

**MINUTES**  
HOPEWELL TOWNSHIP COMMITTEE  
REGULAR MONTHLY MEETING  
March 7, 2019

Approved  
03/21/2019

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal and the South Jersey Times, sent on January 5, 2019. A notice was placed on the Municipal Office bulletin board as of the same date.

Roll Call: Township Committee: Facemyer, Freitag, Ritter, Shoemaker, Hankins;

Others: Ted Ritter (Deputy Solicitor), John Hitchner (Acting Clerk), Mike Garcia (Auditor)

**\*Resolution 19-22: Closed Session – Enter into closed session (Personnel)**

**Hopewell Township  
Executive Session  
Resolution 19-22**

**WHEREAS**, Section 8 of the Open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

**WHEREAS**, the Township Committee of the Township of Hopewell is of the opinion that such circumstances do exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hopewell, in the County of Cumberland, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed are **Personnel**
3. The Township Committee may take official action on the items discussed in Executive Session upon completion of the executive session.
4. The minutes of the discussion shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

|                  | MOVED | SECONDED | AYES | NAYS | ABSTAIN | ABSENT |
|------------------|-------|----------|------|------|---------|--------|
| Bruce R. Hankins |       |          | X    |      |         |        |
| Paul Ritter III  |       | X        | X    |      |         |        |
| Greg Facemyer    |       |          | X    |      |         |        |
| Robin Freitag    |       |          | X    |      |         |        |
| Joseph Shoemaker | X     |          | X    |      |         |        |

*A motion was made to enter into executive session to discuss personnel by Mr. Shoemaker. The motion was seconded by Mr. Ritter and approved unanimously.*

*(See closed session minutes)*

**Introduction: Ordinance 19-02:** Budget CAP Ordinance

**HOPEWELL TOWNSHIP  
ORDINANCE 19-02  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of Hopewell Township in the County of Cumberland finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Hopewell Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$14,356.87 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Hopewell Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Hopewell, in the County of Cumberland, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Hopewell shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$50,249.05, and that the CY 2019 municipal budget for the Township of Hopewell be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**Roll Call Vote Introduction:**

|                  | <b>MOVED</b> | <b>SECONDED</b> | <b>AYES</b> | <b>NAYS</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|------------------|--------------|-----------------|-------------|-------------|----------------|---------------|
| Bruce R. Hankins |              |                 | X           |             |                |               |
| Paul Ritter III  |              |                 | X           |             |                |               |
| Greg Facemyer    | X            |                 | X           |             |                |               |
| Robin Freitag    |              | X               | X           |             |                |               |
| Joseph Shoemaker |              |                 | X           |             |                |               |

**Roll Call Vote Adoption:**

|                  | <b>MOVED</b> | <b>SECONDED</b> | <b>AYES</b> | <b>NAYS</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|------------------|--------------|-----------------|-------------|-------------|----------------|---------------|
| Bruce R. Hankins |              |                 |             |             |                |               |
| Paul Ritter III  |              |                 |             |             |                |               |
| Greg Facemyer    |              |                 |             |             |                |               |
| Robin Freitag    |              |                 |             |             |                |               |
| Joseph Shoemaker |              |                 |             |             |                |               |

*A motion was made by Mr. Facemyer to approve ordinance 19-02. The motion was seconded by Mrs. Freitag and approve 5-0.*

**\*Resolution 19-24: Approve 2019 Budget –** Introduce the 2019 municipal budget.

**HOPEWELL TOWNSHIP  
CUMBERLAND COUNTY, STATE OF NJ  
RESOLUTION 19-24**

**2019 BUDGET**

**WHEREAS**, New Jersey State Statute N.J.S.A.40A:4-5 provides for the introduction and approval of a yearly budget for all municipalities; and,

**WHEREAS**, the Hopewell Township Municipal Budget is being introduced on March 7, 2019; and

**WHEREAS**, the Municipal Auditor and Municipal Finance Officer certifies that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations; and

**WHEREAS**, at least one week prior to the date of public hearing, April 18, 2019, a complete copy of the budget will be made available on the Township web-page and at the Hopewell Township Municipal building for public inspection.

**THEREFORE BE IT RESOLVED**, that advertisement of the Budget will be at least ten days before a public hearing held at the Township Municipal Building, 590 Shiloh Pike Bridgeton, NJ at 6:30 pm. This hearing is in compliance with N.J.A.C. 5:30-1.12, being at least 28 days after introduction of the Budget.

**Roll Call Vote (Introduction):**

|                  | MOVED | SECONDED | AYES | NAYS | ABSTAIN | ABSENT |
|------------------|-------|----------|------|------|---------|--------|
| Bruce R. Hankins |       |          | X    |      |         |        |
| Paul Ritter III  |       | X        | X    |      |         |        |
| Greg Facemyer    | X     |          | X    |      |         |        |
| Robin Freitag    |       |          | X    |      |         |        |
| Joseph Shoemaker |       |          | X    |      |         |        |

**Roll Call Vote (Adoption):**

|                  | MOVED | SECONDED | AYES | NAYS | ABSTAIN | ABSENT |
|------------------|-------|----------|------|------|---------|--------|
| Bruce R. Hankins |       |          |      |      |         |        |
| Paul Ritter III  |       |          |      |      |         |        |
| Greg Facemyer    |       |          |      |      |         |        |
| Robin Freitag    |       |          |      |      |         |        |
| Joseph Shoemaker |       |          |      |      |         |        |

*Mr. Facemyer makes a motion to approve the 2019 budget. That motion is seconded by Mr. Ritter and approved unanimously with a roll call vote 5-0.*

**\*Approval of Minutes**

*A motion was made by Mr. Facemyer to approve the minutes of 02/28/2019 Regular Committee Meeting. The motion was seconded by Mrs. Freitag and approved 5-0.*

**PUBLIC COMMENTS:** *Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18)*

*Mr. Shoemaker made a motion to open to the public. Motion is seconded by Mr. Ritter and approved 5-0.*

*Being no members of the public wished to speak, a motion was made by Mr. Facemyer to close the public comment portion. Motion was seconded by Mr. Ritter and approved 5-0.*

**OLD BUSINESS:**

**Item #1 – Discussion about open tax liens**

*Ted Ritter reads a letter from the Martin family concerning properties they might want to purchase the tax liens on. There is discussion concerning foreclosing on properties. Ted Ritter states there is value in doing them together.*

*The Committee decides to get a quote from Fralingers to overlay satellite data with the tax map so the Committee can view these properties and the property lines.*

**NEW BUSINESS:**

**Discussions-**

**Item #2 – Discussion about the codification of ordinances**

*Mr. Hitchner goes over the package sent to us from General Code. They are asking for various documents which they are unable to find and also permission for the layout of the Code. Mr. Hitchner states he is able to get most of the paperwork to them.*

**Item #3 – Approval of roadside cleanup for Hopewell Crest Safety Patrol**

*Mr. Ritter makes a motion to approve the roadside cleanup. Motion is seconded by Mrs. Freitag and approved 5-0.*

**Item #4 – Approval of roadside cleanup for Girl Scouts Troop 51004**

*Mrs. Freitag makes a motion to approve the cleanup. Motion is seconded by Mr.*

Facemyer and approved 5-0.

## Solicitor's Report

*There was nothing notable to report.*

**\*Resolution 19-23: Closed Session – Enter into closed session (Personnel)**

**Hopewell Township  
Executive Session  
Resolution 19-23**

**WHEREAS**, Section 8 of the Open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

**WHEREAS**, the Township Committee of the Township of Hopewell is of the opinion that such circumstances do exist;

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|                  | MOVED | SECONDED | AYES | NAYS | ABSTAIN | ABSENT |
|------------------|-------|----------|------|------|---------|--------|
| Bruce R. Hankins |       |          | X    |      |         |        |
| Paul Ritter III  |       |          | X    |      |         |        |
| Greg Facemyer    | X     |          | X    |      |         |        |
| Robin Freitag    |       |          | X    |      |         |        |
| Joseph Shoemaker |       | X        | X    |      |         |        |

*Mr. Facemyer made a motion to enter into executive session to discuss personnel. The motion was seconded by Mr. Shoemaker and approved 5-0.*

*The Township Committee went back into Regular Session and on motion of Committeeman Facemyer, seconded by Committeeman Ritter, it was resolved to offer the position of Township Administrator to Leo Selb at an annual salary in an amount to be finalized. The Township Deputy Solicitor was instructed to prepare an Employment Agreement and to seek a prototype form for that Agreement from Jersey Professional Management. The Motion Passed 5-0.*

## ADJOURN

*There being no additional business, the regular meeting was adjourned at 7:35 p.m. on motion of Mr. Facemyer, seconded by Mr. Shoemaker. Motion passed 5-0.*

**NEXT SCHEDULED MEETING:** March 21, 2019 @ 6:30 pm

**John Hitchner, Acting Clerk**

cc: Committee,  
Township Bulletin Bd.,  
Sol. Matthew Ritter  
Sol. T. H. Ritter