

MINUTES

HOPEWELL TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES
March 17, 2022

Start Time: 6:30PM

Sunshine Statement WAS READ BY Mayor Ritter

"In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on January 20, 2022 and the South Jersey Times on January 14, 2022. A notice was placed on the Municipal Office bulletin board as of January 10, 2022."

- Flag Salute was led by Mayor Ritter
- Roll Call - Kelsey Bayzick, Greg Facemyer, Robin Freitag, Tom Tedesco, Mayor Paul Ritter
- **No Representative from the NJSP**
- **Approval of Minutes:** Approve the 2-17-2022 Regular Meeting minutes
Discussion None
Motion by Freitag Second by Facemyer Voice Vote 5-0 yes

Approve the 2-17-2022 Executive minutes
Discussion None
Motion by Freitag Second by Facemyer Voice Vote 5-0 yes
- **Department and Committee Reports**
Discussion None
Motion by Tedesco Second by Freitag Voice Vote 5-0 yes
- **Approval of bills:** Total Bills on the Treasurer's March 17, 2022 prepared bill list.
Discussion None
Motion by Facemyer Second by Freitag Voice Vote 5-0 yes
- **Treasurer's Report:** Approve the Treasurer's report for March 2022.
Discussion None
Motion by Facemyer Second by Bayzick Voice Vote 5-0

PUBLIC COMMENTS: *Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18)*

Motion to open to Public Bayzick Second by Freitag Voice Vote 5-0

Discussion: Chief Mayhew advised Committee about parts for the Transfer Switch for the Fire Department. Also needed a copy of the Township Insurance showing Fire Company insured sent to the County OEM.

Motion to close to Public Facemyer Second by Bayzick Voice Vote 5-0

ORDINANCES: First Reading: None

Second Reading:

The following Ordinances are for adoption:

22-01 SALARY ORDINANCE FOR 2022

This Ordinance establishes a range of salary and wage rates for the employee positions in Hopewell Township. It will allow one Ordinance to be adopted with ranges that will allow the rates of pay to be set by Resolution well into the future without passing an Ordinance every time a new hire occurs or raises are given.

DISCUSSION

Motion to Adopt Freitag **Second** by Tedesco Roll Call **Vote** all yes

RESOLUTIONS:

22-43 RESOLUTION AUTHORIZING THE 2022 MUNICIPAL BUDGET BE READ BY TITLE ONLY
We are required to read the entire budget unless we pass this Resolution to read by title.

Discussion None

Motion by Facemyer Second by Freitag Voice Vote 5-0

22-39 INTRODUCTION OF HOPEWELL TOWNSHIP 2022 BUDGET

We will hold the public hearing as it had been advertised but we are waiting on the State to give us our aid figures and approve our budget as we introduced.

Discussion None

PUBLIC HEARING ONLY

OPEN TO THE PUBLIC FOR DISCUSSION 2022 BUDGET

Motion by Facemyer Second by Bayzick Voice Vote 5-0 yes

CLOSE PUBLIC HEARING ON THE BUDGET

Motion by Freitag Second by Bayzick Voice Vote 5-0 yes

Discussion Waiting on State aid amounts.

Motion to Table Budget Adoption until April 21, 2022

Motion by Bayzick Second by Freitag Voice Vote 5-0 yes

22-44 RESOLUTION FOR SELF-EXAMINATION OF THE BUDGET

The NJ Department of Community Affairs every three years examines a Municipality's budget. On the other two years a Municipality is permitted to examine the budget themselves.

Discussion None

Motion by Tedesco Second by Facemyer Voice Vote 5-0 yes

22-45 RESOLUTION AMENDING HOPEWELL TOWNSHIP OFFICIALS AND SIGNATORIES FOR THE BOSTWICK LAKE ACCOUNT

Required replacement of officials who are no longer on the Bostwick Lake Commission to be able to conduct business.

Discussion None

Motion by Freitag Second by Tedesco Voice Vote 5-0

22-46 APPLICATION OF ACTIVE VOLUNTEER FIREMAN INTO THE NEW JERSEY STATE FIREMEN'S ASSOCIATION

Municipality is required to certify active membership.

Discussion None

Motion by Bayzick Second by Tedesco Voice Vote 5-0 yes

22-47 AUTHORIZATION TO ENTER INTO DEVELOPERS AGREEMENT BETWEEN TOWNSHIP OF HOPEWELL AND ANCO DEVELOPERS, L.L.C.

As required by the Land Use Board, the municipality approves a development agreement for the project.

Discussion None

Motion by Freitag Second by Tedesco Voice Vote 5-0 yes

22-48 DISCHARGE OF MORTGAGE FOR BLOCK 44 LOT 1 OWNED BY BARBARA AND NORMAN SHIMP

Home sold involved Hopewell Township Rehab Program resulting in reimbursement to the Home Rehab program of Hopewell Township

Discussion None

Motion by Bayzick Second by Tedesco Voice Vote 5-0 yes

**22-50 GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE
OCTOBER 2020 TO JUNE 2025 FORM B**

Grant to provide funds for drug and alcohol education in the schools

Discussion None

Motion by Facemyer Second by Freitag

Voice Vote 5-0 yes

22-51 APPROVING EMERGENCY TEMPORARY APPROPRIATIONS

Needed to provide temporary appropriations until the approval of the 2022 budget which has yet to be adopted

Discussion None

Motion by Facemyer Second by Tedesco

Voice Vote 5-0 yes

22-52 CONFIRMING APPOINTMENT OF A PROFESSIONAL PLANNING SERVICES

Appoints Schuele Planning Services to provide general planning services

Discussion None

Motion by Facemyer Second by Tedesco

Voice Vote 5-0 yes

22-53 CONFIRMING APPOINTMENT OF A PROFESSIONAL PLANNING CONSULTANT

Appoints Clarke Caton Hintz as a Planning Consultant

Discussion None

Motion by Facemyer Second by Tedesco

Voice Vote 5-0 yes

NEW BUSINESS: Park on Sewall Rd gates to be opened except Holidays and Sundays by Public Works 7am and closed @3pm Monday to Friday and Convenience Center on Saturday @8am closed at @5pm.

OLD BUSINESS

1. Landfill post closure inspections - discussed and Committeeman Tedesco to get together with PW Dave Haaf to instruct and go over inspection reports.
2. Senior Center Reopening and Senior Center Director Employment - to be discussed in Executive Session.
3. Township Web Page/Facebook- Great job by Jeannette, Dep. Clerk. Our Face book page we are only posting flyers as we are then not required to take comments.
4. Master Plan go out for quotes, this year or next. Waiting on quote from the County

5. Hopewell Day September 24 or Oct 1 (Saturdays). Decided to go with Oct 1, Rain Date Oct. 8. We have funds in account but Administrator suggested we don't expend all as we will need some for next year. Also, prices have gone up and to attract vendor we may want to reduce costs for spaces, etc.
6. 275th Anniversary of Township 2023 - Need to start planning now along with it. Suggestion to contact Burt Doremus as he may have pictures and info. Admin advised already spoke to him. Also, Jane Hankins provided 250th Anniversary book. Suggest looking at printing costs vs. us doing it ourselves.

SOLICITOR'S REPORT: Requested a Resolution to approve a Sewer agreement for 34 Osborn, Boyer property. Motion was made for a Resolution #22-54 Approving the sewer agreement, once drafted by the Solicitor for the property. Motion by Bayzick and second by Facemyer. Voice vote 5-0 yes

GOOD OF THE ORDER: None

EXECUTIVE SESSION:

22-49 - RESOLUTION AUTHORIZING EXECUTIVE SESSION REGARDING LITIGATION.

Action may be taken

Discussion None

Time: 7:33pm

Motion to enter into Executive Session Facemyer Second by Bayzick Voice Vote 5-0

NOTE: The public exited the room however, a former employee, Jean Trembley stayed behind. As she approached the Committee the Mayor acknowledge her and she began to read a letter regarding her employment. The Mayor and Committee allowed her to continue and listened. When she finished she left to allow the Committee to go into the Executive, Closed Session. There were no comments or discussion by the Committee members.

Discussion None

Time: 8:33pm

Motion to return to Public Session Bayzick Second by Facemyer Voice Vote

Any Action: None

MOTION TO ADJOURN

Motion by Facemyer Second by Tedesco Voice Vote 5-0 yes

End Time: 8:34pm

NEXT SCHEDULED MEETING: April 21, 2022 @ 6:30 pm

Leo Seib, Municipal Clerk

cc: Twp. Committee;

Matthew Ritter Esq.;

Dep. Clerk J. Pace;

Twp. Bulletin Bd.