

MINUTES
HOPEWELL TOWNSHIP COMMITTEE
REGULAR MONTHLY MEETING
February 1, 2018

Approved
2/15/18

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal, sent on January 3, 2018. A notice was placed on the Municipal Office bulletin board as of the same date.

Roll Call: Township Committee: Hankins, Freitag, Facemyer, Ritter, Shoemaker; Others: Lois Yarrington, Clerk/Administrator, T. Henry Ritter-Solicitor, Tom Tedesco, Resident, Lt. Leyman, NJSP, Jake Hertz, Davita Corp

***Approval of Minutes**

A motion was made by Mr. Shoemaker to approve the minutes from of 1/18/2018 Regular Meeting & Closed Session. The motion was seconded by Mr. Facemyer and approved 5-0.

Executive Session-Resolution 18-20 - Acquisition and/or Sale of Real Property-Business Park @ 6:32pm

**Hopewell Township
Executive Session
Resolution 18-20**

WHEREAS, Section 8 of the Open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Township Committee of the Township of Hopewell is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, in the County of Cumberland, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed are **Acquisition and/or Sale of Real Property;**
3. The Township Committee may take official action on the items discussed in Executive Session upon completion of the executive session.
4. The minutes of the discussion shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer	X		X			
Robin Freitag			X			
Joseph Shoemaker			X			

A motion was made by Mr. Shoemaker to return to open session at 6:57 pm. The motion was seconded by Mrs. Freitag and approved 5-0.

Lt. Leyman from the NJSP Bridgeton Barracks, provided an update. There were 183 calls in Hopewell during the months of November and December. He reviewed the types of calls. He inquired about the activity on River Road. He requested contact information for the resident with concerns. He also said that they would be available to assist with Hopewell Day as they had done this past year.

***DEPARTMENT & COMMITTEE REPORTS**

Administrator/Clerk:

- RFP for the Senior Center Janitorial Services opening was today (2/1) at 11:00am.
- Friday February 9th-I need to take the day off. I will post on the website and Facebook to let people know that the office will be closed.

Bostwick Lake Commission (Facemyer):

- The Annual Joint meeting was held January 24th. Meeting dates for 2018 are March 19th, May 22nd and November 19th.
- Letters to Landlords for the rental registrations and inspections have been prepared and will be mailed by the end of the week.
- January report is included in your packet

overpayments or delinquent amounts +/- \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax and sewer overpayments or delinquencies +/- \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of Hopewell Township, County of Cumberland, New Jersey, that the Tax Collector is hereby authorized to cancel said tax amounts as deemed necessary.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

***Resolution 18-22-Disabled Vet Canceling 2018 Taxes-Baldwin**

HOPEWELL TOWNSHIP

Resolution 18-22

RESOLUTION TO CANCEL TAXES DUE WHEN PROPERTY IS CLASSIFIED EXEMPT

WHEREAS, The Tax Collector and the Tax Assessor have certified to the Mayor and Township Committee, that the property owner, Franklin J Baldwin, 21 Townsend Avenue, located in Hopewell Township, has been approved by the Veteran’s Administration as a 100% totally and permanently disabled veteran; and

WHEREAS, as of November 16, 2017, his property, Block 53 Lot 5, is classified as an exempt property, however taxes due still exist in the tax records.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Cumberland, that the Tax Collector is hereby authorized to cancel these property tax balances for the 1st and 2nd Quarters of 2018 totaling \$1,612.99. These amounts will be listed individually and shown in the last column on the 2018 year end reports dated December 31, 2018 as per file.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III	X		X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker		X	X			

***Resolution 18-23-Appointing Administrative Assistant/Deputy Registrar and LUB Secretary**

TOWNSHIP OF HOPEWELL

COUNTY OF CUMBERLAND

Resolution 18-23

Appointment of Administrative Assistant/Deputy Registrar and Land Use Board Secretary

WHEREAS, Hopewell Township has the need to appoint an individual as Administrative Assistant/Deputy Registrar and Land Use Board Secretary; and

NOW, THEREFORE, BE IT RESOLVED, that the Hopewell Township Committee hereby appoints John Hitchner III to serve as Administrative Assistant/Deputy Registrar and Land Use Board Secretary for a one year appointment to begin on February 12, 2018.

NOW THEREFORE, BE IT FINALLY RESOLVED that the Hopewell Township Committee hereby authorizes the compensation to be proportioned by the Township Committee from funds currently budgeted for the position of Administrative Assistant/Deputy Registrar and Land Use Board Secretary.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer			X			
Robin Freitag	X		X			
Joseph Shoemaker		X	X			

Discussion Item #1-Authorize the Mayor to sign CC DPW and Property Mosquito Control Permission Slip to Apply Pesticides as needed by aircraft or ground unit (truck) in 2018 *A motion was made by Mr. Shoemaker to authorize the Mayor to sign the authorization. The motion was seconded by Mrs. Freitag and approved 5-0.*

Discussion Item #2- Authorize the Mayor to execute Memorandum of Understanding A motion was made by Mr. Ritter to authorize the Mayor to sign the Memorandum of Understanding as discussed. The motion was seconded by Mr. Facemyer and approved 5-0.

Discussion Item #3-RFP's were due today at 11am for the Janitorial Services at the Senior Center. 1 Proposal was received from Capital Contractors in the amount of \$395/month. A motion was made by Mrs. Freitag to approve a contract with Capital Cleaners, subject to certification of funds by the CFO. The motion was seconded by Mr. Ritter and approved 5-0.

CDC: (Hankins)-

Solicitor's Report-The bid package for the farmground lease has been prepared. The bids will be received on March 1st at 11am.

Research is being conducted for uses included in the Redevelopment Plan and the HC & HCB current zoning.

ADJOURN

There being no additional business, a motion was made by Mrs. Freitag to adjourn at 7:55 pm. The motion was seconded by Mr. Shoemaker and approved 5-0.

NEXT SCHEDULED MEETING: February 15, 2018 @ 4:30pm

Lois A. Yarrington, Township Clerk

**cc: Committee,
Township Bulletin Bd.,
Sol. Matthew Ritter
Sol. T. H. Ritter**