

**HOPEWELL TOWNSHIP COMMITTEE**  
**AGENDA FOR THE REORGANIZATION MEETING**  
Monday, January 4, 2021

Clerk advises of procedures for online meetings.

Clerk opens at 5:00 PM.

**The Sunshine Statement:**

“In compliance with the 'Open Public Meetings Act' this meeting was duly advertised by a notice to The Daily Journal on January 9, 2020 and the South Jersey Times on January 10, 2020. A notice was placed on the Municipal Office bulletin board as of January 3, 2020 and on the Township website as of April 9, 2020.”

**Invocation:** Township Administrator Leo F. Selb Jr.

**Oaths of Office:** Paul Ritter III (T. Ritter)  
Kelsey Bayzick (M. Ritter)

**Roll Call:** Bayzick, Facemyer, Freitag, Ritter, Shoemaker

**Nominations for Mayor**

**Mayor Oath of Office:** (T. Ritter)

Mayor resumes meeting.

**Nominations for Vice Mayor**

**Vice Mayor Oath of Office:** (T. Ritter)

**PRESENTATIONS:**

**Proclamations:**

**Chairman Scott Andersen, Land Use Board Retirement** (1992 – 2020, 29 years)  
**Mayor Bruce Hankins, Retirement** (1986 – 2020, 35 years)

**RESOLUTIONS: (Consent Agenda):**

**All Resolutions are Read by Title Only.**

No discussion/Question of any Resolution permitted  
(Can pull an individual resolution to discuss or question if requested)

**RESOLUTION: 21-01 – MEETING DATES AND NEWSPAPERS**  
**RESOLUTION: 21-02 – TOWNSHIP HOLIDAY SCHEDULE**  
**RESOLUTION: 21-03 – CASH MANAGEMENT PLAN**  
**RESOLUTION: 21-04 – RISK MANAGEMENT CONSULTANT**  
**RESOLUTION: 21-05 – INTEREST RATE FOR NON-PAYMENT OF TAXES**  
**RESOLUTION: 21-06 – DOG REGISTRAR FEES**  
**RESOLUTION: 21-07 – TEMPORARY BUDGET**  
**RESOLUTION: 21-08 – MUNICIPAL FEES**  
**RESOLUTION: 21-09 – DECLARING RULES OF ORDER FOR MEETINGS**  
**RESOLUTION: 21-10 – CANCELLATION OF TAXES UNDER \$10**  
**RESOLUTION: 21-11 – MUNICIPAL EMPLOYEE APPOINTMENTS**  
**RESOLUTION: 21-12 – RESCINDING THE CLERKS PETTY CASH FUND**  
**RESOLUTION: 21-13 – INCREASING THE ADMIN PETTY CASH FUND**  
**RESOLUTION: 21-14 – DECLARING PETTY CASH CUSTODIANS**  
**RESOLUTION: 21-15 – RECYCLING COORDINATOR / TONNAGE GRANT APPLICATION**  
**RESOLUTION: 21-16 – PUBLIC COMPLIANCE OFFICIAL APPOINTMENT**  
**RESOLUTION: 21-17 – APPOINTING A ZONING OFFICER FOR 2021**  
**RESOLUTION: 21-18 – APPOINTING A PROPERTY MAINTENANCE OFFICIAL**

**RESOLUTIONS:**

**RESOLUTION: 21-19 – RESOLUTION ESTABLISHING DEPOSITORIES AND CHANGE FUNDS**  
Discussion, Motion to approve, Second, Voice Vote

**RESOLUTION: 21-20 - RESOLUTION APPROVING MEMBERSHIP IN THE CUMBERLAND DEVELOPMENT CORPORATION**  
Discussion, Motion to approve, Second, Voice Vote

**RESOLUTION: 21-21 – CANCELLATION – REISSUE CHECK TO VENDOR**

Discussion, Motion to approve, Second, Roll Call Vote

**RESOLUTION: 21-22 – RESOLUTION APPROVING THE SUBMISSION OF THE 202 2 ROUND OF FUNDING FOR THE P.I.G. GRANT**

Discussion, Motion to approve, Second, Roll Call Vote

**Sub-Committees:** Discussion and approval of Sub-Committee assignments for 2021

**Professional Services 2021:** See provided list of Professionals from 2021 and determine if you wish to renew or request proposals from new companies.

**Approve a waiver for a Sewer connection prior to closing with the condition of escrow:** 74 Hitchner Ave

**Mayor's Appointments: (Motion, 2<sup>nd</sup> & vote to accept appointments)**

**Land Use Board**

Class I-Paul Ritter	1 year (January 1, 2021 – December 31, 2021)
Class II-Ken Strait	1 year (January 1, 2021 – December 31, 2021)
Class III-Joe Shoemaker	1 year (January 1, 2021 – December 31, 2021)
Class IV – Paul Earnest	4-year term (January 1, 2021 – December 31, 2024)
Class IV – Lee Hepner	4-year term (January 1, 2021 – December 31, 2024)
Class IV - Diane Crispin	4-year term (January 1, 2021 – December 31, 2024)
Alternate #1 – Jeff Shimp	2-year term (January 1, 2020 – December 31, 2021)
Alternate #2 – David Miller	2-year term (January 1, 2021 – December 31, 2022)

**Economic Development**

Dave Hemple	3-year term (January 1, 2021 – December 31, 2023)
Karen Hepner	3-year term (January 1, 2021 – December 31, 2023)
Stephanie McGhee	3-year term (January 1, 2021 – December 31, 2023)

**Environmental Commission**

Beth McClain	3-year term (January 1, 2021 – December 31, 2023)
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**PUBLIC COMMENTS:** *Please stand, state your name and the municipality in which you live for the record, and in five (5) minutes or less briefly state your comments to the Township Committee. The Township Committee will allow for a total of 30 minutes for all public comments. (Ord. 18-01 Adopted 1/18/18)*

**MOTION TO ADJOURN; Second; Voice Vote**

**NEXT SCHEDULED MEEING:** January 21, 2021 @ 6:30 pm

**John Hitchner, Acting Township Clerk**

**cc: Committee,  
Township Bulletin Bd.,  
Sol. Matthew Ritter  
Sol. T. H. Ritter  
Admin Leo Selb**