

MINUTES
HOPEWELL TOWNSHIP COMMITTEE
REGULAR MONTHLY MEETING
June 21, 2018

Approved
7/19/18

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal, sent on January 3, 2018. A notice was placed on the Municipal Office bulletin board as of the same date.

Roll Call: Township Committee: Hankins, Freitag, Facemyer, Ritter, Shoemaker; Others: Lois Yarrington, Clerk/Administrator, Matt Ritter, Solicitor, T. Henry Ritter, Solicitor, Mark Blauer, Grant Administrator

***Approval of Minutes** of 5/17/18 Regular Meeting

A motion was made by Mr. Shoemaker to approve the minutes with amendment from of 5/17/2018 Regular Meeting. The motion was seconded by Mr. Ritter and approved 4-0 with Mr. Facemyer abstaining.

***DEPARTMENT & COMMITTEE REPORTS**

Administrator/Clerk:

- The Auditors began the audit on June 6th. They should have everything completed by the end of the week.
- DNS installed the addition to the alarm system on Monday 5/21.
- I attended a Pension Benefits Workshop on 6/20.
- Primary election day was 6/5. A total of 279 voters came out to vote.
- The Farmland Preservation Plan has been completed. The Agriculture Advisory Committee & Planning Board will need to approve the plan. I've been in touch with Committeeman Shoemaker to have an Ag Advisory meeting scheduled prior to the Planning Board meeting in July.

Assessor:

- Farmland Assessment forms have been mailed. The State made changes to the forms which delayed printing. This delayed the usual time frame for mailing.

Bostwick Lake Commission (Facemyer):

- *Solicitor Ritter gave an update on the status of the use of the lake for irrigation. Mr. Mehaffey received the letter sent by Solicitor Ritter. He has retained Bill Horner. Solicitor Ritter spoke with Mr. Horner regarding the issues with the lake being used for irrigation purposes. A meeting will be scheduled with the Bostwick Lake Commission, Mr. Mehaffey, Mr. Horner and a water allocation expert.*

Code Enforcement:

- Report included in your packet

Construction:

- May Permit Fees—new permits issued—\$total fees collected—*No Report was Received.*

Convenience Center:

- 4th of July is on Wednesday. The Convenience Center will be open on Thursday July 5th.

Dog Registrar:

- 383 licenses have been issued as of June 21, 2018

Economic Development Committee:

- The meeting scheduled for Monday June 18th was canceled.
- Hopewell Day Committee meeting was held today at the Amish Market

Engineer:

- The Senior Center Parking Lot Expansion is progressing. Paving is scheduled to begin tomorrow.

Fire Official:

- The Fire Official has submitted his resignation. I have been in contact with the State to inquire about the procedure if the Committee should decide to have the State take over the position.
- *A brief discussion was held. The Administrator will look into the different options available.*

Hopewell/Stow Creek Fire Company:

- Updated pricing under state contract for the pickup was received. An email was received from Ron Campbell on June 15th. Stow Creek is in favor of purchasing the pick-up truck, however, they do not have funding available in their 2018 budget. *The Administrator will check with Stow Creek to see if funding will be available in 2019.*

Land Use Board (Planning/ Zoning): (Shoemaker/Ritter):

- The meeting scheduled for June 20th was canceled. The next meeting will be held on July 18th.
- May Zoning Report \$120.00

Public Works/Road: (Shoemaker):

- The Roadstown Road generator repair has been completed. Temporary generator has been removed.

- Generator annual preventative maintenance at the pumps and senior center have been completed. Dave is received for the results and minor repairs will need to be made. All generators are operational. Generators are now in compliance NJDEP and DCA requirements.
- Stormwater drain markers are in the process of being installed.
- 2 new picnic tables were purchased, assembled, stained and installed at the picnic park as requested by the Recreation Committee.

Tax & Sewer Collector:

- May 2018 Cash Book Report (\$1,416,918.02 tax incl. interest and \$75,929.96 sewer incl. interest).

Senior Center: (Freitag):

- An Update from Jean is included in your packet

****6:45 pm**Public Hearing-NJ DCA Status of Activities for Small Cities Program Grants (Close out of 2016 Home Rehabilitation Grant and Status Update for the Senior Center Parking Lot Expansion)**

The Public Hearing was opened on a motion by Mr. Facemyer, seconded by Mr. Ritter. Mark Blauer reviewed the status of the open grants. The Senior Center Parking Lot Expansion is under budget, even with the changes that have been made. He suggested using the additional funding for ADA compliant picnic tables with umbrellas and a concrete pad outside the Center. The 2016 Housing Rehab Program has been completed. The final project had a couple difficulties. It is completed now and approvals have been received. He feels that there may be more applications to complete additional septic systems due to new regulations.

The next round for grant applications from DCA is due September 9th. We will need to hold a public hearing at the July meeting to be eligible to apply. A brief discussion was held to review possible ideas for a grant application.

The public hearing was closed on a motion by Mr. Shoemaker, seconded by Mrs. Freitag at 7:17pm.

***Approval of bills:** A bill listed dated 6/16/2018 prepared by Treasurer Young was provided. Mr. Ritter made a motion to approve the bill list totaling **\$678,140.45** (including payroll & Hankins bill) seconded by Mr. Facemyer and approved 5-0 with Mayor Hankins abstaining for the Hankins bill.

***Treasurer’s Report**

A motion was made by Mr. Ritter to accept the Treasurer’s Report dated 6/16/2018 as presented. The motion was seconded by Mr. Facemyer and approved 5-0.

PUBLIC COMMENTS: *Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18)*

OLD BUSINESS:

NEW BUSINESS:

Ordinances

Public Hearing, 2nd Reading & Adoption

18-10-Adopting the Redevelopment Plan for the Hopewell Business Park

Solicitor M. Ritter reviewed the email he received from Andrea Malcolm regarding the changes to the density permitted. A motion was made by Mr. Facemyer, seconded by Mrs. Freitag to open the public hearing. Hearing no comments from the public, the public hearing was closed on a motion by Mr. Shoemaker, seconded by Mr. Ritter. Discussion regarding the permitted density permitted was held. The Committee would like the maximum density lowered to 3 units per acre. A motion was made by Mr. Shoemaker, seconded by Mr. Ritter to table the adoption of Ordinance 18-10 until the July 19, 2018 meeting and approved by a unanimous roll call vote. The Planner will be contacted to make the requested changes.

18-11-Bond Ordinance for Sewer Capital Improvements

A motion was made by Mr. Shoemaker, seconded by Mr. Ritter to open the public hearing for Ordinance 18-11. Hearing no comments from the public, the public hearing was closed on a motion by Mrs. Freitag, seconded by Mr. Facemyer.

**HOPEWELL TOWNSHIP
ORDINANCE 18-11**

BOND ORDINANCE OF THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF CUMBERLAND AND STATE OF NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$50,000.00 AND AUTHORIZING THE ISSUANCE OF \$47,500.00 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE IMPROVEMENTS TO THE SEWER SYSTEM

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF CUMBERLAND, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1.

The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Hopewell, New Jersey as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of money therein stated as the appropriation made for the improvement or purpose, such sum amounting in the aggregate \$50,000.00 including the aggregate sum of \$2,500.00 as the 5% down payment required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

SECTION 2.

In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$47,500.00 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3.

The improvement hereby authorized and the purpose for which the bonds are to be issued is for the improvements and upgrades to the aging sewer service system within the township. The total appropriation and estimated cost is \$50,000.00 and the maximum amount of bonds or notes to be issued is \$47,500.00. The excess of the appropriation made for the purchase or purpose aforesaid over the estimated maximum amount of bonds and notes to be issued therefore, as above stated, is the amount of the down payment for the purpose.

SECTION 4.

All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

SECTION 5.

The capital budget of the Township of Hopewell is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board is on file with the Clerk and is available there for public inspection.

SECTION 6.

The following additional matters are hereby determined, declared, recited and stated:

(a) The purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Township may lawfully undertake as a capital project, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement and the reasonable life thereof within the limitations of the Local Bond Law is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$47,500. The obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$5,000.00 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated costs indicated herein for the purpose or improvement.

SECTION 7.

Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

SECTION 8.

The TOWNSHIP hereby declares the intent of the TOWNSHIP to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purpose described in Section 3 of this bond ordinance. This Section 8 is a declaration of intent within the meaning and for purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law.

SECTION 9.

The chief financial officer of the TOWNSHIP is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of

obligations of the TOWNSHIP and to execute such disclosure document on behalf of the TOWNSHIP. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the TOWNSHIP pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the TOWNSHIP and to amend such undertaking from time to time in connection with any change in law, of interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the TOWNSHIP fails to comply with its undertaking, the TOWNSHIP shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10.

The full faith and credit of the TOWNSHIP are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the TOWNSHIP, and the TOWNSHIP shall be obligated to levy ad valorem taxes upon all the taxable real property within the TOWNSHIP for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 11.

This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Roll Call Vote Adoption:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer	X		X			
Robin Freitag			X			
Joseph Shoemaker		X	X			

Resolutions-

***Resolution 18-38-**Renewing Liquor License for BNM Management, LLC

**HOPEWELL TOWNSHIP
CUMBERLAND COUNTY
Resolution 18-38
RENEWAL OF LIQUOR LICENSE**

WHEREAS, application for renewal of a liquor license for the 2018-2019 year has been filed with the State of New Jersey; and

WHEREAS, all filing fees have been paid and the application hereinafter identified is complete.

NOW, THEREFORE, BE IT RESOLVED, that by the Township Committee of the Township of Hopewell, County of Cumberland and State of New Jersey, that the Alcoholic Beverage License for the period of July 1, 2018-June 30, 2019 be and it is hereby approved and issued as follows:

Plenary Retail Consumption License:

0607-33-001-001 BNM Management, LLC

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

***Resolution 18-39-**Reappointing Registrar for 3 year term

**HOPEWELL TOWNSHIP
RESOLUTION 18-39
RESOLUTION FOR THE REAPPOINTMENT OF THE REGISTRAR OF
VITAL STATISTICS OF HOPEWELL TOWNSHIP**

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000 ; and

WHEREAS, Lois A. Yarrington is the Township Clerk and therefore will be reappointed as the Registrar of Vital Statistics for Hopewell Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of Hopewell Township that Lois A. Yarrington be and is hereby reappointed to the position of Registrar of Vital Statistics for a three (3) year term commencing July 6, 2018.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer	X		X			
Robin Freitag			X			
Joseph Shoemaker			X			

***Resolution 18-40-Recognizing Best Businesses**

**HOPEWELL TOWNSHIP
RESOLUTION 18-40**

Best Businesses of West and South Cumberland County

WHEREAS, the Governing Body wishes to congratulate Hopewell Township Businesses for their accomplishments and efforts in being voted the Best Businesses of West and South Cumberland County.

WHEREAS, small business owners embody the spirit of entrepreneurship and strong work ethic that lie at the heart of society. They are the backbone of their communities, employing workers and purchasing goods from other enterprises; and

WHEREAS, the Bridgeton Area Chamber of Commerce has determined the winners of the Best Businesses of West and South Cumberland County and as such the Hopewell Township Committee hereby commends them for their service to the community.

NOW, THEREFORE, BE IT RESOLVED that the Hopewell Township Committee joins in recognizing the winners of the Best Businesses of West and South Cumberland County as listed below.

Category	Best Business
Fitness Center	Anytime Fitness
Country Shop	By Our Hand Country Gift Store
Best in Hopewell Other Business Services	Cumberland Insurance Group
Dentist	Dr. Richard Boss
Furniture	Dutch Family Furniture
Landscaping & Lawn Care	Dutch Neck Landscaping
Sheds and Utility Structures	Dutchway Structures
Architect / Engineer	Fralinger Engineering
Funeral Services	Freitag Funeral Home
Farm Market	Greater Bridgeton Amish Market
Dinner Bar/Tavern	Green Olive Restaurant
Accountant	Gregory Facemyer, CPA
Hardware/Lumber	H. H. Hankins & Bro.
Hair Salon	Hair Barn
Burgers	Hopewell Sub and Pizza
Community & Government Services	Hopewell Township
Education Services/Schools	Hopewell Township Schools
Auto Detailing	KOAL's Auto Detailing
Latino/Mexican	Lucy's Mexican Restaurant
Photographer	Moments Captured by Crysteen
Day Care/Nursery School	Nazarene Acres Christian School Daycare
Attorney	The Ritter Law Office
Builder/Construction	PJ Leyman
Florist	Sloan's Florist
Plumber Water Conditioning Services	SJ Water Conditioning Service
Insurance Agent	Sungenis Insurance Agency
Farm	Sunny Slope Farms
Orthodontist	Tenbrook Orthodontics
Cards and Gifts Clothing	The Hope Chest
Youth Sports, Services and Activities	West Cumberland Little League

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hopewell that the Governing Body, by this resolution, wishes to express its sincere appreciation for service and dedication to the winning Businesses of the Best Businesses of West and South Cumberland County Area and to the Bridgeton Area Chamber of Commerce.

BE IT FINALLY RESOLVED that this resolution be transcribed in the minutes of the Governing Body and that the Clerk is hereby directed to forward a certificate of congratulations to each of the businesses as listed above and a copy of this resolution to the Bridgeton Area Chamber of Commerce.

THIS RESOLUTION IS HEREBY ADOPTED by the Hopewell Township Committee at its regular meeting held on June 21, 2018 at 590 Shiloh Pike, Bridgeton, New Jersey.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X		Hankins	
Paul Ritter III		X	X		Cumb Ins	
Greg Facemyer	X		X		Facemyer CPA	
Robin Freitag			X		Freitag FH	
Joseph Shoemaker			X			

***Resolution 18-41-Accepting Resignation for Fire Official**

**TOWNSHIP OF HOPEWELL
CUMBERLAND COUNTY
NEW JERSEY
RESOLUTION 18-41**

Resolution Accepting Resignation of Fire Official

WHEREAS, the Township of Hopewell has received a letter of resignation from David Smith from his title of Fire Official to be effective as of June 30, 2018; and,

WHEREAS, the Township Committee expresses its appreciation of the work performed by Mr. Smith during his tenure, and understand that this resignation is due to the increase in the amount of inspections that will be required to be completed in Hopewell Township.

WHEREAS, the Township will be required to pursue applicants to fill the vacancy of this position; and,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee accepts the resignation of David Smith and authorizes the designated officials to accept applications to fill the vacant position of Fire Official.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer		X	X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

***Resolution 18-42-Chapter 159-2018 Clean Communities Grant (\$11,299.75)**

**TOWNSHIP OF HOPEWELL
COUNTY OF CUMBERLAND
RESOLUTION TO AMEND ADOPTED BUDGET (Chapter 159)
Resolution 18-42**

Special Items of Revenue and Appropriation- Clean Communities

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, Hopewell Township has been awarded \$11,299.75 from the State of New Jersey Department of Environmental Protection and wishes to amend its 2018 Budget to include the additional amount that that has been awarded as revenue:

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hopewell in the County of Cumberland, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the additional money to be received as an insertion of an item of revenue in the municipal budget of

Township of Hopewell for the year 2018 in the sum of.....\$11,299.75 which is now available from:

- Miscellaneous Revenues
- Public and Private Revenues offset with Appropriations:
- New Jersey Department of Environmental Protection:
- noted as Clean Communities Grant.....\$11,299.75

BE IT FURTHER RESOLVED, that a like sum of..... \$11,299.75 be and is hereby appropriated under the caption of:

- General Appropriations :
- (a) Operations Excluded from "Caps":
- Public and Private Program's Off-Set by Revenues:
- New Jersey Department of Environmental Protection:
- Clean Communities Grant

BE IT FURTHER RESOLVED, that the Township Clerk and Chief Financial Officer be and they are hereby authorized to submit electronically a copy of this Resolution and the proper Chapter 159 form to the Director of Local Government Services.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

***Resolution 18-43**-Accepting Resignation from Duane Cruzan from the Agriculture Advisory Committee

**TOWNSHIP OF HOPEWELL
CUMBERLAND COUNTY
NEW JERSEY
RESOLUTION 18-43**

Resolution Accepting Resignation of Duane Cruzan from the Agriculture Advisory Committee

WHEREAS, the Township of Hopewell has received a letter of resignation dated June 11, 2018 from Duane Cruzan from his appointment to the Agriculture Advisory Committee to be effective immediately; and,

WHEREAS, the Township Committee expresses its appreciation of the volunteer service by Mr. Cruzan during his tenure, and understand that this resignation is due to a Farmland Preservation application submitted.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee accepts the resignation of Duane Cruzan and authorizes the Mayor to fill the vacancy on the Agriculture Advisory Committee.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer		X	X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

Discussion Item #1-The Recreation Committee has requested that a letter be sent to the Cumberland County Recreation Commission requesting a donation towards improvements at the park. *Mr. Ritter gave a brief summary of the ideas of the Recreation Committee. A letter will be written for the Mayor to sign requesting a \$500 donation.*

Discussion Item #2-Discussion on permitting Coin Drop Fundraisers for non-profit organizations in Hopewell Township. A draft ordinance is provided. *Discussion was held. Further discussion will be held at a later date.*

Discussion Item #3-Quotes received from Heritage Business for new color copy/scan/fax machine lease. The machine that we currently use in the office was purchased used and is about 10 years old. We have continual issues with paper jams, poor quality copies and delayed repairs due to the age of the machine. Additional information is provided for current cost vs. new lease (under State Contract) costs.

**TOWNSHIP OF HOPEWELL
COUNTY OF CUMBERLAND
Resolution 18-44**

**Resolution Authorizing Lease Agreement for One (1) Copier
NJ State Contract G2075/40465**

WHEREAS, the current copier for the Administrative Offices is failing and needs to be replaced; and

WHEREAS, the Township of Hopewell wishes to lease one (1) new copier (with options quoted) under NJ State Contract G2075/40465 as provided from Heritage Business Systems, Inc.; and

WHEREAS, the formal lease agreement will be with Kyocera Document Solutions, 225 Sand Road, PO Box 40008, Fairfield NJ 07004 and the monthly service agreement will be with Heritage Business Systems, Inc, 1263 Glen Avenue, Moorestown NJ 08057; and

WHEREAS, the copier to be leased is a Kyocera TA 4052ci with color/B&W print/scan/stapler/stand for a 60 month period at \$117.87 per month.

NOW, THEREFORE, BE IT RESOLVED, by the Hopewell Township Committee, County of Cumberland and State of New Jersey, that the Chief Financial Officer has certified availability of funds and is authorized to execute this agreement.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer	X		X			
Robin Freitag			X			
Joseph Shoemaker			X			

Discussion Item #4-Codification of the Township Ordinances *Discussion was held on the importance of having the Township Ordinances codified. A motion was made by Mr. Facemyer to approve moving forward with the proposal. The motion was seconded by Mrs. Freitag and approved 5-0.*

Discussion Item #5-Sewer Connection Waiver-Escrow Agreement-47 Mary Elmer Drive *A motion was made by Mr. Ritter to approve the sewer connection waiver as requested for 47 Mary Elmer Drive. The motion was seconded by Mr. Shoemaker and approved 5-0.*

CDC: (Hankins)-Mayor Hankins reported that the meetings regarding the CCSPCA will resume with the Mayor from Pittsgrove Township as the Chairperson.

Solicitor's Report

Solicitor T. Ritter reported that he had been in contact with Jeff Shimp regarding leasing the farm ground that was recently purchased (B63L3) in the Business Park. Mr. Shimp's current verbal agreement with the previous owners will remain in effect for this year. In 2019 a new lease will be drafted.

Solicitor T. Ritter gave a brief update on affordable housing. COAH no longer exists. He suggested hiring Phil Caton to draft a plan to calculate the number of affordable housing units the Township will be responsible for constructing.

Solicitor M. Ritter reported that closing for the property purchased from Hendrick's House (B63L3) went smoothly. We are still waiting on the completion of the survey.

The revision of the sewer ordinance was discussed. He suggested adding vacant lots to be required to pay the capital portion of the yearly sewer bill.

The inspection by the expert appraiser at the Manor has been completed. During the inspection the property was found to have leased a portion of the facility to a hospice company. The expert appraiser and Solicitor Ritter are waiting for information regarding the lease to complete the appraisal.

Solicitor M. Ritter has conducted research and gathered information regarding the placement of donation bins after a complaint was received regarding the bins that were at the old gas station on 49. Everyone agreed to keep an eye out for any donation bins in the Township.

ADJOURN

NEXT SCHEDULED MEETING: July 19, 2018 @ 6:30pm

Lois A. Yarrington, Township Clerk
cc: Committee,
Township Bulletin Bd.,
Sol. Matthew Ritter
Sol. T. H. Ritter