

MINUTES
 HOPEWELL TOWNSHIP COMMITTEE
 REGULAR MONTHLY MEETING
 February 20, 2020

Approved
 03/05/2020

The meeting was called to order at 4:40 pm.

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on January 9, 2020 and the South Jersey Times on January 10, 2020. A notice was placed on the Municipal Office bulletin board as of January 3, 2020.

Roll Call: Township Committee: Facemyer, Freitag, Ritter, Shoemaker, Hankins;

Others: John Hitchner (Acting Clerk), Matthew Ritter (Solicitor), Theodore Ritter (Deputy Solicitor), Leo Selb (Administrator), Ken Mayhew (Fire Chief), Mark Blauer (Grant Writer), Neil Young (CFO), Mike Garcia (Auditor), Gene Volpe (Auditor).

Home rehab public meeting:

Mark Blauer presents a summary of the Home Rehab Grant Program.

Mrs. Freitag makes a motion to open to the public. Motion is seconded by Mr. Shoemaker and approved unanimously.

As no members of the public wish to speak, Mr. Facemyer makes a motion to close. Motion is seconded by Mrs. Freitag and approved 5-0.

***Approval of Minutes**

A motion was made by Mr. Facemyer to approve the minutes of 1/16/2020 Regular Committee Meeting Minutes. The motion was seconded by Mr. Ritter and approved 5-0.

Budget Workshop:

Mike Garia presented the budget as prepared by the CFO, Administrator, and Auditor. As presented, the local tax rate will increase \$0.015 per \$100.00 in 2020. Total spending will increase by \$68,000. Surplus will be used to pay down debt. Mr. Garcia goes over pages 4 through 36 with the Committee line by line and explains each item.

Ordinance 20-01:

Mrs. Freitag makes a motion to approve Ordinance 20-01 on first reading. Motion is seconded by Mr. Facemyer and approved with a unanimous roll call vote.

	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Greg Facemyer		X	X				
Robin Freitag	X		X				
Paul Ritter III			X				
Joe Shoemaker			X				
Bruce R. Hankins			X				

Resolution 20-35:

Mr. Ritter makes a motion to approve Resolution 20-35. Motion is seconded by Mrs. Freitag and approved 5-0.

***Department and Committee Reports**

There is a discussion about foreclosed, vacant, and abandoned properties; their fees and laws.

Mr. Facemyer makes a motion to approve the Department and Committee reports as submitted. Motion is seconded by Mrs. Freitag and approved 5-0.

	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Greg Facemyer	X		X				
Robin Freitag		X	X				
Paul Ritter III			X				
Joe Shoemaker			X				
Bruce R. Hankins			X				

***Approval of bills:** Total Bills **\$1,746,614.17** (including payroll) on Treasurers February 2020 prepared list

A motion was made by Mr. Ritter to table paying the bills. The motion was seconded by Mr. Facemyer and approved 5-0.

***Treasurer’s Report**

The treasurer’s report was submitted by the CFO for approval. A motion was made by Mr. Facemyer and seconded by Mr. Ritter to approve the treasurer’s report. Motion carries 5-0.

PUBLIC COMMENTS: Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18)

Mr. Ritter makes a motion to open for public comment. Mr. Facemyer seconds the motion and motion carries 5-0.

Fire Chief Mayhew Discusses a possible vacant property on Barretts Run Rd. He requests a list of vacant properties from the Township for the Fire Co. Administrator Selb directs him to the Housing Official Dave Haaf.

Being as no more members of the public wish to speak, a motion is made by Mr. Facemyer to close the public portion. Motion is seconded by Mrs. Freitag and approved 5-0.

(Acting Clerk Hitchner excuses himself to go attend a benefit; 6:55 pm)

New Business:

Resolutions-

RESOLUTION 20-33: RESOLUTION APPOINTING PERSONS FOR THE EMPLOYMENT PRACTICES LIABILITY HELPLINE

Mrs. Freitag makes a motion to approve Resolution 20-33. Motion is seconded by Mr. Ritter and approved 5-0.

	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Greg Facemyer			X				
Robin Freitag	X		X				
Paul Ritter III		X	X				
Joe Shoemaker			X				
Bruce R. Hankins			X				

RESOLUTION 20-34: RESOLUTION ADOPTING DOMESTIC VIOLENCE POLICY FOR EMPLOYEE AND HUMAN RESOURCES OFFICER

Mr. Ritter makes a motion to approve Resolution 20-34. Motion is seconded by Mrs. Freitag and approved unanimously.

	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Greg Facemyer			X				
Robin Freitag		X	X				
Paul Ritter III	X		X				
Joe Shoemaker			X				
Bruce R. Hankins			X				

RESOLUTION 20-36: RESOLUTION APPROVING ELECTRONIC TAX SALE FOR 2020

Mr. Facemyer makes a motion to approve Resolution 20-36. Motion is seconded by Mrs. Freitag and approved without opposition.

	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Greg Facemyer	X		X				
Robin Freitag		X	X				
Paul Ritter III			X				
Joe Shoemaker			X				
Bruce R. Hankins			X				

Discussions-

Item #1 – Approval of Bingo / Raffle Application for Hopewell Crest PTA on 03/20/2020

Mr. Ritter makes a makes a motion to approve the Bingo and Raffle applications. Motion is seconded by Mr. Shoemaker. Motion carries 5-0

Item #2 – Discussion of letter from Fredon Township requesting support for school budget changes.

The Committee takes no action on this discussion.

Item #3 – Approval of a roadside cleanups for Citizen’s for a Cleaner Brighter Hopewell and Boy Scouts Troop 1.

Mrs. Freitag makes a motion to approve the roadside cleanups. Motion is seconded by Mr. Shoemaker and approved 5-0.

Item #4 – Approving the Mayor to sign the Cumberland County Health Department’s request to administer mosquito control in Hopewell Township.

Mr. Shoemaker makes a motion to have the Mayor sign the CCHD request to administer mosquito controls. The motion is seconded by Mrs. Freitag and approved 5-0.

(Mrs. Freitag and Mr. Ritter excuse themselves from the meeting to attend a benefit; 7:05 pm)

Solicitor’s Report:

Solicitor M. Ritter states that they should have the foreclosure sale prepared by the end of the next month. The Solicitor discussed the deed transfer regarding Bostwick Lake. Solicitor Ritter was going to look into fees for other towns so the Committee can compare.

ADJOURN

There being no additional business, the meeting was adjourned at 7:20 pm on a motion by Mr. Facemyer and seconded by Mr. Shoemaker. Motion passes 3-0.

NEXT SCHEDULED MEETING: February 20, 2020 @ 4:30 pm.

John Hitchner, Acting Clerk
cc: Committee,
Township Bulletin Bd.,
Sol. Matthew Ritter
Sol. T. H. Ritter
Admin Leo Selb