

MINUTES
HOPEWELL TOWNSHIP COMMITTEE
REGULAR MONTHLY MEETING
February 18, 2021

Approved
03/04/2021

The meeting was called to order at 4:30 pm.

Sunshine Statement:

“In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on January 9, 2021 and the South Jersey Times on January 8, 2021. A notice was placed on the Municipal Office bulletin board as of January 5, 2021.”

Roll Call: Bayzick, Facemyer, Freitag, Shoemaker, Ritter;

Others: John Hitchner (Clerk), Matthew Ritter (Solicitor), Leo Selb (Administrator), Ken Mayhew (Fire Chief), Neil Young (CFO), Mike Garcia (Auditor), Gary Van Meter (OEM), Steve Nardelli (Township Engineer), Ian Willis (Resident).

Budget Workshop:

Mike Garia presented the budget as prepared by the CFO, Administrator, and Auditor.

RESOLUTION 21-30: INTRODUCING THE BUDGET

A motion was made by Mr. Facemyer and seconded by Mrs. Freitag to approve the resolution introducing the budget. Motion carries with a unanimous 5-0 vote.

ORDINANCE 21-02: AN ORDINANCE CREATING STANDARDS FOR STORM WATER MANAGEMENT

Township Engineer Steve Nardelli explains how the State is requiring municipalities to pass and updated stormwater ordinance and the options available to the municipality. Clerk Hitchner explains the suggestions from the Land Use Board to keep the threshold at a one-acre disturbance.

A motion was made by Ms. Bayzick and seconded by Mrs. Freitag to open the meeting for public discussion. Motion carries 5-0.

Being as no members of the public wish to speak a motion was made by Mr. Facemyer and seconded by Mrs. Freitag to close the meeting to the public. Motion carries 5-0.

Mr. Shoemaker makes a motion to approve the ordinance. Motion is seconded by Ms. Bayzick and approved 5-0 with a unanimous roll call vote.

ORDINANCE 21-01: AN ORDINANCE DESIGNATING A NO PARKING AREA ON SEWALL ROAD

Mr. Shoemaker makes a motion to open to the public. Motion is seconded by Mrs. Freitag and approved 5-0.

Being as no members of the public wished to speak a motion was made by Mrs. Freitag to close the meeting to the public. Motion was seconded by Mr. Shoemaker and approved 5-0.

Mrs. Freitag makes a motion to approve the ordinance on second reading. Motion is seconded by Mr. Shoemaker and approved 5-0 with a unanimous roll call vote.

Mrs. Freitag was disconnected from the meeting.

ORDINANCE 21-03: AMENDING THE HOPEWELL TOWNSHIP SEWER ORDINANCE CODIFIED AS 7.04 SECTION 7 RULE AND REGULATIONS

Mr. Shoemaker makes a motion to open to the public. Motion is seconded by Ms. Bayzick and approved 4-0.

Being as no members of the public wish to speak, a motion was made by Mr. Shoemaker and seconded by Ms. Bayzick. Motion carries 4-0.

Mrs. Freitag reconnects to the meeting.

Mr. Facemyer makes a motion to approve the ordinance. Mrs. Freitag seconds. Motion carries 5-0 with a unanimous roll call vote.

ORDINANCE 21-04: AMENDING ORDINANCE 08-03 CREATING DEPUTY MUNICIPAL CLERK

Mr. Shoemaker makes a motion to approve ordinance 21-04 on first reading. Motion is seconded by Mrs. Freitag and approved 5-0 with a unanimous roll call vote.

ORDINANCE 21-05: ORDINANCE ESTABLISHING THE TOWNSHIP MUNICIPAL CLERK POSITION

Mr. Facemyer makes a motion to approve ordinance 21-05 on first reading. Mrs. Freitag seconds the motion and it is approved with a unanimous 5-0 roll call vote.

ORDINANCE 21-06: ORDINANCE ESTABLISHING THE TOWNSHIP ADMINISTRATOR POSITION

Mr. Facemyer makes a motion to approve ordinance 21-06 on first reading. Mrs. Freitag seconds the motion and it is approved with a unanimous 5-0 roll call vote.

ORDINANCE 21-07: ORDINANCE ESTABLISHING THE POSITION OF TOWNSHIP PUBLIC WORKERS MANAGER

Mr. Facemyer makes a motion to approve ordinance 21-07 on first reading. Mr. Shoemaker seconds the motion and it is approved with a unanimous 5-0 roll call vote.

ORDINANCE 21-08: ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Mr. Shoemaker makes a motion to approve ordinance 21-08 on first reading. Ms. Bayzick seconds the motion and it is approved with a unanimous 5-0 roll call vote.

ORDINANCE 21-09: ORDINANCE DECLARING THE MUNICIPAL CLERK AS THE ISSUING AUTHORITY FOR BINGO AND RAFFLE LICENSES

Ms. Bayzick makes a motion to approve ordinance 21-09 on first reading. Mr. Facemyer seconds the motion and it is approved with a unanimous 5-0 roll call vote.

RESOLUTION 21-29: RESOLUTION APPOINTING A MUNICIPAL PLANNER

Mrs. Freitag makes a motion to approve the resolution. Motion is seconded by Mr. Shoemaker and approved 5-0 with a unanimous voice vote.

RESOLUTION 21-31: RESOLUTION APPROVING ELECTRONIC TAX SALES

Mr. Facemyer makes a motion to approve the resolution. Motion is seconded by Ms. Bayzick and approved 5-0 with a unanimous voice vote.

RESOLUTION 21-32: RESOLUTION ACKNOWLEDGING REVIEW OF CIVIL RIGHTS PRACTICES

Mr. Shoemaker makes a motion to approve. Motion is seconded by Mr. Facemyer and approved 5-0 with a unanimous voice vote.

Discussions –

Item #1 – Environmental Committee Water Testing Request

There is discussion about the proposal from the HTEC. The Committee talks about the voluntary nature of the program and that they don't permit anything to be mandatory.

Mayor Ritter asks for a consensus on permitting the HTEC to proceed with the proposed program as long as nothing is mandatory in any way. The consensus is 4-1 to permit the program to proceed with Mr. Shoemaker voting against.

Item #2 – Resident COVID-19 vaccine notification

The Committee discusses ways to get vaccination information out to the public. No further action was taken.

***Approval of Minutes:** Approve the 01/04/2021 Re-organization Meeting minutes and 01/21/2021 Regular meeting minutes.

Ms. Bayzick makes a motion to approve the both sets of minutes. Motion is seconded by Mrs. Freitag and approved 5-0 with a unanimous voice vote.

***Department and Committee Reports**

Mr. Facemyer makes a motion to approve the department reports. Motion is seconded by Ms. Bayzick and approved 5-0 with a unanimous voice vote.

***Approval of bills:** Total Bills on the Treasurer's February 18, 2021 prepared bill list.

***Treasurer's Report:** Approve the Treasurer's report for February 2021.

Mrs. Freitag makes a motion to approve the bills and the treasurer's report. Ms. Bayzick seconds the motion and it is approved with a unanimous 5-0 voice vote.

Public Comments:

Mr. Facemyer makes a motion to open the meeting to the public. Motion is seconded by Mr. Shoemaker. Motion carries with a unanimous 5-0 voice vote.

Being as no members of the public wish to speak, Mr. Facemyer makes a motion to close. Motion is seconded by Mr. Shoemaker and approved 5-0 with a voice vote.

Solicitor's Report:

Solicitor M. Ritter states that all the items for his report will be discussed in executive session.

RESOLUTION 21-33: RESOLUTION TO GO INTO EXECUTIVE SESSION

A motion to go into executive session was made by Mr. Facemyer and seconded by Ms. Bayzick. Motion carries 5-0.

The Township Committee enters executive session at 7:25 pm.

The Township Committee exits executive session at 7:45 pm.

ADJOURN

There being no additional business, the meeting was adjourned at 7:50 pm on a motion by Mrs. Freitag and seconded by Mr. Shoemaker. Motion passes 5-0.

NEXT SCHEDULED MEETING: March 4, 2021 @ 6:30 pm.

Respectfully submitted,

John H. Hitchner III, Municipal Clerk