

**MINUTES**  
**HOPEWELL TOWNSHIP COMMITTEE**  
**REGULAR MONTHLY MEETING**  
**February 17, 2022**

**Start Time:**

4:30 PM Budget Meeting

6:48 p.m. Township Committee Meeting

**Sunshine Statement**

"In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on January 20, 2022 and the South Jersey Times on January 14, 2022. A notice was placed on the Municipal Office bulletin board as of January 10, 2022."

**Flag Salute**

**Roll Call:**

Kelsey Bayzick, Greg Facemyer, Robin Freitag, Tom Tedesco, Mayor Paul Ritter

**Budget Workshop:**

Review proposed budget for 2022

**NJSP report for Hopewell Township of Recent Break-ins, and Questions and Concerns by Committee**

Mayor Ritter mentioned the recent break-ins in the Township as well as recent discovery of a body and was hopeful that a member of the NJSP would be able to be present at the next meeting to give an update.

**Approval of Minutes:**

The minutes from the January 20, 2022 regular meeting were submitted for approval. A motion was made by Bayzick and seconded by Freitag to approve the minutes. The motion was approved with a unanimous voice vote of 5-0.

The minutes from the December 10, 2021 and January 10, 2022 executive sessions were submitted for approval. A motion was made by Freitag and seconded by Bayzick to approve the minutes. The motion was approved with a unanimous voice vote of 5-0.

**Department and Committee Reports**

The Committee was provided with reports from the various Township Departments. Motion to approve by Facemyer; seconded by Bayzick; Voice Vote 5-0 to accept.

**Approval of bills :**

Total Bills on the Treasurer's February 17, 2022 prepared bill list.

Motion to approve by Facemyer; seconded by Freitag; Voice Vote 5-0 to accept.

**Treasurer's Report:** Approve the Treasurer's report for February 2022.

Motion to approve by Facemyer; seconded by Bayzick; Voice Vote 5-0 to accept.

**PUBLIC COMMENTS:**

Motion to Open Public Comment made by Freitag, seconded by Bayzick; Voice Vote 5-0 to open.

There was no public comment.

Motion to Close Public Comment made by Facemyer; seconded by Bayzick; Voice Vote 5-0 to close.

**ORDNANCES:**

**First reading:**

**22-02 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

Motion to approve by Freitag; seconded by Bayzick; Roll Call Vote 5-0

**RESOLUTIONS:**

**22-35 RESOLUTION APPOINTING TOWNSHIP SOLICITOR**

The appointment of a Township Solicitor to provide legal services for the Township of Hopewell.

Motion to approve by Bayzick, seconded by Freitag; Voice Vote 5-0

**22-36 RESOLUTION CANCELLING TAXES FOR A TOTALLY DISABLED VETERAN**

As legislated by N.J.S.A. 54:4-3.30 taxes are being cancelled for a totally disabled veteran residing in Hopewell Township.

Motion to approve by Bayzick; seconded by Facemyer; Voice Vote 5-0

**22-37 CONFIRMING APPOINTMENT OF PLANNING BOARD SOLICITOR FOR 2022**

Confirming appointment of a Planning Board Board Solicitor to provide legal services for the Township of Hopewell Planning Board.

Motion to approve by Bayzick; seconded by Freitag; Voice Vote 5-0

**22-38 AWARDING CONTRACT TO FRALINGER ENGINEERING FOR ENGINEERING, SURVEYING, AND INSPECTION/CONTRACT ADMINISTRATION SERVICES FOR OAK DR . 2022 PROJECT#30585.00**

Provides funds for Fralinger Services in regards to Oak Drive resurfacing grant from NJDOT.

Motion to approve by Tedesco; seconded by Bayzick; Voice Vote 5-0

**22-39 INTRODUCTION OF HOPEWELL TOWNSHIP 2022 BUDGET**

Introduces the yearly budget for Hopewell Township.

Motion to approve by Facemyer; seconded by Freitag; Voice Vote 5-0

**NEW BUSINESS:**

**Permission to Conduct Mosquito Spraying Activities by Cumberland County Public Works and Property Mosquito Control Division. - Committee consensus was to approve accordingly and have Mayor sign document.**

**Bostwick Dam Inspection Requirement by April 15, 2022 by Fralinger Engineering - \$2500** – advised commitment was made as part of day to day operations and Upper Deerfield was advised accordingly with them concurring via their Township Clerk.

**Gas Line extension project Roadstown and Bowentown Road by SJ Gas** – Administrator advised township of installation and it would be not in the roadway but off the roadway.

**Hopewell 275 Anniversary Celebration** – discussed was need to put together a subcommittee.

**OLD BUSINESS:**

**Donation of property to Township – Block 84 Lot 1.04 Sheppards Mill Road.** .22 acres bounded by Sheppards Mill Rd, Munts Creek and Greenwich Railroad right of way with wetland delineation. Lot 1.03 was sold by the railroad back in 1968 to Ogden, (bk 1000 pg. 34), then owner of lot 1.04. Chain of title is from then, until current owner Dreyfuss, bk 2285 pg. 38), for 1.03 and 1.04. (0.6 acres total) Probably does have wetlands since it borders Mounts Creek.

**Gating of Sewall Park**

Leo Selb advised that the gate had been installed at the entrance of Sewall Park.

**Final Gen Code Review to complete project due March 1<sup>st</sup>.**

Leo Selb advised reviewing and trying to complete all by March 1..

**Landfill post closure inspections – Engineer proposal – NJDEP Letter \$500/quarter**

Leo Selb advised about inspections and Fralinger agreed we would be able to do twice a year as letter suggests.

**The American Littoral Society asking Hopewell Township to partner with them regarding a 2022 Biodiversity Conservation Grant: Enhancing Pollinator Habitats.** Mayor has already advised them we would participate and

the Township is ok with it.

Leo Selb advised..... Selb also commented that maybe the school could get involved in the flower planting, etc.

**Senior Center Reopening**

Leo Selb discussed the reopening of the senior center. It was discussed that feelers would be put out to see if Jean Trembley would be interested in coming back and running the center. Further discussions will take place.

**Township Web Page/Facebook**

Leo Selb advised the Committee that he and the new Deputy Clerk, Jeannette Pace, were working to update the Township Website as well as provide updated information on the Facebook social media platform.

**SOLICITOR'S REPORT:**

Talked briefly with Mr. Shimp about the Farm preservation of his property.

**GOOD OF THE ORDER:**

**Township Calendars** have been mailed out. Final Cost was \$6,530.03 for 1500 calendars, 25 posters, postage and awards for the children. All was paid for with Clean Communities money.

**EXECUTIVE SESSION:**

**RESOLUTION 22- 40 RESOLUTION AUTHORIZING EXECUTIVE SESSION REGARDING LITIGATION , BROADBAND NEGOTIATIONS , AND TAX FORECLOSURES**

Motion to enter into Executive Session by Facemyer; seconded by Freitag; Voice Vote 5-0

Motion to return to Public Session by Facemyer; seconded by Bayzick; Voice Vote 5-0

**Any Action:**

Introduction of:

**RESOLUTION 22-42: ADMINISTRATOR DIRECTED TO PREPARE RFP TO INSTALL BROADBAND IN THE TOWNSHIP UNSERVED AND UNDERSERVED AREAS FOR A 100% BUILDOUT.**

Motion to approve by Tedesco; seconded by Freitag; Voice Vote 5-0

**MOTION TO ADJOURN**

Motion to adjourn made by Bayzick; seconded by Tedesco; Voice Vote 5-0

**End Time:** 8:43 p.m.

**Next Meeting:** March 17, 2022 at 6:30 pm

Leo Selb, Municipal Clerk  
cc: Twp. Committee;  
Matthew Ritter Esq.;  
T. H. Ritter Esq.;  
Dep. Clerk J. Pace;  
Twp. Bulletin Bd.