63.02 Lot 7, is classified as an exempt property, however taxes due still exist in the tax records.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Cumberland, that the Tax Collector is hereby authorized to cancel these property tax balances for the 3rd and 4th Quarters of 2018 totaling \$2,526.71. These amounts will be listed individually and shown in the last column on the 2018 year end reports dated December 31, 2018 as per file.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

***Resolution 18-57-Authorizing Contract with General Code for Codification of Ordinances**

HOPEWELL TOWNSHIP

CUMBERLAND COUNTY

RESOLUTION 18-57

RESOLUTION OF THE TOWNSHIP OF HOPEWELL, COUNTY OF CUMBERLAND AND STATE OF NEW JERSEY AUTHORIZING EXECUTION OF A CONTRACT WITH GENERAL CODE LLC. FOR THE CODIFICATION OF THE ORDINANCES OF THE TOWNSHIP OF HOPEWELL

WHEREAS, the Township Committee of the Township of Hopewell has determined there exists a need for the codification of the Township ordinances, including the specialized procedures of research, organization, analysis, revision, editing and publication of the ordinances; and

WHEREAS, such services can only be provided by a recognized firm specializing therein; and

WHEREAS, the codification of the ordinances involves the performance of professional services within the meaning of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, the Local Public Contracts Law requires the resolution authorizing the award of contracts for “extraordinary, unspecifiable services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, funds to cover the cost of said codification are available by virtue of an ordinance adopted August 16, 2018 entitled: “An Ordinance Authorizing an Emergency Appropriation for the Codification of the Ordinances of the Township of Hopewell, New Jersey,” and certification of availability of funds is annexed hereto and made a part hereof;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell as follows:

1. General Code LLC. is hereby retained to provide the specialized services necessary in connection with the codification of the Hopewell Township ordinances in accordance with the contract submitted, and approved by the Township Committee; and
2. This contract is awarded without competitive bidding pursuant to N.J.S.A. 40A:11-1 et seq., because the services are specialized, technical and qualitative in nature, and that they require the exercise of expertise and training not generally available and that such services can only be performed by persons familiar with the field of codification and that specifications for the exercise of such discretionary matters cannot reasonably be written and such services do not permit special advertising; and
3. The Mayor and Clerk are hereby authorized and directed to execute said contract with General Code LLC; and
4. A copy of this resolution as well as the contract be placed on file in the office of the Clerk of the Township of Hopewell and that a notice of the awarding of said contract be published in the issue of the The Daily Journal within 10 days.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer		X	X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

***Resolution 18-58-Cooperative Pricing System Authorization for Purchasing Agreement to Provide Rock Salt**

**HOPEWELL TOWNSHIP
COUNTY OF CUMBERLAND
RESOLUTION 18-58
COOPERATIVE PRICING SYSTEM AUTHORIZATION
FOR PURCHASING AGREEMENT TO PROVIDE ROCK SALT**

WHEREAS, The Township Committee of the Township of Hopewell, Cumberland County and State of New Jersey agree to be part of the Cumberland County Cooperative Pricing System Contract for Supplying and Delivering Rock Salt; and

WHEREAS, The Cooperative Pricing System Contract has been awarded by Cumberland County to Chemical Equipment Labs of DE, Inc., 3920 A Providence Road, Newtown Square, PA, 19073 for the renewal period 11/01/2017 to 10/31/2018 for providing and delivering Rock Salt, at the contract price of \$53.39 per ton (light grayish tint) and \$51.99 per ton (beige tint); and

BE IT RESOLVED, by the Township Committee of the Township of Hopewell, in Cumberland County that the Township enters into an agreement with Chemical Equipment Labs of DE, Inc. as contracted with by the County Freeholders as a result of formal bidding to obtain Rock Salt for the purpose of salting roads and preventing snow and ice conditions.

BE IT FURTHER RESOLVED that the Mayor and/or Administrator of Hopewell Township are hereby authorized to negotiate and execute the documents required to implement a specific purchasing agreement for this purpose.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer			X			
Robin Freitag		X	X			
Joseph Shoemaker	X		X			

Discussion Item #1-Clean Communities-Road Clean Ups requested by CRHS Girls Soccer 8/26, Girl Scout Troop 51004 9/22-Hopewell Day, Rotary 10/13, Hopewell Crest 6th Grade-TBD *A motion was made by Mr. Shoemaker to approve the road clean ups as requested. The motion was seconded by Mr. Ritter and approved 5-0.*

Discussion Item #2- Appoint Marion Carll to the Environmental Commission for an unexpired term ending 12/31/2020 *A motion was made by Mr. Ritter to accept the Mayor's appointment to the Environmental Commission. The motion was seconded by Mrs. Freitag and approved 5-0.*

Discussion Item #3-Farmland Preservation Program (Hopewell Farmland Partnership-Cramer) *A motion was made by Mr. Facemyer to table discussion until September 20, 2018. The motion was seconded by Mr. Shoemaker and approved 5-0.*

Discussion Item #4-Sewer Amendment Ordinance *Discussion was held. A motion was made by Mr. Facemyer to table further discussion and introduction until additional amendments could be added by the Solicitor. The motion was seconded by Mr. Ritter and approved 5-0.*

Discussion Item #5-Proposal from Fralinger Engineering to Complete Subdivision and Survey for the Business Park *A motion was made by Mr. Ritter to approve the proposal with Fralinger Engineering in*

the amount of \$17,000 to complete the subdivision and survey at the Business Park. The motion was seconded by Mr. Facemyer and approved 5-0.

Discussion Item #6-Sewer On Call Company A motion was made by Mr. Ritter to approve the use of Vernal Associates, LLC for sewer on call maintenance as needed. The motion was seconded by Mr. Shoemaker and approved 5-0.

CDC: (Hankins)-No meeting was held.

Solicitor's Report

The Solicitor reviewed the recent OPRA request for COAH information. When the request was received, the Clerk forwarded it to the Solicitors for assistance in responding. Solicitor M. Ritter sent correspondence to the Township Committee advising of the recent OPRA request. He also sent the OPRA request to Jeff Surenien for assistance in responding and requesting assistance in figuring out the next step in COAH compliance. It was decided that Mr. Ritter and Mr. Shoemaker will be the subcommittee to address COAH compliance.

Two additional items were to be reported in Closed Session.

***Resolution 18-59 Closed Session-** Contract Negotiations and Attorney Client Privilege-Hopewell Business Park/Redevelopment Area Developer @8:07pm

Hopewell Township Executive Session Resolution 18-59

WHEREAS, Section 8 of the Open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Township Committee of the Township of Hopewell is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, in the County of Cumberland, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed are: **Contract Negotiations and Attorney Client Privilege-Hopewell Business Park/Redevelopment Area Developer;**
3. The Township Committee may take official action on the items discussed in Executive Session upon completion of the executive session.
4. The minutes of the discussion shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer			X			
Robin Freitag		X	X			
Joseph Shoemaker	X		X			

A motion was made by Mr. Facemyer to return to open session at 8:30 pm. The motion was seconded by Mr. Ritter and approved 5-0.

Mr. Facemyer added an additional item as new business which was not listed on the agenda. He read a memorandum that he had prepared regarding shared services and stated that the next area where they'd like to explore cost saving measures is in the office of the Municipal Clerk. He stated that this would occur in either September or October but no later than the end of the term for the current Clerk. Mr. Shoemaker commented that unfortunately this is the way things are headed and they would provide any references for the current Clerk. A motion was made by Mr. Facemyer to explore shared services for the office of the Municipal Clerk. The motion was seconded by Mr. Shoemaker and approved 5-0.

There being no additional business, the meeting was adjourned at 8:41pm on a motion by Mrs. Freitag, seconded by Mr. Shoemaker.

NEXT SCHEDULED MEETING: September 20, 2018 @ 6:30pm

Lois A. Yarrington, Township Clerk
cc: Committee,
Township Bulletin Bd.,
Sol. Matthew Ritter
Sol. T. H. Ritter