

MINUTES
HOPEWELL TOWNSHIP COMMITTEE
REGULAR MONTHLY MEETING
March 1, 2018

Approved
3/15/18

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal, sent on January 3, 2018. A notice was placed on the Municipal Office bulletin board as of the same date.

Roll Call: Township Committee: Hankins, Freitag, Facemyer, Shoemaker
; Others: Lois Yarrington Clerk/Administrator, T. Henry Ritter, Solicitor, Al Caggiano, Resident

Executive Session-Resolution 18-27 Sale or Acquisition of Real Estate-High Performance Homes *Mayor Hankins stated that the closed session would be held at the end of the meeting.*

***Approval of Minutes**

A motion was made by Mr. Facemyer to approve the minutes from of 2/15/2018 Regular Meeting & Closed Session. The motion was seconded by Mr. Shoemaker and approved 4-0.

***DEPARTMENT & COMMITTEE REPORTS**

Administrator/Clerk:

- John is registered for the Registrar class at the end of March.
- I am scheduled to go to the Gloucester County Clerk's Assoc. Spring Mini Conference on Friday 3/16. I will receive Registrar & Clerk's Credits
- We received a letter notifying us that the Township has been selected to receive funding from NJDOT 2018 Municipal Aid Program for the resurfacing of Homestead Place in the amount of \$212,000.
- Requested information has been forwarded to the NJSP and our insurance company for the theft that occurred over the weekend of February 16-19. I spoke with the Claim Representative from the insurance company today. She sent a check out today.
- Max Communications was contacted to provide an estimate to add more cameras to the security camera system. The estimate is \$1,490 to add 3 cameras outside. DNS Solutions was contacted to provide an estimate to expand the alarm system. I'm waiting on their estimate. *A motion was made by Mr. Facemyer to authorize the purchase & installation of additional cameras as per the quote received from Max Communications. The motion was seconded by Mr. Shoemaker and approved 4-0.*

Code Enforcement:

- Report included in your packet

Dog Registrar:

- 205 licenses have been issued as of March 1, 2018
- The 2018 Rabies Clinic is scheduled for March 24th from 1pm-3pm. I contacted the guidance office at Cumberland Regional to let them know that we are in need of volunteers if any students need community service.

Engineer:

- Steve has scheduled a preconstruction meeting for the Senior Center Parking Lot Expansion on Tuesday March 20th @ 10am at his office.

Environmental Commission:

- Next Meeting is scheduled for April 4th

Land Use Board (Planning/ Zoning): (Shoemaker/Ritter):

- The next meeting is scheduled for March 21st.
- 2017 Annual Report of Decisions is included in your packet.
- February 2018 Zoning Permit Report-\$15.00

Public Works/Road: (Shoemaker):

- New procedures regarding the storage of vehicle & tractor keys are now in place.
- The controller in the new Kubota has been relocated to a more accessible location. The tractor is now in service.
- Mowing at Bostwick Lake was completed using the new tractor.

Tax & Sewer Collector:

- 2017 Tax Sale is scheduled for March 28th.

***Approval of bills:**

A bill listed dated 2/25/2018 prepared by Treasurer Young was provided. Mr. Facemyer made a motion to approve the bill list totaling **\$43,168.64** (including payroll) seconded by Mrs. Freitag and approved 4-0.

PUBLIC COMMENTS: *Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18)*

There being no comment from the public, the public portion of the meeting was closed on a motion by Mr. Facemyer, seconded by Mr. Shoemaker.

OLD BUSINESS:

SPCA Shared Services Agreement Update-*The CCSPCA was asked to extend the 2017 pricing through March. No response had been received from them. Mayor Hankins had spoken to Mr. Ritter prior to the meeting and stated that Mr. Ritter did not see any reason to not sign the proposal as authorized at the 2/15 meeting.*

NEW BUSINESS:

Ordinances

Public Hearing, 2nd Reading & Adoption

18-03-*Authorizing Lease of Township owned Farm Ground A motion was made by Mr. Facemyer to open the public hearing for Ordinance 18-03. The motion was seconded by Mrs. Freitag. Hearing no comment from the public, a motion was made by Mr. Facemyer to close the public hearing. The motion was seconded by Mr. Shoemaker.*

**TOWNSHIP OF HOPEWELL
ORDINANCE 18-03**

**AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, CUMBERLAND COUNTY,
AUTHORIZING THE LEASE OF TOWNSHIP OWNED FARMLAND NOT CURRENTLY
NEEDED FOR PUBLIC USE**

WHEREAS the Township of Hopewell, Cumberland County, is the owner of certain farmlands located within the Township; and

WHEREAS the aforementioned farmlands are not presently needed for Township use; and

WHEREAS the Township Committee of the Township of Hopewell has determined that the Leasing of the Township owned farmland, for continued agricultural use, is in the best interest of the Township;

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Hopewell that the Township is hereby authorized to advertise for lease, pursuant to the New Jersey Local Lands and Buildings Law, N.J.S.A. 40A:12-1, et. seq., any Township owned farmland which is not presently needed for Township use, including, without limitation, the Barretts Run Hopewell Park tract.

BE IT FURTHER ORDAINED This Ordinance shall take effect immediately upon final passage, and Notice of adoption shall be published as provided by law.

Roll Call Vote Adoption:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III						X
Greg Facemyer	X		X			
Robin Freitag			X			
Joseph Shoemaker		X	X			

18-04-*CAP Ordinance A motion was made by Mr. Shoemaker to open the public hearing for Ordinance 18-04. The motion was seconded by Mr. Facemyer. Hearing no comment from the public, a motion was made by Mr. Shoemaker to close the public hearing. The motion was seconded by Mrs. Freitag.*

**HOPEWELL TOWNSHIP
ORDINANCE 18-04**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of Hopewell Township in the County of Cumberland finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Hopewell Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$14,041.69 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Hopewell Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hopewell, in the County of Cumberland, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Hopewell shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$49,145.92, and that the CY 2018 municipal budget for the Township of Hopewell be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Roll Call Vote Adoption:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III						X
Greg Facemyer			X			
Robin Freitag		X	X			
Joseph Shoemaker	X		X			

18-05-2018 Salary Ordinance A motion was made by Mr. Shoemaker to open the public hearing for Ordinance 18-05. The motion was seconded by Mr. Facemyer. Hearing no comment from the public, a motion was made by Mr. Shoemaker to close the public hearing. The motion was seconded by Mr. Facemyer.

**HOPEWELL TOWNSHIP
ORDINANCE 18-05
2018 SALARY ORDINANCE**

BE IT ORDAINED by the Township Committee of the Township of Hopewell, County of Cumberland and State of New Jersey, that the following salaries and wages be paid for the year 2018:

<u>Section One</u>	<u>Salary Employees</u>
Mayor	\$ 14,783.96
Committee	10,576.81
Administrator	18,280.00
Tax Collector	41,890.39
Tax Assessor	37,358.10
CFO/Treasurer	31,518.00
Clerk	48,957.36
Registrar Vital Statistics	6,303.60
Administrative Assistant	30,500.00
Deputy Registrar of Vital Statistics (w/CMR)	1,000.00
Township Solicitor	12,463.00
Land Use Board Solicitor	5,150.00
Land Use Officer/Board Liaison	8,358.58
Land Use Board Secretary	2,500.00
Land Use Board Recorder (if other than Secretary)	66.67 per meeting
Property Maintenance Official	2,185.25
Code Enforcement Official	3,562.08
Emergency Management Coordinator	4,715.09
Fire Protection Official	5,400.00
Director Economic Development	12,000.00
Public Works Manager	44,966.02
Senior Center Director**	30,000.00
Sewer Maintenance Official	5,150.00
Anthony Peterson	23.28 p.hr.
Jeff Cassidy	17.53 p.hr.
Lonnie Wiggins **	16.11 p.hr.

**Total (Reimbursed/Shared Service)

<u>Section Two</u>	<u>Hourly Employees</u>
Temporary/ Part-Time Regular Employees	Minimum Wage to \$45.00 p.hr.
Public Works Employees	Minimum Wage to \$22.00 p.hr.
Public Works Employees w/CDL	Minimum Wage to \$25.00 p.hr.
Public Works (Landfill Employees)	Minimum Wage to \$ 15.30p.hr. **

** Reimbursed Shared Service

Roll Call Vote Adoption:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III						X
Greg Facemyer		X	X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

18-06-Bond Ordinance for Land Acquisition B63 L3 A motion was made by Mr. Shoemaker to open the public hearing for Ordinance 18-06. The motion was seconded by Mrs. Freitag. Hearing no comment from the public, a motion was made by Mr. Shoemaker to close the public hearing. The motion was seconded by Mrs. Freitag.

**HOPEWELL TOWNSHIP
ORDINANCE 18-06**

BOND ORDINANCE OF THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF CUMBERLAND AND STATE OF NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$250,000.00 AND AUTHORIZING THE ISSUANCE OF \$237,500.00 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST OF THE PURCHASE OF LAND AND IMPROVEMENTS

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF CUMBERLAND, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1.

The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Hopewell, New Jersey as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of money therein stated as the appropriation made for the improvement or purpose, such sum amounting in the aggregate \$250,000.00 including the aggregate sum of \$12,500.00 as the 5% down payment required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

SECTION 2.

In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$237,500.00 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3.

The improvement hereby authorized and the purpose for which the bonds are to be issued is for the purchase of land and improvements within the township; Block 63 Lots 3. The total appropriation and estimated cost is \$250,000.00 and the maximum amount of bonds or notes to be issued is \$237,500.00. The excess of the appropriation made for the purchase or purpose aforesaid over the estimated maximum amount of bonds and notes to be issued therefore, as above stated, is the amount of the down payment for the purpose.

SECTION 4.

All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

SECTION 5.

The capital budget of the Township of Hopewell is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board is on file with the Clerk and is available there for public inspection.

SECTION 6.

The following additional matters are hereby determined, declared, recited and stated:

(a) The purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Township may lawfully undertake as a capital project, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement and the reasonable life thereof within the limitations of the Local Bond Law is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$237,500. The obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$10,000.00 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated costs indicated herein for the purpose or improvement.

SECTION 7.

Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

SECTION 8.

The TOWNSHIP hereby declares the intent of the TOWNSHIP to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purpose described in Section 3 of this bond ordinance. This Section 8 is a declaration of intent within the meaning and for purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law.

SECTION 9.

The chief financial officer of the TOWNSHIP is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the TOWNSHIP and to execute such disclosure document on behalf of the TOWNSHIP. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the TOWNSHIP pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the TOWNSHIP and to amend such undertaking from time to time in connection with any change in law, of interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the TOWNSHIP fails to comply with its undertaking, the TOWNSHIP shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10.

The full faith and credit of the TOWNSHIP are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the TOWNSHIP, and the TOWNSHIP shall be obligated to levy ad valorem taxes upon all the taxable real property within the TOWNSHIP for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 11.

This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Roll Call Vote Adoption:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III						X
Greg Facemyer			X			
Robin Freitag		X	X			
Joseph Shoemaker	X		X			

Introduction-

18-07-Capital Ordinance for Engineering for Resurfacing of Homestead Place

HOPEWELL TOWNSHIP

ORDINANCE 18-07

**A CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO
HOMESTEAD PLACE BETWEEN WEST PARK DRIVE AND SHADY BROOK
LANE AND APPROPRIATING THEREFOR THE AMOUNT OF \$31,800
FROM THE CAPITAL IMPROVEMENT FUND**

BE IT ORDAINED by the Township Committee of the Township of Hopewell, County of Cumberland, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) as follows:

Section 1. The improvements and acquisitions described in Section 2 of this Ordinance are hereby authorized to be made by the Township of Hopewell, County of Cumberland, New Jersey and there is hereby appropriated the sum of Thirty-One Thousand Eight Hundred (\$31,800.00) Dollars from the Capital Improvement Fund, said amount now being available therefor in the General Capital Account of the Township of Hopewell.

Section 2. The improvement hereby authorized is the resurfacing of Homestead Place between West Park Drive and Shady Brook Lane.

Section 3. The said purposes described in Section 2 of this Ordinance are not current expenses and are improvements which the Township may lawfully make, under the provisions of N.J.S.A. 40A:2-1, *et. seq.* (Local Bond Law).

Section 4. This Ordinance shall take effect following its advertisement, public hearing and adoption in accordance with the requirements of law.

Roll Call Vote Introduction:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III						X
Greg Facemyer			X			
Robin Freitag		X	X			
Joseph Shoemaker	X		X			

Resolutions-

***Resolution 18-28-**Authorize the Mayor to Execute Purchase of Sale Agreement with Genesis KC Development, LLC

**HOPEWELL TOWNSHIP
RESOLUTION 18-28**

**A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE PURCHASE AND SALE AGREEMENT FOR
BLOCK 63 LOT 1.01**

WHEREAS, Hopewell Township, 590 Shiloh Pike, Bridgeton NJ 08302, owner of the property located at Block 63 Lot 1.01 in the Hopewell Business Park, Township of Hopewell, County of Cumberland, State of New Jersey, has offered to sell that land to Genesis KC Development, LLC, 2000 Sixteenth St, Denver CO, 80202 for the sum of \$55,000.00, upon the terms as set forth; and,

WHEREAS, the Township Committee deems it advisable that the Township sell this real estate to Genesis KC Development, LLC as their proposed development of the property is in accordance with the Redevelopment Plan adopted July 16, 2016;

THEREFORE, BE IT RESOLVED, that the Township sell to Genesis KC Development, LLC the above described real estate.

RESOLVED FURTHER, that the Mayor of Hopewell Township be, and hereby is, authorized to execute the Purchase and Sale Agreement with Genesis KC Development, LLC.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III						X
Greg Facemyer	X		X			
Robin Freitag		X	X			
Joseph Shoemaker			X			

***Resolution 18-29-**Award Lease of Farmland (2 Bids Received-Frank Baitinger \$76/acre Charles Paulaitis III \$153/acre)

**HOPEWELL TOWNSHIP
RESOLUTION 18-29**

AWARDING LEASE OF MUNICIPALLY OWNED FARMGROUND

WHEREAS, a bid specification for the lease of municipally owned farmland known as Block 35 portions of Lots 3, 3.01 & 4 (approximately 88 acres) on the Hopewell Township Tax map, for farming was issued February 15, 2018; and

WHEREAS, the advertisement for sealed bids to lease Township property on Sewell Road was advertised in the The Daily Journal February 15 and 22, 2018, posted on Hopewell Township Website under Bids and RFPs; and

WHEREAS, sealed bids were due at the Office of the Township Clerk by 11:00 am. on March 1, 2018; and

WHEREAS, two bids were submitted. The Township Clerk and Solicitor reviewed each bid and determined the highest responsive bid to be from Charles E. Paulaitis III, Sole Proprietor/Owner of 3rd Times a Charm Farm, 65 Schaffer Avenue, Cedarville NJ 08311 in the amount of \$153.00/acre.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of Hopewell Township, Cumberland County, hereby approves a new five-year lease, for Charles E. Paulaitis III on Block 35 portions of Lots 3, 3.01 and 4 for a total of approximately 88 acres, and authorizes the Mayor and Clerk to execute the appropriate documents.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III						X
Greg Facemyer	X		X			
Robin Freitag		X	X			
Joseph Shoemaker			X			

Discussion Item #1-Clean Communities-Hopewell Crest National Junior Honor Society has requested approval for a Clean Communities Road Clean Up on April 17th or 18th. A motion was made by Mrs. Freitag to approve the request. The motion was seconded by Mr. Facemyer and approved 4-0.

Discussion Item #2-Authorize the Mayor to sign Amendment to Shared Services Agreement with the CCIA to include Class B Recycling. A motion was made by Mrs. Freitag to authorize the Mayor to execute the amendment for Class B Recycling. The motion was seconded by Mr. Facemyer and approved 4-0.

Discussion Item #3-Bostwick Lake Irrigation Pumps Discussion was held. Solicitor Ritter will contact Rocco Tedesco, Upper Deerfield's Solicitor to send a joint letter based upon the information regarding the use of Bostwick Lake for irrigation found on a survey for Block 302 Lot 2 in Upper Deerfield Twp.

Discussion Item #4-Authorize Clarke Caton Hintz to Proceed with Amendment to the Redevelopment Plan A motion was made by Mr. Shoemaker to authorize Clarke Caton Hintz to proceed with the amendment. The motion was seconded by Mrs. Freitag and approved 4-0.

Discussion Item #5-Authorize the Purchase of mower to replace the Ferris 61" Zero Turn A motion was made by Mr. Shoemaker to purchase a Ferris 61' Zero Turn mower from Trout's Power Equipment to replace the mower stolen during the weekend of February 16-19. The motion was seconded by Mr. Facemyer and approved 4-0.

CDC: (Hankins)- There was no CDC meeting held.

Solicitor's Report-Solicitor Ritter completed the Developer's Agreement and forwarded it to DaVita's Attorney in Colorado this afternoon. The agreement was modeled after the agreement with the Amish Market. An Access easement was included.

Discussion was held regarding the reactivation of township emails for the Committee members and the correct usage. The Administrator will complete a requisition for the CFO to issue the PO. Once the PO is issued she will contact MSI to have the emails activated.

Executive Session-Resolution 18-27 Sale or Acquisition of Real Estate-High Performance Homes @7:56 pm

**Hopewell Township
Executive Session
Resolution 18-27**

WHEREAS, Section 8 of the Open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Township Committee of the Township of Hopewell is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, in the County of Cumberland, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed are **Sale or Acquisition of Real Estate-High Performance Homes;**
3. The Township Committee may take official action on the items discussed in Executive Session upon completion of the executive session.
4. The minutes of the discussion shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

A motion was made by Mr. Shoemaker to return to open session at 8:02 pm. The motion was seconded by Mrs. Freitag and approved 4-0.

ADJOURN

There being no additional business, a motion was made by Mr. Shoemaker to adjourn at 8:03 pm. The motion was seconded by Mrs. Freitag and approved 4-0.

NEXT SCHEDULED MEETING: March 15, 2018 @ 6:30pm

Lois A. Yarrington, Township Clerk
cc: Committee,
Township Bulletin Bd.,
Sol. Matthew Ritter
Sol. T. H. Ritter