

Minutes
HOPEWELL TOWNSHIP COMMITTEE
REGULAR MONTHLY MEETING
March 9, 2017

Approved
3/23/2017

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal, sent on January 6, 2017. A notice was placed on the Municipal Office bulletin board as of the same date.

Roll Call: Township Committee: Hankins, Freitag, Facemyer, Ritter, Shoemaker; Others: Lois Yarrington-Twp. Clerk/Administrator, Dylan Wulderk, Deputy Administrator, Matt Ritter-Solicitor, Gordon Gross, Gus Maier, Wayne Shelton, Tom Mahoney, Donna Hickman-Hopewell Construction Office, Patty Gross, Ed Barber, Al Caggiano, Richard Boss, Paul Earnest, .

A motion was made by Mr. Facemyer to approve the minutes from the 2/16/17 Special, Regular & Closed Session Meetings. The motion was seconded by Mrs. Freitag and approved 5-0.

***DEPARTMENT & COMMITTEE REPORTS**

Administrator/Clerk:

- Comcast has completed the line extensions of about 2 miles of roadway as required by the most recent agreement
 - Quotes are due 3/15 for the Arcadia and Mary Elmer Drive intersection.
 - 2 Quotes were received for a new server-Municipal Software \$6,450.00
Barber Consulting Services-\$5,081.94 With IT Contract
\$5,441.94 Without IT Contract
- A motion was made by Mr. Facemyer to authorize the purchase of the new server thru Barber Consulting Services, LLC. The motion was seconded by Mr. Ritter and approved 5-0.

Bostwick Lake Commission (Facemyer):

- Was it determined who is responsible for opening the dam if needed?
- Next meeting is 3/20 at 6:30

Construction Dept.:

- February 2017 Permit Report (\$4,754.00)

Cumberland Salem Regional Court:

- Mrs. Freitag reported that since there had been a back log of court cases due to frequent Monday holidays, the Court has decided to change the day of Court to Tuesday instead of Monday. This change will be effective at the end of July.

Dog Registrar:

- 248 licenses have been issued as of March 9, 2017
- The Rabies Clinic is Saturday 3/11 from 12-2. There will be volunteers from Cumberland Regional to assist in filling out the Rabies Vaccination Certificates.

Economic Development Committee:

- Dylan will provide a report

Hopewell/Stow Creek Fire Company:

- Will begin ordering equipment for the new truck after March 15th.
- Delivery of the new fire truck is scheduled for mid-late April

Land Use Board (Planning/ Zoning): (Shoemaker/Ritter):

- Next meeting is scheduled for March 15, 2017
- February 2017 Zoning Report (\$15.00)

Public Works/Road: (Shoemaker):

- Removed equipment from the garage at 588 Shiloh Pike due to sale of the property.
- Cleaned out garages to make room for equipment previously stored next door.

Tax & Sewer Collector:

- January 2017 Cash Book Report (\$644,891.98 tax incl. interest and \$48,639.34 sewer incl. interest).
- February 2017 Cash Book Report (\$1,423,254.45 tax incl. interest and \$97,568.96 sewer incl. interest).

***Approval of bills:** Total Bills (including Hankins Bill & payroll) on Treasurers prepared list

A bill listed dated 3/4/2017 prepared by Treasurer Young was provided. Mr. Ritter made a motion to approve the bill list totaling **\$71,132.69** (including Hankins bill & payroll) seconded by Mrs. Freitag approved 5-0 with Mayor Hankins abstaining for the Hankins bill.

A motion was made by Mr. Facemyer to accept the Treasurer's Report dated 3/4/2017 as presented. The motion was seconded by Mr. Ritter and approved 5-0.

PUBLIC COMMENTS AND QUESTIONS:

Construction Office employees and various members of the public were present to discuss the shared service for the Construction Office with Upper Deerfield Township beginning April 1, 2017. Gordon Gross, Construction Official and Building Subcode Inspector gave a review of extra services he feels are provided by this office which won't be provided by Upper Deerfield. He also reviewed the 2016 DCA reports which were filed by the office. Richard Boss spoke next. He is a resident and business owner in the Township. He spoke highly of the inspectors. Gus Maier, Electrical Subcode Inspector, spoke about his years of service to the Township. Paul Earnest, Twp. Resident, asked about the revenue and cost to operate the office. Mr. Facemyer provided the information as requested. He stated that he has enjoyed working with the construction office. Al Caggiano, resident and member of the Land Use Board, stated that the committee has always been very fiscally responsible. Patty Gross, Gordon's wife and Maurice River Twp. Mayor, spoke of her disappointment with what she felt was pushed thru in the middle of the night and that she hoped this wasn't because of personal issues. Tom Bonham questioned the cost of permits for agricultural buildings compared to the current ordinance. The new ordinance only lists a lower fee for buildings which house livestock or store feed, the current ordinance has a lower fee for all agricultural buildings. Mr. Maier spoke again and requested a copy of the agreement, resolution and a letter of recommendation. Mayor Hankins assured the employees that he has already spoken with Upper Deerfield regarding all 5 employees and the asset that they would be to their office. Wayne Shelton, Plumbing Subcode Inspector, asked if it was too late to make changes to the office and if the shared service has been approved by DCA. Tom Mahoney, Fire Subcode Inspector, pointed out to the committee that he is one of a few inspectors in the state who is multi licensed and is able to complete any inspection, except electrical, if needed. Ed Barber, resident, stated his concerns with wait time for obtaining a permit in Upper Deerfield and questioned why fees weren't raised if the office hadn't broken even in many years. Mayor Hankins responded that during 2008 and a few years following that the committee didn't feel it was right to raise fees in an already struggling economy. William Whyte, resident and local contractor, was concerned with wait times and that the Township is profiting from the office and using the fees collected as part of the general fund. Bahri Yilmaz, owner of the Green Olive and other retail properties, stated that he has spent \$7 million dollars in Hopewell and has plans for spending more, but feels it will be inconvenient to have to travel to Upper Deerfield to obtain the permits for construction. He encouraged the Committee to rethink the decision.

Hearing no additional comments from the public, a motion was made by Mr. Shoemaker to close the public portion of the meeting. The motion was seconded by Mr. Ritter and approved 5-0.

OLD BUSINESS:

- **COAH:** (Shoemaker)
 - 7/11/2016 Decision of Superior Court Appellate Division Overturns Affordable Housing Ruling Meaning "Gap Years" Won't Count in Requirements.
 - 1/18/17 Supreme Court Decision
- **Telecommunications/BPU Update:** (Facemyer)
 - BPU held Public Hearings in South Jersey
 - BPU Petition Filed 12/12/16

NEW BUSINESS:

Ordinances:

2nd Reading & Public Hearing

Ordinance 17-04-CAP Bank *The public hearing for Ordinance 17-04 was opened on a motion by Mr. Shoemaker, seconded by Mr. Ritter. Hearing no comments from the public, the public hearing was closed on a motion by Mr. Shoemaker, seconded by Mr. Ritter.*

**HOPEWELL TOWNSHIP
 ORDINANCE 17-04
 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
 AND TO ESTABLISH A CAP BANK
 (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of Hopewell Township in the County of Cumberland finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Hopewell Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$48,097.18 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Hopewell Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hopewell, in the County of Cumberland, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of Hopewell shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$41,226.15, and that the CY 2017 municipal budget for the Township of Hopewell be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Roll Call Vote Adoption:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

Ordinance 17-05-Recreation Committee *The public hearing for Ordinance 17-05 was opened on a motion by Mr. Shoemaker, seconded by Mr. Ritter. Hearing no comments from the public, the public hearing was closed on a motion by Mr. Shoemaker, seconded by Mr. Ritter. Mr. Ritter suggested that the number of members be amended to be 5-7, instead of 5. All members of the committee were in agreement with the change.*

**HOPEWELL TOWNSHIP
ORDINANCE 17-05
AN ORDINANCE AMENDING ORDINANCE #08-06
REGARDING THE HOPEWELL TOWNSHIP RECREATION COMMITTEE**

BE IT ORDAINED by the Township Committee of the Township of Hopewell, County of Cumberland, and State of New Jersey, that Ordinance #08-06, adopted on January 25, 2008, is hereby amended as follows:

- A. Composition: The Hopewell Township Recreation Commission shall be composed of five (5)-seven (7) members, who shall each be residents of Hopewell Township. All members shall serve without compensation and shall be appointed by the Mayor of Hopewell Township.
- B. Vacancy: Any vacancy occurring other than by the expiration of a term shall be filled for the unexpired term, in the same manner as the original term.
- C. Powers and Duties: The powers and duties of the Recreation Committee shall be:
 1. To maintain a Recreation Resources Report for use by the Township Committee and Township Planning Board.
 2. To advise the Township Committee regarding Ordinances which affect recreation in the Township.
 3. To advise the Township Committee as to the recreational needs of the Township.

4. To advise the Township Committee concerning recreation programs and related capital improvements.

5. To advise the Township Planning Board concerning recreation and open space, including the review of any major subdivision and for planned unit development recreation plans.

6. To render an annual report to the Township Committee reporting recreation achievements, needs and issues of concern. Such annual report shall be forwarded to the Township Clerk on or before the 31st day of January of each year.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

Ordinance 17-06-Construction Office Fees *The public hearing for Ordinance 17-06 was opened on a motion by Mr. Shoemaker, seconded by Mr. Facemyer. Hearing no comments from the public, the public hearing was closed on a motion by Mr. Facemyer, seconded by Mrs. Freitag. After discussion regarding the clarification needed for Agricultural Buildings, a motion was made by Mrs. Freitag to table adoption until the March 23, 2017 meeting. The motion was seconded by Mr. Shoemaker and approved 5-0.*

Introduction

Ordinance 17-03-Redevelopment Zone-Introduction *tabled at 2/16/17 meeting. The Committee was in agreement to table introduction until further notice.*

Ordinance 17-07-2017 Salary Ordinance

**HOPEWELL TOWNSHIP
ORDINANCE 17-07
2017 SALARY ORDINANCE**

BE IT ORDAINED by the Township Committee of the Township of Hopewell, County of Cumberland and State of New Jersey, that the following salaries and wages be paid for the year 2017:

Section One

	<u>Salary Employees</u>
Mayor	\$ 14,353.36
Committee	10,268.75
Administrator	17,748.00
Tax Collector	40,670.28
Tax Assessor	36,270.42
CFO/Treasurer	30,600.00
Clerk	47,532.00
Registrar Vital Statistics	6,120.00
Township Solicitor	12,100.00
Land Use Board Solicitor	5,000.00
Land Use Officer/Board Liaison	8,115.12
Land Use Board Secretary	9,512.52
Land Use Board Recorder	66.67 per meeting
Property Maintenance Official	2,121.60
Construction Official/Bldg. Sub Code	19,313.99
Plumbing Sub Code Official	7,803.00
Electric Sub Code Official	11,964.60
Fire Sub Code Official	3,745.44
Construction Control Person	16,648.44
Code Enforcement Official	3,458.33
Emergency Management Coordinator	4,577.76
Fire Protection Official	3,672.00
Director Economic Development	15,300.00
Deputy Administrator	37,740.00
Public Works Manager	43,656.33
Senior Center Director**	28,560.00
Sewer Maintenance Official	5,000.00
Anthony Peterson	22.60 p.hr.
Jeff Cassidy	17.02 p.hr.
Lonnie Wiggins **	15.64 p.hr.

**Total (Reimbursed/Shared Service)

Section Two

	<u>Hourly Employees</u>
Temporary/ Part-Time Regular Employees	Minimum Wage to \$45.00 p.hr.
Public Works Employees	Minimum Wage to \$22.00 p.hr.
Public Works Employees w/CDL	Minimum Wage to \$25.00 p.hr.
Public Works (Landfill Employees)	Minimum Wage to \$ 15.30p.hr. **

** Reimbursed Shared Service

Roll Call Vote Introduction:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer	X		X			
Robin Freitag		X	X			
Joseph Shoemaker			X			

Resolutions

***Resolution 17-29-**Verizon Wireless-*A motion was made by Mr. Shoemaker to deny approval of Resolution 17-29. The motion was seconded by Mr. Facemyer and approved 5-0.*

Discussion Item #1- Convenience Center-*Is there a maximum number of loads per household per day permitted? Recently, a resident had taken multiple loads to the convenience center in the same day. The resident is cleaning out an old chicken coop. Discussion was held on the maximum number of loads per day and whether or not it is advertised at the convenience center that there is a limit. The Committee was in agreement that it should be only 1 load per day, per household. The signs at the convenience center will be reviewed to see if changes need to be made.*

Discussion Item #2- Clean Communities-West Cumberland Little League has requested to do a Road Side Clean up on Saturday March 25th. *A motion was made by Mr. Ritter to approve the request. The motion was seconded by Mrs. Freitag and approved 5-0.*

Discussion Item #3- Small Cities Home Rehab Program-Bids were received for the property located at 24 Townsend Avenue. All bids exceeded the maximum amount allotted for each application. This was the 2nd time bids were received for this property. Mark Blauer has recommended rejecting all bids. *A motion was made by Mr. Facemyer to reject the bids as recommended by Mr. Blauer. The motion was seconded by Mr. Shoemaker and approved 5-0.*

CDC: (Hankins) School funding was discussed as well as Mr. Sweeney’s proposal. The Mayor’s meeting will be held on 3/29, Mayor Hankins and Mr. Ritter will attend.

CORRESPONDENCE & NOTES & FILINGS include: **Cumberland County DPW & Property** Information packet explaining the activities of the Cumberland County Mosquito Control Division **Cumberland Co. Freeholders** Resolution Requesting That the Southern New Jersey Region Receives Fair Share of State Aid and/or General Public Benefits

Solicitor’s Report Payment for the farmland leases have not been received. Two reminders have been sent.

Mrs. Freitag commented on Deputy Administrator Wulderk’s participation at a recent Rotary event.

There being no additional business, a motion was made by Mrs. Freitag to adjourn at 9:23 pm. The motion was seconded by Mr. Shoemaker and approved by a unanimous vote of the Committee members.

NEXT SCHEDULED MEETING: March 23, 2017 @ 6:30 pm

Lois A. Yarrington, Township Clerk
cc:
Committee,
Township Bulletin Bd.,
Sol. T. H. Ritter, Sol. Matthew Ritter