

**HOPEWELL TOWNSHIP COMMITTEE
REGULAR MONTHLY MEETING MINUTES
May 6, 2021**

Sunshine Statement

"In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal and the South Jersey Times on March 23, 2021. A notice was placed on the Municipal Office bulletin board as of the March 20, 2021."

- **Roll Call – Kelsey Bayzick, Greg Facemyer, Robin Freitag, Joe Shoemaker, Mayor Paul Ritter**
- **Others Present – Matthew Ritter (Solicitor), Leo Selb (Administrator), John Hitchner (Clerk), Jeff Shimp (Resident), Tom Tedesco (Resident), Al Caggiano (LUB Chairman), Youth Week Students: Lauren Stanger, MacKenzie Davis, Luke Fischer, Sophia Seabrook, Evan Turner, Sophie Bauman, Kennedy Seeley-Moore, Asher Kennedy**

The students presented the annual Youth Week meeting and were excellent.

PUBLIC COMMENTS: *Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18)*

Ms. Bayzick makes a motion to open to the public. Motion is seconded by Mr. Shoemaker and approved 5-0.

Being as no members of the public wished to speak, a motion was made by Mr. Shoemaker to close the public portion. Motion was seconded by Mrs. Freitag and approved 5-0.

OLD BUSINESS:

Ordinances: Second Reading:

ORDINANCE 21-10: ORDINANCE APPROPRIATING CAPITAL FUNDS FOR THE LED SIGN

Mr. Shoemaker made a motion to open the meeting to the public for discussion of Ordinance 21-10. Motion is seconded by Ms. Bayzick and approved 5-0.

Being as no members of the public wished to speak, a motion was made by Ms. Bayzick to close the public portion. Motion was seconded by Mr. Shoemaker and approved 5-0.

Mrs. Freitag made a motion to approve Ordinance 21-10 on second reading. Motion was seconded by Mr. Shoemaker and approved 5-0 with a roll call vote.

NEW BUSINESS:

Ordinances: First Reading: None

Resolutions:

RESOLUTION 21-44: RESOLUTION AWARDING THE CONTRACT FOR AN INFORMATIONAL SIGN FOR THE MUNICIPAL BUILDING

A motion was made by Mrs. Freitag to approve Resolution 21-44. Motion was seconded by Ms. Bayzick and approved 5-0.

Discussions –

Item #1 – Codification Guidance – Smoke Certification fees

Clerk Hitchner requests guidance on the CO fee schedule for the codification. Solicitor Ritter had provided a sample "tiered fee" schedule which increased closer to the inspection date. This would encourage professionals to not wait until the last minute before going to closing to call for an appointment. Mr. Shoemaker states that he liked the tiered concept, but did not want the Township basing their fee amounts off of what the neighboring town was charging. The Committee agrees to have Clerk Hitchner proceed with the tiered fee schedule.

Item #2 – Shimp Sewer Connection Escrow Approval

Mrs. Freitag makes a motion to approve the Sewer Connection Escrow agreement for Mr. Shimp. Motion is seconded by Ms. Bayzick and approved 5-0.

Solicitor's Report

Solicitor Ritter had nothing to report for this meeting.

Mr. Shoemaker states that the Township should do a resolution for a recently deceased, life long volunteer fireman Raymond Newkirk. Clerk Hitchner said he would gather the information and have one drafted.

MOTION TO ADJOURN:

A motion to adjourn was made by Ms. Bayzick at 7:45 pm. Motion was second by Mrs. Freitag and approved 5-0.

NEXT SCHEDULED MEETING: May 17, 2021 @ 6:30 pm (Monday)

John Hitchner, Municipal Clerk

cc: Committee,

Township Bulletin Bd.,

Sol. Matthew Ritter

Sol. T. H. Ritter

Admin Leo Selb