

MINUTES
HOPEWELL TOWNSHIP COMMITTEE
REGULAR MONTHLY MEETING
January 19, 2017

Approved
2/16/17

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal, sent on January 6, 2017. A notice was placed on the Municipal Office bulletin board as of the same date.

Roll Call: Township Committee: Hankins, Freitag, Facemyer, Ritter, Shoemaker; Others: Lois Yarrington-Twp. Clerk/Administrator, Dylan Wulderk, Deputy Administrator, Matt Ritter-Solicitor, T. Henry Ritter-Solicitor, Max Dilks, Hopewell Stow Creek Fire Dept, Al Caggiano, Land Use Board and Jeff Shimp, Resident.

A motion was made by Mrs. Freitag to approve the minutes from the 12/15/16 Regular Meeting & Executive Session & 1/3/17 Reorganization & Executive Session. The motion was seconded by Mr. Facemyer and approved 5-0.

***DEPARTMENT & COMMITTEE REPORTS**

Administrator/Clerk:

- Signed agreement for EMS Services received from Bridgeton
- Workman's Comp Payroll Audit was completed 1/18/17
- The Auditor's will begin the 2016 Audit on Monday 1/23.
- There will be an inspection at the Barretts Run Green Acres property sometime within the next three months to ensure compliance with Green Acres regulations.

Assessor:

- Meetings with residents concerning the new assessments were held by Professional Property Appraisers.
- Tax Books have been printed.

Bostwick Lake Commission (Facemyer):

- Reorganization meeting is scheduled for Thursday January 26th at 6:30.

Construction Dept.:

- December 2016 Permit Report (\$6,552.00)
- 2016 Yearly End Report included in your packet.

Convenience Center:

- Asplundh Tree Expert Co. chipped Christmas trees on at no charge to the Township on Wednesday January 11th and again on Wednesday January 18th.
- Compactors were serviced on December 23rd.

Dog Registrar:

- 95 licenses have been issued as of January 19, 2017
- The 2017 Rabies Clinic is scheduled for Saturday March 11th from 12-2.

Economic Development Committee:

- Dylan will provide a report
 - *Family Dollar opened. The Hair Barn had their Grand Opening last week.*
 - *The Economic Development Committee held the Reorg meeting on Tuesday.*

Environmental Commission:

- Open Space & Recreation Plan provided for review

Hopewell/Stow Creek Fire Company:

- The doors at the firehouse have been installed and the new tires for the truck have been replaced.
- Delivery of the new fire truck is expected to be in mid-April.
- *Kenny Mayhew presented information and a Resolution for the Volunteer Tuition Program that is available for volunteer fire fighters and their families attending community college.*

Land Use Board (Planning/ Zoning): (Shoemaker/Ritter):

- Meeting held January 18, 2017
- December 2016 Zoning Report (\$15.00)
- 2016 Year End Zoning Report included in your packet

Public Works/Road: (Shoemaker):

- Meeting held on January 5, 2017 with the PW Department, Mr. Shoemaker, Mayor Hankins and the Administrator. The restructuring within the department was discussed as well as equipment and general operations.

Tax & Sewer Collector:

- December 2016 Cash Book Report (\$283,683.57 tax incl. interest and \$45,528.69 sewer incl. interest).

Senior Center: (Freitag):

- The January Update is included in your packets.

- Jean has requested that 2 events be held off site during 2017 due to exceeding fire code capacity for the main room at the Senior Center. She would like to hold the 10 year anniversary celebration on June 7, 2017 and the Christmas luncheon on December 20, 2017 at the Shiloh Seventh Day Baptist Church where she is a member. She would also like to hold the anniversary celebration at no cost to attendees, therefore she is requesting financial support not to exceed \$1,000.00. *A motion was made by Mrs. Freitag to approve the 2 off site celebrations and an amount not to exceed \$1,000.00 for the planning of the 10 year anniversary celebration to be part of the Senior Center Budget for 2017. The motion was seconded by Mr. Shoemaker and approved 5-0.*
- In looking at the calendar for 2017, Jean has requested that the annual summer maintenance be scheduled for August 21st-September 4th. She has also noted that all activities were canceled the Thursday before and the Tuesday after Christmas this year. She would like to schedule closing of the center on December 21st & 22nd in addition to the holiday closing on December 25th & 26th. *Mr. Facemyer requested that this item be referred to the Personnel Committee for review.*
- *Mrs. Trembley asked that if anyone had any history items for the Senior Center for the anniversary celebration, to contact her. She would like to put together a slide show of the past 10 years. The Committee suggested contacting previous directors for any information they may have.*

A motion was made by Mr. Facemyer to accept the Department & Committee Report. The motion was seconded by Mr. Shoemaker and approved 5-0.

A bill listed dated 1/16/2017 prepared by Treasurer Young was provided. Mr. Ritter made a motion to approve the bill list totaling **\$584,860.82** (including payroll, Hankins bill & Freitag Reimbursement) seconded by Mr. Facemyer approved 5-0, with Mayor Hankins abstaining for the Hankins bill and Mr. Facemyer abstaining for his reimbursement.

A motion was made by Mr. Ritter to accept the Treasurer's Report dated 1/16/2017 as presented. The motion was seconded by Mr. Shoemaker and approved 5-0.

PUBLIC COMMENTS AND QUESTIONS:

There being no comments from the Public, a motion was made by Mr. Facemyer to close the public portion of the meeting. The motion was seconded by Mr. Shoemaker.

OLD BUSINESS:

- **COAH:** (Shoemaker)
 - 7/11/2016 Decision of Superior Court Appellate Division Overturns Affordable Housing Ruling Meaning "Gap Years' Won't Count in Requirements.
 - 1/18/17 Supreme Court Decision
 - *The recent Supreme Court decision was discussed and the affect it could have on the Township.*
- **Telecommunications/BPU Update:** (Facemyer)
 - BPU held Public Hearings in South Jersey
 - *BPU Petition Filed 12/12/16*
 - *Ed Purcell has entered private practice. Negotiations are continuing.*

NEW BUSINESS:

Ordinances:

2nd Reading & Public Hearing

Ordinance 17-01-Amendment to Ordinance 16-05---2016 Salary Ordinance *The public hearing for Ordinance 17-01 was opened on a motion by Mr. Shoemaker, seconded by Mr. Ritter. Hearing no comments from the public, the public hearing was closed on a motion by Mr. Facemyer, seconded by Mr. Ritter.*

HOPEWELL TOWNSHIP ORDINANCE 17-01

AMENDMENT OF ORDINANCE 16-05 2016 SALARY ORDINANCE

BE IT ORDAINED by the Township Committee of the Township of Hopewell, County of Cumberland and State of New Jersey, that the following salaries and wages be amended effective January 1, 2017:

Remove:

Public Works Manager	\$0.00
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Add:

Public Works Manager

\$46,193.00

Roll Call Vote Adoption:

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer			X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

RESOLUTIONS:

***Resolution 17-16**-Small Cities Home Rehab Program Contract 2016-1

**Hopewell Township
Resolution 17-16**

Whereas, the Township of Hopewell, Cumberland County is the recipient of NJ Department of Community Affairs home rehabilitation project #16-0161-00;

Whereas, the home rehabilitation project provides a combination of forgivable (50%) and deferred (50%) loans to income qualified homeowners in Hopewell Township;

Whereas, the Township of Hopewell, Cumberland County has solicited bids from qualified home rehabilitation contractors for three approved homeowners;

Now Therefore Be It Resolved that the Township of Hopewell, Cumberland County hereby approves the following contracts between individual homeowners and rehabilitation contractors;

Contract 2016-1

\$18,600.00

Gemini Building Company

Now Therefore Be It Further Resolved that Mark Blauer dba Blauer Associates is authorized to prepare the necessary Borrowers Agreement(s), Construction Agreement(s), Mortgage(s) and Mortgage Note(s) for the above-names home rehabilitation projects.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III		X	X			
Greg Facemyer	X		X			
Robin Freitag			X			
Joseph Shoemaker			X			

***Resolution 17-17**-Authorize Sale of Surplus Items on GovDeals

**TOWNSHIP OF HOPEWELL
RESOLUTION 17-17**

Resolution Authorizing the Sale of Public Property On-Line Through a New Jersey State Contract Auction Service.

WHEREAS, the Township of Hopewell has certain surplus property, as set forth in Attachment A, which is no longer needed for public use; and

WHEREAS, said surplus property shall be sold at an On-Line auction through New Jersey State Contract vendor GovDeals, Incorporated, posted on the GovDeals website at www.govdeals.com; and

WHEREAS, the On-Line auction shall be conducted pursuant to the provisions of N.J.S.A. 40A:11-36, New Jersey State Contract A-83453 and New Jersey Local Finance Notice 2008-9; and

WHEREAS, said surplus property has a value believed in excess of \$500.00; and

WHEREAS, the terms and conditions of the Agreement entered into by and between the Township of Hopewell and GovDeals, Incorporated, are available on the GovDeals website and available with the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hopewell Township, Cumberland County, New Jersey, as follows:

1. That the items listed in Attachment A are hereby declared surplus property, to be forthwith advertised for public sale pursuant to N.J.S.A. 40A:11-36 and New Jersey Local Finance Notice 2008-9.
2. That said items shall be sold at an On-Line auction to the highest bidder through New Jersey State Contract vendor GovDeals, Incorporated, in accordance with New Jersey State Contract A-83453 and New Jersey Local Finance Notice 2008-9.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III			X			
Greg Facemyer		X	X			
Robin Freitag			X			
Joseph Shoemaker	X		X			

***Resolution 17-18-Volunteer Tuition Credit Program**

**TOWNSHIP OF HOPEWELL
RESOLUTION 17-18**

Resolution to Support and Participate in the
Volunteer Tuition Program (P.L. 1998, c. 145)

WHEREAS, the Township Committee of Hopewell Township in Cumberland County, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in Hopewell Township; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hopewell Township, Cumberland County, that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters an emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Township Administrator is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145 a copy of which is herewith made part of this resolution.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Bruce R. Hankins			X			
Paul Ritter III	X		X			
Greg Facemyer			X			
Robin Freitag		X	X			
Joseph Shoemaker			X			

Discussion Item #1- Economic Development Appoint Kim Rose to three year term to expire 12/31/19 A motion was made by Mr. Ritter to appoint Kim Rose to a three year term to expire 12/31/19. The motion was seconded by Mrs. Freitag and approved 5-0.

Discussion Item #2-Authorize Mark Blauer to Electronically sign for the Mayor for Grant Documents for the Parking Lot Expansion at the Senior Center A motion was made by Mr. Ritter to authorize Mark Blauer to electronically sign the grant documents on behalf of the Mayor. The motion was seconded by Mr. Shoemaker and approved 5-0.

Discussion Item #3-Budget Workshops-How many would you like to have? Discussion was held. It was decided that that a Budget Workshop would be held prior to the meeting on February 16th @ 4:30 pm and if a second workshop is needed it will be held on March 9th at 4:30 pm.

Discussion Item #4-The Bond Ordinance for the purchase of the Fire Truck needs to be amended. Stow Creek would like for Hopewell to Bond for the entire amount and they will pay their portion through the quarterly billing. An amendment to Ordinance 15-15 would be introduced by title only once the total amount is decided. A motion was made by Mr. Facemyer to introduce Ordinance 17-02 **AN ORDINANCE AMENDING BOND ORDINANCE NO. 15-15 OF THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF CUMBERLAND AND STATE OF NEW JERSEY, CHANGING THE APPROPRIATION TO THE AGGREGATE AMOUNT OF \$775,000.00 AND AUTHORIZING THE ISSUANCE OF \$736,250.00 IN BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST OF THE PURCHASE OF A FIRE TRUCK FOR HOPEWELL/STOW CREEK FIRE COMPANY** by title only. The motion was seconded by Mr. Ritter and approved by a 5-0 roll call vote. Public Hearing, second reading and adoption will be February 16, 2017.

Discussion Item #5-Reorganization of the Recreation Committee Discussion was held regarding reviewing the current Ordinance for the Recreation Committee and appointing new members.

CDC: (Hankins)

CORRESPONDENCE & NOTES & FILINGS include: **CCUA** Draft Agenda 1/19/17 Meeting

Solicitor's Report *The Tax Appeals for the Manor have not yet been signed. The appeal was completed in May and we have been waiting for them to sign. The cases have been relisted for trial. The facility has added beds increasing the amount of residents.*

Mr. Ritter asked the Committee if they would like to receive a donation of an old picture depicting fire fighting back when horse drawn fire fighting apparatus was used. Cumberland Insurance would donate it in honor of all of our volunteer fire fighters. The picture is 20' by 4' and would fit nicely on the wall opposite of the artifact collection in the main hallway. The Committee requested that a picture be taken of the picture so that a decision could be made.

The Administrator spoke with Arsenal Sound about installing a sound system in the meeting room. He did not recommend using wireless microphones or microphones that hang from the ceiling. He felt that it would cause too much feedback. He will provide a quote using a system that would be completely hard wired and would require the use of wire molding on the carpet.

Farmland Preservation in Cumberland County has almost reached 20,000 acres. It looks like the next farm preserved will be in Hopewell. The total acreage is currently at 19,975. There will be some type of acknowledgement of the 20,000th acres. They are not sure at this time exactly which parcel it will be and when the settlement will occur.

There being no additional business, a motion was made by Mr. Shoemaker to adjourn at 7:53 pm. The motion was seconded by Mrs. Freitag and approved by a unanimous vote of the Committee members.

NEXT SCHEDULED MEETING: February 16, 2017 @ 6:30 pm with a Budget Workshop @ 4:30 pm

Lois A. Yarrington, Township Clerk

cc:

Committee,

Sol. Matthew Ritter, Sol. T. H. Ritter,